

HCW PAYROLL CALENDAR FOR 2016-2019

Pay Process Date – Checks may be received 1-3 business days after the check date, depending on mail service. Direct deposits will be available 3 business days after the pay process date. HCWs should check with their financial institutions to find out when their direct deposit will be processed.

January 2016	Action/Notice
1 st	Holiday
18 th	Holiday
21 st	Voucher Submission Deadline (1/1-1/15 Pay Period)
February 2016	Action/Notice
2 nd	Pay Process Date (1/1-1/15 Pay Period)
3 rd	Voucher Submission Deadline (1/16-1/31 Pay Period)
15 th	Holiday
16 th	Pay Process Date (1/16-1/31 Pay Period)
18 th	Voucher Submission Deadline (2/1-2/15 Pay Period)
March 2016	Action/Notice
1 st	Pay Process Date (2/1-2/15 Pay Period)
3 rd	Voucher Submission Deadline (2/16-2/29 Pay Period)
15 th	Pay Process Date (2/16-2/29 Pay Period)
18 th	Voucher Submission Deadline (3/1-3/15 Pay Period)
30 th	Pay Process Date (3/1-3/15 Pay Period)
April 2016	Action/Notice
5 th	Voucher Submission Deadline (3/16-3/31 Pay Period)
15 th	Pay Process Date (3/16-3/31 Pay Period)
20 th	Voucher Submission Deadline (4/1-4/15 Pay Period)
May 2016	Action/Notice
2 nd	Pay Process Date (4/1-4/15 Pay Period)
4 th	Voucher Submission Deadline (4/16-4/30 Pay Period)
16 th	Pay Process Date (4/16-4/30 Pay Period)
18 th	Voucher Submission Deadline (5/1-5/15 Pay Period)
30 th	Holiday
31 st	Pay Process Date (5/1-5/15 Pay Period)
June 2016	Action/Notice
3 rd	Voucher Submission Deadline (5/16-5/31 Pay Period)
15 th	Pay Process Date (5/16-5/31 Pay Period)
20 th	Voucher Submission Deadline (6/1-6/15 Pay Period)
30 th	Pay Process Date (6/1-6/15 Pay Period)

HCW PAYROLL CALENDAR FOR 2016-2019

Pay Process Date – Checks may be received 1-3 business days after the check date, depending on mail service. Direct deposits will be available 3 business days after the pay process date. HCWs should check with their financial institutions to find out when their direct deposit will be processed.

July 2016	Action/Notice
4 th	Holiday
6 th	Voucher Submission Deadline (6/16-6/30 Pay Period)
18 th	Pay Process Date (6/16-6/30 Pay Period)
20 th	Voucher Submission Deadline (7/1-7/15 Pay Period)
August 2016	Action/Notice
1 st	Pay Process Date (7/1-7/15 Pay Period)
3 rd	Voucher Submission Deadline (7/16-7/31 Pay Period)
15 th	Pay Process Date (7/16-7/31 Pay Period)
18 th	Voucher Submission Deadline (8/1-8/15 Pay Period)
30 th	Pay Process Date (8/1-8/15 Pay Period)
September 2016	Action/Notice
5 th	Holiday
6 th	Voucher Submission Deadline (8/16-8/31 Pay Period)
16 th	Pay Process Date (8/16-8/31 Pay Period)
20 th	Voucher Submission Deadline (9/1-9/15 Pay Period)
30 th	Pay Process Date (9/1-9/15 Pay Period)
October 2016	Action/Notice
5 th	Voucher Submission Deadline (9/16-9/30 Pay Period)
10 th	Holiday
18 th	Pay Process Date (9/16-9/30 Pay Period)
19 th	Voucher Submission Deadline (10/1-10/15 Pay Period)
31 st	Pay Process Date (10/1-10/15 Pay Period)
November 2016	Action/Notice
3 rd	Voucher Submission Deadline (10/16-10/31 Pay Period)
11 th	Holiday
15 th	Pay Process Date (10/16-10/31 Pay Period)
18 th	Voucher Submission Deadline (11/1-11/15 Pay Period)
24 th	Holiday
25 th	Holiday
December 2016	Action/Notice
1 st	Pay Process Date (11/1-11/15 Pay Period)
5 th	Voucher Submission Deadline (11/16-11/30 Pay Period)
14 th	Pay Process Date (11/16-11/30 Pay Period)

HCW PAYROLL CALENDAR FOR 2016-2019

Pay Process Date – Checks may be received 1-3 business days after the check date, depending on mail service. Direct deposits will be available 3 business days after the pay process date. HCWs should check with their financial institutions to find out when their direct deposit will be processed.

