

STATUS REPORT

Office of Developmental Disability Services

Date: July 22, 2014

Project Owner: Trisha Baxter

Steering Team members: Lea Ann Stutheit, Chelas Kronenberg, Bruce Baker, Darlene O’Keeffe, Acacia McGuire, Brenda Autry

Cross Program Team Leads: Marilee Bell, Kristine Duffy, Julie Harrison/John Riordan, Joli Schroader, Bruce Baker, Mike Parr, Brent Watkins, Brenda Autry, Dana Hittle, Chrissy Fuchs, Renee Shippey, Sherri Yoakum

Overall project status:

Apr 14	May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15
G	G	Y	G									

(Overall project status determined by averaging the status of the strategies and workstreams that are listed below.)

Executive update:

Status report this week is in the Green.

Some highlights for this week’s status report include: The POC workstream reports that CDDPs and Brokerages will again be able to enter plans into eXPRS beginning August 5th, or sooner. The Quality Improvement workstream continues to develop a Quality Management process. Work on the HCBS transition plans continues with stakeholder engagement beginning the first week of August.

This week’s Transmittals:

Topic	Brief Description
DD 57 Updated Standard and Procedures	Updated procedures for General Fund expenditures have been posted.

Workstream Updates

	Workstream/Lead	Current Status	Status Update	Upcoming Major Milestones
Workstreams	CMS Compliance Strategy Lead: Joli Schroader	Yellow	<p>Previous Status: Yellow / Trending: ↔</p> <ul style="list-style-type: none"> Accomplishments in the last 2 weeks: Re-drafted Corrective Action Plan documents based on conversations with CMS <p>Activities planned for next two weeks:</p> <ul style="list-style-type: none"> Submitting Medically Involved waiver by 7/30/14 Re-submit CAP to CMS for further review by 8/8/14 Responding to waiver questions from CMS 	<ul style="list-style-type: none"> Response to CMS Request for Additional Information (RAI) on waiver submissions Submission of Medically Involved Children’s Waiver
	Oregon Administrative Rules (OAR’s) Strategy Lead: Mike Parr	Green	<p>Previous Status: Green / Trending: ↔</p> <ul style="list-style-type: none"> Accomplishments in the last 2 weeks: Rules Advisory Committee meetings began <p>Activities planned for next two weeks:</p> <ul style="list-style-type: none"> Continuing RAC meetings Temp rules for CIIS to be filed by 8/8/14 	<ul style="list-style-type: none"> Perm rules filed by 12/28/14

Workstream/Lead	Current Status	Status Update	Upcoming Major Milestones
Functional Needs Assessment (FNAT) <i>Strategy Lead: Kristine Duffy</i>	Green	<p><i>Previous Status: Green / Trending: ↔</i></p> <p>Accomplishments in last two weeks?</p> <ul style="list-style-type: none"> • ANA-CNA version B updates were posted 7/15/14 to address technical issues in the new tools. <p>Activities planned in next two weeks:</p> <ul style="list-style-type: none"> • Team reviewing ANA-CNA manual text for the new ANA questions addressing community integration and social interaction supports. A draft of the proposed text will be sent to Brokerages and CDDPs for review by July 23rd. The final manual text will be implemented via Policy transmittal by August 1st. • The team will be preparing a list of enrolled individuals receiving in-home supports for whom ODDS did not receive an up-loadable ANA. Each brokerage and CDDP will receive their list by July 30th. • Interim tier reviews begin 7/22/14 	<ul style="list-style-type: none"> • A decision on the single assessment tool approach should be determined by August 31.
Level of Care (LOC) <i>Strategy Lead: Chrissy Fuchs</i>	Yellow	<p><i>Previous Status: Yellow / Trending: ↔</i></p> <p>Accomplishments in last two weeks?</p> <ul style="list-style-type: none"> • No changes <p>Activities planned for next two weeks:</p> <ul style="list-style-type: none"> • Leadership to review recommendations and make decisions. • Confirm & determine LOC form release date. • Complete internal review of the associated technical guides. 	<ul style="list-style-type: none"> • Release of LOC and technical guides for field review
Individual Support Plan (ISP) <i>Strategy Lead: Marilee Bell</i>	Green	<p><i>Previous Status: Green / Trending: ↔</i></p> <p>Accomplishments in last two weeks</p> <ul style="list-style-type: none"> • Successful Advisory committee meeting, in which recommendations based on field test were discussed. Recommendations are being incorporated into the last few weeks of the field test. <p>Activities planned for next two weeks:</p> <ul style="list-style-type: none"> • ISP stakeholders group reviewed the recommendations of the ISP draft and agreed to do testing in the field until the end of July. 	<ul style="list-style-type: none"> • 8/26/14- Introduce a broad and practical overview of ISP details at SC/PA conference • 9/30/14 – Integration of Career Development Plan into the ISP • 9/1/14-10/31/14 - Prepare training materials and final comments for statewide release • 11/1/14-12/15/14 - Roll out of regional trainings statewide • 1/1/15 – Statewide implementation

