

Executive Order Employment First Statewide Stakeholder Policy Meeting

Wednesday September 3, 2014

1:00-4:00pm

HSB Rm #166

500 Summer St, Salem OR 97301

	Agenda	Document	Time	Owner	Discussion/Decision
X	Review Agenda		5	All	Discussion
X	Review last month's meeting minutes		5	All	Discussion
X	Metrics – <i>Integrated Workplan and Benchmarks</i>		60	Mike Maley	Discussion
	Break		10		
X	Recommendations – <i>Final Approval from group</i>		20	Mike Maley	Discussion
	Program updates <ul style="list-style-type: none"> • ODDS • VR • ODE 		20	Trisha Baxter/Stephaine Parrish Taylor/Sarah Drinkwater	Discussion
	Workstream updates <ul style="list-style-type: none"> • New updates relevant to the group only 		10	Workstream Leads	Discussion
X	Next meeting agenda items/wrap up		5	All	Discussion

Total time: 2:15

Membership:			
X	Seth Johnson Opportunity Foundation of Central Oregon – Service Provider	X	Sarah Jane Owens Association of Oregon Community Mental Health Programs - Counties
X	Cynthia Owens Oregon Council on Developmental Disabilities – Advocacy	P	Paul Partridge Yamhill County Developmental Disability Program - Counties
	Chris Burnett Oregon Rehabilitation Association (ORA) – Providers	X	Bill Uhlman Eastern Oregon Support Services Brokerage – Support Services

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X	Heather Hopkins - Slechta Full Access Brokerage – Support Services Brokerages		Ed Krankowski Portland Public Schools – Education
	Representative Sara Gelser House of Representatives – Legislature		Stephaine Parrish Taylor DHS – Vocational Rehabilitation
	Dacia Johnson Oregon Commission for the Blind – Vocational Rehabilitation		Liz Fox Oregon State Rehabilitation Council – Vocational Rehabilitation
	Ross Ryan Oregon Self Advocacy Coalition – Self Advocates		Jan Sansom Lebanon School District – Education
X	Jaime Daignault Oregon Council on Developmental Disabilities – Advocacy	P	Jessica Leitner Edwards Center – Providers
	Marcia Ingledue The ARC Oregon – Advocacy Organization – Self Advocacy	P	Sydney Shook Families Connected – Families
X	Sarah Drinkwater Department of Education – Education	X	Roberta Dunn Families and Community Together – Family Members
X	Trisha Baxter DHS – Office of Developmental Disabilities (ODDS)		Senator Lee Beyer Oregon Senate – Legislature
X	Jordan Ohlde Oregon Self Advocacy Coalition – Self Advocate		
	Invited Guests		
X	Robert Costello - VR	X	Julie Sobel – sitting in for Chris Burnett from ORA
X	Angela Yeager – Employment First	X	Phil Stone - OSAC
X	Andre Harboe – Employment First	X	Jennifer Donivan – attending for Rep Sara Gelser
X	Sam Gardner – Sunrise Enterprises	X	Michelle Markle – Portland Public Schools
X	Corissa Neufeldt – Employment First	X	Lilia Teninty – ODDS Director

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X	Allison Enriquez - ODDS
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X	Ann Balzell - VR
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Discussion:

Group concern about the 1st Wednesday of the month, hoping to schedule the 2nd Wednesday the month. Next meeting will be the Wednesday the 8th

No changes to last month's meeting notes.

ODDS Update – Trisha

- Plan of care did go live yesterday; everything seems to be working as it should.
- Lilia Teninty has started as the new ODDS director

Metrics – Mike Maley

- Questions for today – are these the right metrics, do we want to modify them, add any?

Power points were presented from different sources, started with David Mank presentation, John Butterworth from SELN, Rolfe and Boone and Washington State data.

Reviewing the handout titled Summary: 2012 Employment Strategic Planning Workgroup

Quick review of Integrated Employment Plan and the 5 metrics listed

- Mike - How do we want to measure these outcome metrics?
- Bill – we are losing some important data of people using case management services only, why can't the CDDP's collect this information also?
 - Sarah Jane – this data should be in Plan of Care now
 - Andre – we are losing some data due to informed consent. The data is there, just needs to find the work around
 - Seth – suggesting that the counties should be able to capture this data just as the brokerages do
 - Sarah Jane – the people who are not being captured are the people who are in services but independently employed
 - Paul – CDDP's could probably mime that information; it should be a relatively low number
 - Mike - do we know where they would be working and how much they are making?

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- Paul – not necessarily, but if there are ideas of what would need to be collected, when the service coordinators go to the annual meetings, they could ask for that information
- Roberta – would be curious of the people with customized employment. She believes there will be an increase due to Employment First
- Robert is concerned about how this information would be captured
- This would have to come from the job developers
- Seth and Sarah Jane are saying we also need to track the number of people who are declining services. Then track the reasons why they are denying those services.

BREAK

Mike – let's look at the metrics from the integrated work plan, are we missing anything?

- Robert – missing the numbers of people who are unemployed, ODDS clients but not getting employment services.
- Andre – if you include the people who are not in integrated employment, we have to make sure and establish a denominator
- Mike – suggesting that we keep the metric the way it is, but start collecting this data on the side. He will come up with some language that captures all of this and bring it back to this group.
- Andre – can capture most of this data from the Employment department, everyone that's in a waiver and who is in an integrating setting but is not receiving services.
- Corissa – is there somewhere in between for someone who is in long term services and still receiving VR services?
- Jaime – people who are not receiving ODDS employment services but are accessing VR employment services

Final: for all 5 metrics, these are people already receiving employment services so lets improve their services, but also track the people who are not working.

