



Child Safety in Substitute Care Independent Review

Procurement Update 2-1-2016

Procuring the Independent Reviewer

Opportunity Notice # DASPS-2534-15

Opened 12/2/15

Closed 12/18/15

On Dec. 2, 2015 the Department of Administrative Services (DAS) procurement office posted a contracting opportunity for a contractor to perform an independent review and assessment of the Department of Human Services (DHS) systems relating to child safety in substitute care. The opportunity describes the reasons an independent review is necessary and instructions on how potential contractors submit proposals for review.

Per Oregon Revised Statute 279B.060, the Opportunity Notice was published on the Oregon Procurement Information Network (ORPIN) and was distributed to twelve firms.

Two firms submitted completed proposals for review. A review committee was assigned to evaluate the submissions and included people from DHS, DAS, the Governor's Office and one volunteer reviewer from the external advisory committee for the child safety in substitute care independent review. Guided by a best value analysis process, the review committee members first independently assessed the strengths and deficiencies of the two proposals; the review committee evaluated the proposals based on the following criteria:

- a) Demonstrated skill and experience relevant to the project
- b) Demonstrated experience in public health and human services
- c) Proposed approach to the Project and Services
- d) Past performance
- e) Availability
- f) Price

The review committee members reached consensus to select Public Knowledge, LLC.. This firm demonstrated skills, experience, a detailed approach and plan, and availability that match the requirements of the desired work.

Procurement Timing

Emergency Procurement Declaration	November 23, 2015
Contract opportunity published	December 2, 2015
Contract opportunity closes	December 18, 2015
Review committee evaluation	Begins after closing
Review committee selection meeting	January 6, 2016
Notice of Intent to Award posting	January 7, 2016
Negotiations begin	January 12, 2016
Signed and executed contract	January 28, 2016

Work Plan and Approach

In their first month, Public Knowledge, LLC. is meeting with members of the external advisory committee, the DHS internal advisory committee (currently being formed), community partners, the interim DHS Director, and the Governor's Office to form and validate their approach. By quickly connecting with people and resources, Public Knowledge, LLC. can build their work plan and outline the structure (meetings, decision making) for how they will work.