<i>Workstream/Lead</i>	Current Status	Status Update	Upcoming Major Milestones
Plan of Care (POC) <i>Strategy Lead: Julie Harrison</i>	Green	<p><i>Previous Status: Green / Trending: ↔</i></p> <p>Accomplishments in last two weeks?</p> <ul style="list-style-type: none"> POC Plan Creation bug fixes deployed to production on 6/26/14 & 7/9/14. 7/10/14 - Draft Create POC FAQ has been completed & released to the field. 7/10/14 – Registration information for Agency POC Claims Trainings in July/Aug sent to the field. Began POC “paper claims” process development <p>Activities planned for next two weeks:</p> <ul style="list-style-type: none"> Develop PSW training schedule based off of new timeline. Update & release new User Guides for the field for POC service entry/creation for employment services by 7/25/14. Re-Enable CDDP/Brokerage user access to POC by 8/5/14. 	<ul style="list-style-type: none"> 8/5/14 - CDDPs and Brokerages can start entering plans into eXPRS 7/29/14 – 8/31/14 - POC Claims Training for Agencies 09/01/14-Agency provided Employment/Day services moved into POC
Quality Improvement <i>Strategy Lead: Brent Watkins</i>	Green	<p><i>Previous Status: Green / Trending: ↔</i></p> <p>Accomplishments in last two weeks?</p> <ul style="list-style-type: none"> QA workgroup invitation went out <p>Activities planned for next two weeks:</p> <ul style="list-style-type: none"> Interview dates for first two Compliance Specialist positions scheduled for 7/24 & 7/25 Submit CDDP/Brokerage field review questions to the Office of Business Intelligence Ongoing development of a Quality Management process 	<ul style="list-style-type: none"> Onboard initial staff by 8/15/14 QA Workgroup meeting by 8/29/14
Training <i>Strategy Lead: Marilee Bell</i>	Green	<p><i>Previous Status: Green / Trending: ↔</i></p> <p>Accomplishments in last two weeks?</p> <ul style="list-style-type: none"> Successful conference planning meeting was held. Sessions identified that are most relevant to the immediate needs of SCs and PAs regarding what they need to know now, in their jobs. <p>Activities planned for next two weeks:</p> <ul style="list-style-type: none"> Stakeholder groups representing Services Coordinators, Personal Agents, Direct Support Professionals and Self advocates vetting of draft core competencies Continue to receive feedback and incorporate into core competency curriculum 	<ul style="list-style-type: none"> 8/20-8/21 – SC/PA conference in Corvallis 8/31/14 – Core Competencies vetted by field and ODDS 10/1/14 – Field test of Core competencies begins 3/15/15 – Statewide implementation of Core Competencies
Communication Strategy: <i>Strategy Owner/Lead: Brenda Autry</i>	Green	<p><i>Previous Status: Green / Trending: ↔</i></p> <p>Accomplishments in last two weeks?</p> <ul style="list-style-type: none"> No changes <p>Activities planned for next two weeks:</p> <ul style="list-style-type: none"> Web team to review and consult with ODDS regarding content 	<ul style="list-style-type: none"> ODDS Web page re-designed, Fall 2014

	Workstream/Lead	Current Status	Status Update	Upcoming Major Milestones
	Contracts Administration: <i>Lead: Renee Shippey</i>	Green	<p><i>Previous Status: Green / Trending: ↔</i></p> <p>Accomplishments in last two weeks?</p> <ul style="list-style-type: none"> CDDP Amendments went out on 7/18 <p>Activities planned for next two weeks:</p> <ul style="list-style-type: none"> Brokerages are continuing review of their amendments Counties to return signed amendments 	<ul style="list-style-type: none"> Brokerages amendments executed CDDP amendments executed
	Service Access: <i>Lead/Vacant</i>	Green	<p><i>Previous Status: Green / Trending: ↔</i></p> <p>Accomplishments in last two weeks?</p> <ul style="list-style-type: none"> No changes <p>Activities planned for next two weeks:</p> <ul style="list-style-type: none"> Final NOPA form available for use Hiring of a new OPA 2 Complaint Coordinator 	<ul style="list-style-type: none"> Implementation of complaints web page Distribute service process map

Key

Green	On Schedule
Yellow	Schedule slipping or needs change management.
Red	Schedule is behind. Major barriers or issues to address at Steering level.