



Oregon Board of Parole

& POST-PRISON SUPERVISION

Board Business Meeting Minutes Monday February 25, 2013

Call to Order and Note of Attendance: The meeting was called to order at 10:06 a.m., and note of attendance made: Board Chair, Kristin Wings-Yanez; Vice-Chair, Candace Wheeler; Board member Amber Kaatz; Executive Director, Jay Scroggin; Board staff, Shawna Harnden. Guests in attendance: Linda Harrison.

Meeting Minutes:

January 21, 2013 minutes approved with edits made by Board members before the meeting and reflected in the current version.

Chairperson Comments:

- Wings-Yanez advised it has been busy month with legislative session going on.

Executive Director's Update:

- Scroggin and Harnden attended the Field Automation Users Group (FAUG) meeting to discuss the Closed-No Action (CLNA) code for all the old sanctions that were never submitted to the Board for action. It was previously decided to allow the FAUG representatives for the counties to be given authorization to close Board sanctions using the CLNA code; however, IT reported there was a programming issue so the FAUG representatives would not be able to use the CLNA code. Harnden has continued to work with Lee Cummins and Helen Kennedy at Department of Corrections (DOC) to come up with process to do an auto-close using the CLNA code for any open Board sanctions that are 120 days or older rather than Harnden closing each sanction individually. The counties will be doing the same action on the open sanctions for the probation or LC offenders with the AUTO close code.
- Budget presentation should be next week March 4 – 8th. Our agency was approved for current service level plus inflation.
- House Bill 2549, sex offender tier system. There is a hearing for this on Thursday, February 28th. Scroggin will be attending and providing Testimony. A fiscal impact statement has been prepared for this bill.
- House Bill 2564, giving the Board the authority over the predatory sex offenders that are off supervision, has died.

- Senate Bill 93, would allow for DOC youth in the Oregon Youth Authority (OYA) when released to be able to live in transition based on the needs of the offender not based on the rule of county of residence. The hearing for this bill is March 5th.
- House Bill 2707, the certification bill that would allow a person that is hired at the Board to retain their Parole Officer certification is in House Committee. No hearing has been scheduled yet.
- Wings-Yanez advised that she and Scroggin attended public hearing for the House Bill 2375 regarding the Extended Deferral. Scroggin checked the status last week but nothing has been scheduled yet.

DOC Update:

- No update.

Old Business:

- Wings-Yanez advised she had conversation with the Department of Justice to stress why the Special Condition 10 is so important for the field. She is hoping to have legal direction on this topic soon.

New Business:

- Wings-Yanez advised a question was brought forward by a stakeholder regarding the color of certain forms. Past Board practice has been to request some documents on specific color paper. Wheeler advised the response to an Administrative Review is on blue paper and in the past the request was as well. However, it has been accepted if on blue or white paper. Wheeler will review the rule to see if it specifically states that Administrative Reviews must be submitted on blue paper or not.
- Kaatz advised she is interested in making sure the Board is doing everything we can to make the agency's processes as victim friendly as possible. We will wait until after the in-service victim's rights training on March 25th before we start planning.
- Rule revision of Division 30 section 25 and 26. The Board temporarily adopted proposed changes to the Division 30 in September which ends effective March 1, 2013. After the Board proposed the changes, DOC advised that some sections of this Division are considered joint rules so they must change their rules to conform to ours. Wheeler worked with DOC to come up with additional proposed changes to Division 30. The plan is to move the section that relates to Inmate Accompaniment from 255-030-0026 into 255-030-0025. Wheeler advised the original proposed changes were temporarily adopted in September. Wings-Yanez moved to make the temporary changes a permanent adoption to this Division and then submit new Notice of Rulemaking on the additional changes to section 255-030-0025 and 255-030-0026. Wheeler seconded.

Future Board Meetings:

- March 18, 2013 @ 10:00 a.m.

Meeting adjourned at 10:43 a.m.