

Department of Human Services
Domestic Violence Council
Membership Description

INFORMATION

The Department of Human Services (DHS):

The mission of the *Department of Human Services* is “Assisting people to become independent, healthy and safe”. The department employs nearly 9,500 staff. DHS is made up of five divisions: Children, Adults and Families Division, Addictions and Mental Health Division, Public Health Division, Division of Medical Assistance Programs, and Seniors and People with Disabilities Division.

The DHS Domestic Violence Council:

The overall goals of the *DHS Domestic Violence Council* are to enhance safety for victims of domestic violence in the way services are delivered and to engage in a coordinated community response to prevent violence. The audience that benefits from the efforts of the *DHS Domestic Violence Council* includes DHS clients, staff, contractors, and community partners, and the broader community through collaborative efforts to address domestic violence. Goals will be achieved through advising the DHS Director and DHS Cabinet on the coordination and enhancement of policies, information and training across DHS. The *DHS Domestic Violence Council* consists of ten DHS employees representing various offices within the department, and five representatives from advocate organizations, and reflects geographic and cultural diversity.

DESCRIPTION OF DUTIES

Commits 1 day a month to attend scheduled *DHS Domestic Violence Council* Meeting. Additional time may be required for travel, subcommittee meetings and training.

Actively participate in the development of the Council’s strategic plan and completion of action steps derived from the strategic plan.

Participates in making recommendations and advising the DHS Director and the DHS Cabinet on DHS programs and policy development and/or policy revisions, training, issues, and protocols related to domestic violence, and the consistency thereof.

Develops and maintains relationships with domestic violence groups, advocates, committees, and councils, and attends related meetings and conferences when needed.

Participates in ensuring consistent policies, protocols, training, approaches, messages and definitions across programs related to domestic violence.

Participates in identifying and disseminating potential practices and information related to domestic violence.

Participates in reviewing the adequacy and accuracy of staff and contractor training on domestic violence.

Participates in identifying inter-program concerns related to domestic violence.

Participates in identifying areas where there is a duplication of services and lack of coordination of services related to domestic violence.

Participates in identifying sources of relevant data about domestic violence both within DHS and from outside sources; reviews analysis of the data; facilitates sharing of data across the clusters; develops recommendations related to data that will be forwarded to the Director.

SPECIAL REQUIREMENTS:

- Awareness of domestic violence as a critical concern.
 - Commitment to attend training on domestic violence and related issues.
 - Interest in and dedication to raising awareness of domestic violence issues.
 - Ability to compile and review information and contribute ideas.
 - Ability to network with groups, advocates, committees, and other councils.
 - Ability to work within statutes and laws.
 - Ability to commit 1 day a month to attend scheduled DHS DV Council Meetings in Salem.
 - Commitment to notify the chair or council staff if you're unable to attend a meeting.
 - Ability to commit time for travel, sub-committee meetings and training.
 - Ability to participate on the Council for 1 year.
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Member Signature: _____ Date: _____