20 th	Voucher Submission Deadline (12/1-12/15 Pay Period)
26 th	Holiday
29 th	Pay Process Date (12/1-12/15 Pay Period)
January 2017	Action/Notice
2 nd	Holiday
5 th	Voucher Submission Deadline (12/16-12/31 Pay Period)
16 th	Holiday
17 th	Pay Process Date (12/16-12/31 Pay Period)
19 th	Voucher Submission Deadline (1/1-1/15 Pay Period)
30 th	Pay Process Date (1/1-1/15 Pay Period)
February 2017	Action/Notice
3 rd	Voucher Submission Deadline (1/16-1/31 Pay Period)
14 th	Pay Process Date (1/16-1/31 Pay Period)
20 th	Holiday
21 st	Voucher Submission Deadline (2/1-2/15 Pay Period)
March 2017	Action/Notice
2 nd	Pay Process Date (2/1-2/15 Pay Period)
3 rd	Voucher Submission Deadline (2/16-2/28 Pay Period)
14 th	Pay Process Date (2/16-2/28 Pay Period)
20 th	Voucher Submission Deadline (3/1-3/15 Pay Period)
29 th	Pay Process Date (3/1-3/15 Pay Period)
April 2017	Action/Notice
5 th	Voucher Submission Deadline (3/16-3/31 Pay Period)
13 th	Pay Process Date (3/16-3/31 Pay Period)
19 th	Voucher Submission Deadline (4/1-4/15 Pay Period)
27 th	Pay Process Date (4/1-4/15 Pay Period)
May 2017	Action/Notice
3 rd	Voucher Submission Deadline (4/16-4/30 Pay Period)
11 th	Pay Process Date (4/16-4/30 Pay Period)
18 th	Voucher Submission Deadline (5/1-5/15 Pay Period)
29 th	Holiday
30 th	Pay Process Date (5/1-5/15 Pay Period)
June 2017	Action/Notice
5 th	Voucher Submission Deadline (5/16-5/31 Pay Period)

HCW PAYROLL CALENDAR FOR 2016-2019

Pay Process Date – Checks may be received 1-3 business days after the check date, depending on mail service. Direct deposits will be available 3 business days after the pay process date. HCWs should check with their financial institutions to find out when their direct deposit will be processed.

14 th	Pay Process Date (5/16-5/31 Pay Period)
20 th	Voucher Submission Deadline (6/1-6/15 Pay Period)
29 th	Pay Process Date (6/1-6/15 Pay Period)
July 2017	Action/Notice
4 th	Holiday
6 th	Voucher Submission Deadline (6/16-6/30 Pay Period)
17 th	Pay Process Date (6/16-6/30 Pay Period)
19 th	Voucher Submission Deadline (7/1-7/15 Pay Period)
27 th	Pay Process Date (7/1-7/15 Pay Period)
August 2017	Action/Notice
3 rd	Voucher Submission Deadline (7/16-7/31 Pay Period)
14 th	Pay Process Date (7/16-7/31 Pay Period)
18 th	Voucher Submission Deadline (8/1-8/15 Pay Period)
29 th	Pay Process Date (8/1-8/15 Pay Period)
September 2017	Action/Notice
4 th	Holiday
6 th	Voucher Submission Deadline (8/16-8/31 Pay Period)
14 th	Pay Process Date (8/16-8/31 Pay Period)
20 th	Voucher Submission Deadline (9/1-9/15 Pay Period)
28 th	Pay Process Date (9/1-9/15 Pay Period)
October 2017	Action/Notice
4 th	Voucher Submission Deadline (9/16-9/30 Pay Period)
9 th	Holiday
16 th	Pay Process Date (9/16-9/30 Pay Period)
18 th	Voucher Submission Deadline (10/1-10/15 Pay Period)
26 th	Pay Process Date (10/1-10/15 Pay Period)
November 2017	Action/Notice
3 rd	Voucher Submission Deadline (10/16-10/31 Pay Period)
10 th	Holiday
15 th	Payment Processing Date (10/16-10/31 Pay Period)
20 th	Voucher Submission Deadline (11/1-11/15 Pay Period)
23 rd	Holiday
24 th	Holiday
30 th	Pay Process Date (11/1-11/15 Pay Period)

HCW PAYROLL CALENDAR FOR 2016-2019

Pay Process Date – Checks may be received 1-3 business days after the check date, depending on mail service. Direct deposits will be available 3 business days after the pay process date. HCWs should check with their financial institutions to find out when their direct deposit will be processed.

