

STATUS REPORT

Office of Developmental Disability Services

Date: July 15, 2014

Project Owner: Trisha Baxter

Steering Team members: Lea Ann Stutheit, Chelas Kronenberg, Bruce Baker, Darlene O’Keeffe, Acacia McGuire, Brenda Autry

Cross Program Team Leads: Marilee Bell, Kristine Duffy, Julie Harrison/John Riordan, Joli Schroader, Bruce Baker, Mike Parr, Brent Watkins, Brenda Autry, Dana Hittle, Chrissy Fuchs, Renee Shippey, Sherri Yoakum

Overall project status:

Apr 14	May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15
G	G	Y	Y-G									

(Overall project status determined by averaging the status of the strategies and workstreams that are listed below.)

Executive update:

The overall status report for this week is in the Green.

Some highlights for this week’s status report include: The Compliance team will be submitting Medically Involved Waiver to CMS by the end of the month. Rules Advisory Committee meetings began and will continue through August. The final ANA-CNA manual will be implemented via Policy transmittal by August 1st. The Plan of Care team will be updating and releasing new User Guides for POC service entry for Employment by July 25th.

This week’s Transmittals:

Topic	Brief Description
Skilled Nursing Services	Skilled nursing services are no longer included in the array of services offered through the 1915(c) waiver.

Workstream Updates

	Workstream/Lead	Current Status	Status Update	Upcoming Major Milestones
Workstreams	CMS Compliance <i>Strategy Lead: Joli Schroader</i>	Yellow	<p>Previous Status: Green / Trending: ↓</p> <p>Accomplishments in the last 2 weeks:</p> <ul style="list-style-type: none"> Re-drafted CAP documents based on conversation with CMS <p>Activities planned for next two weeks:</p> <ul style="list-style-type: none"> Submitting Medically Involved waiver by 7/30/14 Re-submit CAP to CMS for further review by 8/8/14 	<ul style="list-style-type: none"> Anticipating feedback from CMS on previous wavier submissions
	Oregon Administrative Rules (OAR’s) <i>Strategy Lead: Mike Parr</i>	Green	<p>Previous Status: Green / Trending: ↔</p> <p>Accomplishments in the last 2 weeks:</p> <ul style="list-style-type: none"> Temporary rules were posted Rules Advisory Committee meetings began <p>Activities planned for next two weeks:</p> <ul style="list-style-type: none"> Continuing RAC meetings 	<ul style="list-style-type: none"> Perm rules filed by 12/28/14

Workstream/Lead	Current Status	Status Update	Upcoming Major Milestones
Functional Needs Assessment (FNAT) <i>Strategy Lead: Kristine Duffy</i>	Green	<p><i>Previous Status: Green / Trending: ↔</i></p> <p>Accomplishments in last two weeks?</p> <ul style="list-style-type: none"> • ANA and CNA version B was released 06/30/14 for use beginning 7/1/14 • Revisions to the CNA to address scoring for children (0-4) were combined with 7/1 release • Catch-up assessments for brokerage customers have been completed. <p>Activities planned in next two weeks:</p> <ul style="list-style-type: none"> • An update addressing technical issues reported by ANA-CNA users will be posted on July 15. • Team reviewing ANA-CNA manual text for the new ANA questions addressing community integration and social interaction supports. A draft of the proposed text will be sent to Brokerages and CDDPs for review by July 18. The final manual text will be implemented via Policy transmittal by August 1st. • The team will be preparing a list of enrolled individuals receiving in-home supports for whom ODDS did not receive an up-loadable ANA. Each brokerage and CDDP will receive their list by July 30th. 	<ul style="list-style-type: none"> • A decision on the single assessment tool approach should be determined by mid-July.
Level of Care (LOC) <i>Strategy Lead: Chrissy Fuchs</i>	Yellow	<p><i>Previous Status: Yellow / Trending: ↔</i></p> <p>Accomplishments in last two weeks?</p> <ul style="list-style-type: none"> • No changes <p>Activities planned for next two weeks:</p> <ul style="list-style-type: none"> • Leadership to review recommendations and make decisions. • Confirm & determine LOC form release date. • Complete internal review of the associated technical guides. 	<ul style="list-style-type: none"> • No updates
Individual Support Plan (ISP) <i>Strategy Lead: Marilee Bell</i>	Green	<p><i>Previous Status: Green / Trending: ↔</i></p> <p>Accomplishments in last two weeks</p> <p>Activities planned for next two weeks:</p> <ul style="list-style-type: none"> • ISP stakeholders group reviewed the recommendations of the ISP draft and agreed to do testing in the field until the end of July. • Formal field testing continues. 	<ul style="list-style-type: none"> • 8/26/14- Introduce a broad and practical overview of ISP details at SC/PA conference • 9/1/14-10/31/14 - Prepare training materials and final comments for statewide release • 11/1/14-12/15/14 - Roll out of regional trainings statewide • 1/1/15 – Statewide implementation

