



TRAINING COMMITTEE

MEETING MINUTES

March 6, 2013

<i>Members present:</i>	Katie Coombes, Terry Haydon, Mark King (chair), Joseph Lowe, Bobbie Sotin
<i>Members absent:</i>	Jenny Cokeley, Roxie Mayfield
<i>Others present:</i>	Loyce Edwards (via phone), Glenna Hayes, Aileen Kaye, Helen Moss (via phone), Cinzia Romoli
<i>Staff present:</i>	Simone Dankenbring, Leslie Houston, Suzanne Huffman, Roxanne McAnally, Cheryl Miller, Kelly Rosenau

MEETING CALLED TO ORDER

Meeting was held at 676 Church St. NE, Salem, Oregon, and was called to order by Mark King at 1:10 p.m.

INTRODUCTIONS

Attendees introduced themselves.

AGENDA

The agenda was accepted as written.

APPROVAL OF MINUTES

Minutes of February 6, 2013 were reviewed. **Motion** was made by Terry Hayden and **seconded** by Bobbie Sotin to accept the minutes as written. **Approved.**

TRAINING REPORT

Leslie Houston presented the *Home Care Commission Monthly Training Report January 2013*.

- 69 Classes held/0 classes canceled
- 809 Total attendance
- 11.7 Average attendance per class
- 6,282 Unduplicated HCWs to date
- 57 Unduplicated PSWs to date

Leslie presented *Training Suggestions 2012*.

Leslie is currently working on a new nutrition class which she may call *Eat for Life*. Other title suggestions were:

- *Eating for Health*
- *Healthy Eating*

STEPS REPORT

Suzanne Huffman presented the *STEPS Statistical Report* for January 2013.

- 24 Planning Interviews – First Time Participants
- 20 Client-Employed Provider program
- 0 Independent Choices
- 3 Oregon Project Independence
- 1 PC-20
- 37 Participants received STEPS services
- 50.25 hours of STEPS services were received

Suzanne also presented the January 2013 narrative and encouraged further reading.

COMMUNITY HEALTH WORKER UPDATE

Roxanne McAnally presented the *Homecare Workers as Non-Traditional Health Workers*. She explained that there are four different types of certifications:

- Community Health Worker
- Personal Health Navigator
- Peer Wellness Specialist
- Doula

Roxanne said that the OHCC will be providing free training for HCWs who have received the Professional Development Recognition. To date 126 HCWs have expressed an interest in the program. The hope is that HCWs can further their employment possibilities through specialization.

The OHCC is currently contracting with Community Capacitation Center (CCC) to license their training. The CCC will also train our trainers and the first group of Community Health Workers and Personal Health Navigators.

SMOKING AND HEALTH SURVEY

Cinzia Romoli presented a tentative survey draft and requested feedback from the Committee. The survey is divided into two parts:

- Health and Wellness
- Homecare Workers Health Related Training Classes

The Quit Line includes one year of coaching and support for individuals who do not have health insurance. There is limited free nicotine replacement therapy.

The survey will be online. The link will be sent via email from the training newsletter list serve.

PREVENTING VIOLENCE AGAINST CAREGIVERS (PVAC) UPDATE

Helen Moss gave a brief update. Trainings are coming up in Southern Oregon and more are planned for the Portland area.

ADJOURNMENT

The meeting was adjourned at 2:30 p.m.

NEXT MEETING

The next Training Committee meeting is April 3, 2013, at 1:00 p.m. The location is 676 Church Street NE, Salem, Oregon.

Handouts:

- Agenda
- Training Committee Meeting Minutes February 6, 2013
- Training Report, January 2013
- Training Suggestions 2012
- STEPS Consumer/Employer Statistical Report, January 2013
- STEPS Reports – January 2013
- Homecare Workers as Non-Traditional Health Workers
- Tobacco Awareness and Action Project (TAAP) Sample Questions for the Next HCW Survey