December 2017	Action/Notice
5 th	Voucher Submission Deadline (11/16-11/30 Pay Period)
14 th	Payment Processing Date (11/16-11/30 Pay Period)
20 th	Voucher Submission Deadline (12/1-12/15 Pay Period)
25 th	Holiday
January 2018	Action/Notice
1 st	Holiday
2 nd	Pay Process Date (12/1-12/15 Pay Period)
4 th	Voucher Submission Deadline (12/16-12/31 Pay Period)
15 th	Holiday
16 th	Pay Process Date (12/16-12/31 Pay Period)
18 th	Voucher Submission Deadline (1/1-1/15 Pay Period)
29 th	Pay Process Date (1/1-1/15 Pay Period)
February 2018	Action/Notice
5 th	Voucher Submission Deadline (1/16-1/31 Pay Period)
14 th	Pay Process Date (1/16-1/31 Pay Period)
19 th	Holiday
21 st	Voucher Submission Deadline (2/1-2/15 Pay Period)
March 2018	Action/Notice
1 st	Pay Process Date (2/1-2/15 Pay Period)
5 th	Voucher Submission Deadline (2/16-2/28 Pay Period)
14 th	Pay Process Date (2/16-2/28 Pay Period)
20 th	Voucher Submission Deadline (3/1-3/15 Pay Period)
29 th	Pay Process Date (3/1-3/15 Pay Period)
April 2018	Action/Notice
4 th	Voucher Submission Deadline (3/16-3/31 Pay Period)
12 th	Pay Process Date (3/16-3/31 Pay Period)
18 th	Voucher Submission Deadline (4/1-4/15 Pay Period)
26 th	Pay Process Date (4/1-4/15 Pay Period)
May 2018	Action/Notice
3 rd	Voucher Submission Deadline (4/15-4/30 Pay Period)
14 th	Pay Process Date (4/16-4/30 Pay Period)
18 th	Voucher Submission Deadline (5/1-5/15 Pay Period)
28 th	Holiday

HCW PAYROLL CALENDAR FOR 2016-2019

Pay Process Date – Checks may be received 1-3 business days after the check date, depending on mail service. Direct deposits will be available 3 business days after the pay process date. HCWs should check with their financial institutions to find out when their direct deposit will be processed.

30 th	Pay Process Date (5/1-5/15 Pay Period)
June 2018	Action/Notice
5 th	Voucher Submission Deadline (5/16-5/31 Pay Period)
14 th	Pay Process Date (5/16-5/31 Pay Period)
20 th	Voucher Submission Deadline (6/1-6/15 Pay Period)
28 th	Pay Process Date (6/1-6/15 Pay Period)
July 2018	Action/Notice
4 th	Holiday
5 th	Voucher Submission Deadline (6/16-6/30 Pay Period)
16 th	Pay Process Date (6/16-6/30 Pay Period)
18 th	Voucher Submission Deadline (7/1-7/15 Pay Period)
26 th	Pay Process Date (7/1-7/15 Pay Period)
August 2018	Action/Notice
3 rd	Voucher Submission Deadline (7/16-7/31 Pay Period)
14 th	Pay Process Date (7/16-7/31 Pay Period)
20 th	Voucher Submission Deadline (8/1-8/15 Pay Period)
29 th	Pay Process Date (8/1-8/15 Pay Period)
September 2018	Action/Notice
3 rd	Holiday
6 th	Voucher Submission Deadline (8/16-8/31 Pay Period)
17 th	Pay Process Date (8/16-8/31 Pay Period)
19 th	Voucher Submission Deadline (9/1-9/15 Pay Period)
27 th	Pay Process Date (9/1-9/15 Pay Period)
October 2018	Action/Notice
3 rd	Voucher Submission Deadline (9/16-9/30 Pay Period)
8 th	Holiday
15 th	Pay Process Date (9/16-9/30 Pay Period)
18 th	Voucher Submission Deadline (10/1-10/15 Pay Period)
29 th	Pay Process Date (10/1-10/15 Pay Period)
November 2018	Action/Notice
5 th	Voucher Submission Deadline (10/16-10/31 Pay Period)
12 th	Holiday
15 th	Pay Process Date (10/16-10/31 Pay Period)
20 th	Voucher Submission Deadline (11/1-11/15 Pay Period)