Mike – do we feel like we can come up with numbers for the 'TBD' sections on the integrated work plan where the recommendations are listed? (starting on page 58)

- Group discussion: general concern of not having accurate numbers if we project too far out
- Mike suggested instead of using "TBD" in future years something else...

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- Ann pointed out that it will take a few years before all the new services comes up with actual data, we are still in the learning curve
- Mike- we will come back next time with some projections for the next few years.

Recommendation #3 is more of a policy question, how does the group feel about minimum wage?

- Sarah Jane suggested looking at the POC data in November compared to EOS for the integrated settings, are the numbers closer or are the more discrepancies? How many people were reporting in EOS as being in an integrated setting vs. how many people are reporting in POC in an integrated setting?
- Eventually we would want 100% of individuals receiving minimum wage or better

Mike – what additional outcome metrics would we want to see?

- Cynthia asking if there is anything more specific to students around transition
- Mike – we could look at what percentage of kids are leaving school and gaining employment of post-secondary education. Ages 18-24
- Sarah – ODE is looking at making the postsecondary outcomes survey for everyone, this will be 2 summers out - 2016.
- Mike – can we agree for the next meeting that will write something up relating to transition youth? Yes

Recommendations – Mike Maley

Talked to Erinn Kelly-Siel and she recommended this as a letter for the governor; therefore this has been formatted as a letter.

Mike added the introductory part, and under each recommended area added a ‘why’ statement. Feedback from the DD council to add person centered language, but Mike didn’t added this because it wasn’t a part of the larger group discussion. Is there any feedback on this?

- Sarah Drinkwater suggested adding the list of members of the group and their roles.
- Jaime - didn’t see anything around case management or cross agency collaboration for planning around services that help people get jobs.
 - Mike – this is assumed in the EO that we continue these things; these are recommendations to add to the EO

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- Roberta – in #1f wanting to add ‘families’ also concerned that the council is not included in these recommendations
 - Mike – we could expand #1f even further to include self-advocates
- Corissa – there has been conversation around the work load for CDDP’s and Brokerages, in #3d there has been talk about expanding specialized VR staff, do we need to include something about that work load?
 - Mike recalls this conversation and wants to include this in some way
- Roberta is wondering if we should include something in this about expanding YTP?
 - #1e includes this without saying YTP specifically

Summary of changes to be made to recommendations to the Gornernor:

- Expand #1f
- More wording around work load
- List of stakeholders

Next month we will have more of discussion about the metrics, we will also need to look at the integrated employment plan and how it needs to be updated. This will be the focus of the next couple of months

Mike – we will come back with that information next time

Future Agenda Items	Owner	Discussion/Decision
Collaborating with different agencies about complaints- <i>how do we address complaints that come in from the schools? How will EF see them, VR ODDS etc..</i>	All/Ava	Discussion
How do we reach employers successfully?	All/Angela	Discussion
Training requirements for Employment First staff-may or may not have CMS guidance by this discussion	All	Discussion
Process measures- feedback and approval. Including QA/QI projects.	Mike Maley	Discussion and Decision needed
Family to Family Networks	All	Discussion

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Future Agenda Items	Owner	Discussion/Decision
Definition of what an integrated setting is	All	Discussion

Outstanding Action Items			
Complete	Items for follow-up action	Due	Assigned
<input type="checkbox"/>	Mike to make changes to the integrated workplan	10/8/14	9/17/14
<input type="checkbox"/>	Mike to make changes to the recommendations to the Governor	10/8/14	9/17/14

Completed Action Items – <i>To be removed at close of month.</i>			
<input checked="" type="checkbox"/>			

Date	Data Recommendations
8-6-14	Trisha - while discussing the list of recommendations – has heard from providers and Brokerages for a need of a data system where they can upload data, rather than manually enter all the information separately
8-6-14	While discussion recommendations and embedding adult services system staff in public schools – Michelle stated when there is blended funding, it's easier to get around the loop holes to fund things, where when you have one source of funding that's where you get silo' d services
8-6-14	While discussion recommendations and embedding adult services system staff in public schools – Heather suggested having one assessment that can transfer between all 3 entities – VR, ODDS and ODE
7-7-14	Jessica Leitner – suggesting to dive deeper into the EO requirements numbers (July semiannual report) The field is not seeing success, so where are these numbers coming from? Where is the success?
7-7-14	Where are people getting jobs? What type of jobs are they getting?
7-7-14	Pat Zullo – of the new people coming in, who is currently unemployed?

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Date	Recommendations
7/7/14	Come up with a list of barriers – are there any trends and can we address them, then we could look at the data and see what needs to be done
7-7-14	Surveys from community members. How is the communication and outreach working - Is it reaching the right groups, how do we track the ‘movement’ or the ‘perception’ of employment first as a whole?

Date	Possible Metrics
8-6-14	Transition – need a way track who is coming out of school and choosing path to employment services
7-7-14	Capacity - Show the number of providers who are accepting referrals from VR coming from Brokerages and Counties for job development – with variables underneath that – providers who were not certified before...
7-7-14	Capacity – track the training of job developers, how many are certified and what are they certified in
7-7-14	Workshops/Transition – keeping track of who is receiving person centered employment plans
7-7-14	Capacity - Need to show an increased number in job developers
7-7-14	Increase integrated employment - Who is doing integrated employment – who is doing the different pieces
7-7-14	Transition - Students in transition 18 and 19 that have open VR files. If you are connected and en route to employment prior to exiting school, this could be a great indicator. Also might need to examine the presentation of the Summary of Performance
7-7-14	Capacity - Watch the migration of the individuals – where are they going, is that where we want them to go, and if not, how do we change it?