Workstream/Lead	Current Status	Status Update	Upcoming Major Milestones
Plan of Care (POC) <i>Strategy Lead: Julie Harrison</i>	Green	<p><i>Previous Status: Yellow / Trending: ↑</i></p> <p>Accomplishments in last two weeks?</p> <ul style="list-style-type: none"> • POC Plan Creation bug fixes deployed to production on 6/26/14 & 7/9/14. • 6/19/14 -Provider agency training dates for late July - Aug have been released & notices of “Save the Date” have been sent to the field. • 7/10/14 - Draft Create POC FAQ has been completed & released to the field. • 7/10/14 – Registration information for Agency POC Claims Trainings in July/Aug sent to the field. <p>Activities planned for next two weeks:</p> <ul style="list-style-type: none"> • Develop PSW training schedule based off of new timeline. • POC “paper claims” process development to begin by 7/18/14. • POC overview with ORA members on 7/17/14 • Update & release new User Guides for the field for POC service entry/creation for employment services by 7/25/14. • Re-Enable CDDP/Brokerage user access to POC by 8/5/14. 	<ul style="list-style-type: none"> • 7/29/14 – 8/31/14 - POC Claims Training for Agencies • 09/01/14-Agency provided Employment/Day services moved into POC
Quality Improvement <i>Strategy Lead: Brent Watkins</i>	Green	<p><i>Previous Status: Green / Trending: ↔</i></p> <p>Accomplishments in last two weeks?</p> <ul style="list-style-type: none"> • Draft of the CDDP/Brokerage review questions was completed last week and submitted to internal stakeholders for review. Initial feedback has been received and additional adjustments are being made based on that feedback. <p>Activities planned for next two weeks:</p> <ul style="list-style-type: none"> • Interviews for the first two Compliance Specialist positions will occur. • Final draft of the review questions will be completed within two weeks. 	<ul style="list-style-type: none"> • Onboard initial staff by 8/15/14
Training <i>Strategy Lead: Marilee Bell</i>	Green	<p><i>Previous Status: Green / Trending: ↔</i></p> <p>Accomplishments in last two weeks?</p> <ul style="list-style-type: none"> • Drafted agenda for SC/PA conference <p>Activities planned for next two weeks:</p> <ul style="list-style-type: none"> • Stakeholder groups representing Services Coordinators, Personal Agents, Direct Support Professionals and Self advocates vetting of draft core competencies • Continue to receive feedback and incorporate into core competency curriculum 	<ul style="list-style-type: none"> • Core Competency Curriculum completely loaded into on-line learning center

	Workstream/Lead	Current Status	Status Update	Upcoming Major Milestones
	Communication Strategy: <i>Strategy Owner/Lead: Brenda Autry</i>	Green	<p><i>Previous Status: Green / Trending: ↔</i></p> <p>Accomplishments in last two weeks?</p> <ul style="list-style-type: none"> No changes <p>Activities planned for next two weeks:</p> <ul style="list-style-type: none"> Web team to review and consult with ODDS regarding content 	<ul style="list-style-type: none"> ODDS Web page re-designed, Fall 2014
	Contracts Administration: <i>Lead: Renee Shippey</i>	Green	<p><i>Previous Status: Green / Trending: ↔</i></p> <p>Accomplishments in last two weeks?</p> <ul style="list-style-type: none"> Columbia County contract executed on 7/1/14 Douglas County contract executed on 7/1/14 <p>Activities planned for next two weeks:</p> <ul style="list-style-type: none"> Brokerage reviewing amendments Complete corrections to CDDP Amendment Decision on Umatilla County contract implementation by 07/25/14 	<ul style="list-style-type: none"> Brokerages amendments executed
	Service Access: <i>Lead/Sherri Yoakum</i>	Green	<p><i>Previous Status: Green / Trending: ↔</i></p> <p>Accomplishments in last two weeks?</p> <ul style="list-style-type: none"> Revisions to NOPA and instructions by 06/30/14 and send to Forms/Documents to post on web page. <p>Activities planned for next two weeks:</p> <ul style="list-style-type: none"> Revised NOPA form will be implemented by 07/20/14 	<ul style="list-style-type: none"> Implementation of complaints web page Distribute service process map

Key

Green	On Schedule
Yellow	Schedule slipping or needs change management.
Red	Schedule is behind. Major barriers or issues to address at Steering level.