HCW PAYROLL CALENDAR FOR 2016-2019

Pay Process Date – Checks may be received 1-3 business days after the check date, depending on mail service. Direct deposits will be available 3 business days after the pay process date. HCWs should check with their financial institutions to find out when their direct deposit will be processed.

22 nd	Holiday
23 rd	Holiday
December 2018	Action/Notice
3 rd	Pay Process Date (11/1-11/15 Pay Period)
5 th	Voucher Submission Deadline (11/16-11/30 Pay Period)
13 th	Pay Process Date (11/16-11/30 Pay Period)
19 th	Voucher Submission Deadline (12/1-12/15 Pay Period)
25 th	Holiday
31 st	Pay Process Date (12/1-12/15 Pay Period)
January 2019	Action/Notice
1 st	Holiday
4 th	Voucher Submission Deadline (12/16-12/31 Pay Period)
15 th	Pay Process Date (12/16-12/31 Pay Period)
18 th	Voucher Submission Deadline (1/1-1/15 Pay Period)
21 st	Holiday
30 th	Pay Process Date (1/1-1/15 Pay Period)
February 2019	Action/Notice
5 th	Voucher Submission Deadline (1/16-1/31 Pay Period)
14 th	Pay Process Date (1/16-1/31 Pay Period)
18 th	Holiday
21 st	Voucher Submission Deadline (2/16-2/28 Pay Period)
March 2019	Action/Notice
4 th	Pay Process Date (2/1-2/16 Pay Period)
5 th	Voucher Submission Deadline (2/16-2/28 Pay Period)
14 th	Pay Process Date (2/16-2/28 Pay Period)
20 th	Voucher Submission Deadline (3/1-3/15 Pay Period)
28 th	Pay Process Date (3/1-3/15 Pay Period)
April 2019	Action/Notice
3 rd	Voucher Submission Deadline (3/16-3/31 Pay Period)
11 th	Pay Process Date (3/16-3/31 Pay Period)
18 th	Voucher Submission Deadline (4/1-4/15 Pay Period)
29 th	Pay Process Date (4/1-4/15 Pay Period)
May 2019	Action/Notice
3 rd	Voucher Submission Deadline (4/16-4/30 Pay Period)

HCW PAYROLL CALENDAR FOR 2016-2019

Pay Process Date – Checks may be received 1-3 business days after the check date, depending on mail service. Direct deposits will be available 3 business days after the pay process date. HCWs should check with their financial institutions to find out when their direct deposit will be processed.

14 th	Pay Process Date (4/16-4/30 Pay Period)
20 th	Voucher Submission Deadline (5/1-5/15 Pay Period)
27 th	Holiday
30 th	Pay Process Date (5/1-5/15 Pay Period)
June 2019	Action/Notice
5 th	Voucher Submission Deadline (5/16-5/31 Pay Period)
13 th	Pay Process Date (5/16-5/31 Pay Period)
19 th	Voucher Submission Deadline (6/1-6/15 Pay Period)
27 th	Pay Process Date (6/1-6/15 Pay Period)
July 2019	Action/Notice
3 rd	Voucher Submission Deadline (6/16-6/30 Pay Period)
4 th	Holiday
15 th	Pay Process Date (6/16-6/30 Pay Period)
18 th	Voucher Submission Deadline (7/1-7/15 Pay Period)
29 th	Pay Process Date (7/1-7/15 Pay Period)
August 2019	Action/Notice
5 th	Voucher Submission Deadline (7/16-7/31 Pay Period)
14 th	Pay Process Date (7/16-7/31 Pay Period)
20 th	Voucher Submission Deadline (8/1-8/15 Pay Period)
29 th	Pay Process Date (8/1-8/15 Pay Period)

- The current Collective Bargaining Agreement (CBA) ends July 2019.