



HCW Training Committee September 4, 2013 – Meeting Minutes

Committee Members Present

In Person	Katie Coombes, Terry Haydon, Mark King, Joseph Lowe, Mark Prever, Bobbie Sotin
By Phone	Roxie Mayfield
Absent	Jenny Cokeley, Katie Coombes

Non-members Present

OHCC Staff	Simone Dankenbring, Leslie Houston, Suzanne Huffman, Kelly Rosenau
Others In Person	Glenna Hayes, Aileen Kaye, Mat Rapoza, Cinzia Romoli, Beth Sanders, Roxanne Tolva
Others By Phone	Loyce Edwards, Lyra Hall

Call to Order: 1:06 p.m.

Adjournment: 1:45 p.m.

Introductions

Item	Presenter	Discussion	Next Steps
Review/Approve June minutes	Mark King	<ul style="list-style-type: none"> • Motion to approve minutes as amended: Bobbie Sotin • Second: Terry Haydon 	Minutes approved with the change to add Mark Prever to the committee.
Review Training Reports	Leslie Houston	<ul style="list-style-type: none"> • July training reports reviewed <ul style="list-style-type: none"> ○ 67 classes held <ul style="list-style-type: none"> ▪ 5 classes canceled ▪ 642 total attendance ▪ 8.85 Average attendance per class ▪ 6,532 Unduplicated HCWs to date ▪ 63 Unduplicated PSWs to date ▪ 437 Professional Development awards given from December 2007 to July 2013 	

Item	Presenter	Discussion	Next Steps
Bridge to Care (BTC) program	Leslie Houston	<ul style="list-style-type: none"> • Reported on the Bridge to Care (BTC) pilot project in the Portland metro area, put together by SEIU. The project assists consumers by educating them with information on chronic conditions and healthy outcomes. BTC workers will get paid for providing extra tasks, approximately 5 – 8 hours a month, to consumers. 	<p>The BTC workers would need to take 30 hours of homecare worker trainings. For those BTC workers that are unable to attend class in person, online material will be available.</p> <p>Continue recruiting BTC workers. An orientation is set for September 30, 2013. The first workers will be hired October 1, 2013.</p>
STEPS	Suzanne Huffman	<ul style="list-style-type: none"> • July Statistical Reports reviewed. July highlights: <ul style="list-style-type: none"> ○ 52 Planning Interviews – First Time Participants <ul style="list-style-type: none"> ▪ 43 Consumer-Employed Provider Program ▪ 0 Independent Choices ▪ 8 Oregon Project Independence ▪ 1 SPPC ○ 40 Participants received STEPS services ○ 70.75 hours of STEPS services were received • Suzanne also presented the July 2013 narratives. 	<p>STEPS contractors will continue to provide narrative reports for further reading.</p>
Tobacco Awareness Project	Cinzia Romoli	<ul style="list-style-type: none"> • Introduced Beth Sanders as the new tobacco cessation coordinator. • Discussed the tobacco cessation survey. The survey encompassed three areas: tobacco, health and wellness classes, and input on the training provided by the Oregon Home Care Commission. 	<p>Cinzia will send Leslie email language with the survey link before the Great American Smokeout in November. HCC will send the email.</p>
Adjournment	Mark King		
<p>The next meeting will be October 2, 2013 at 1:00 – 2:30 p.m. The location is 676 Church Street NE, Salem, OR 97301</p>			

Handouts:

- Agenda
- Training Committee Meeting Minutes – July 31, 2013
- Training Reports – July 2013
- STEPS Consumer/Employer Statistical Reports - July 2013
- STEPS Reports – July 2013