

## STATUS REPORT

### Office of Developmental Disability Services

Date: March 17, 2015

Project Owners: Lilia Teninty and Don Erickson

Steering Team Members: Lea Ann Stutheit, Chelas Kronenberg, Bruce Baker, Darlene O’Keeffe, Acacia McGuire, Brenda Autry, Jana McLellan

Cross Program Team Leads: Marilee Bell, Kristine Duffy, Julie Harrison, Joli Schroader, Mike Parr, Brent Watkins, Brenda Autry, Dana Hittle, Renee Shippey, Tracy Wilder, Jeannette Baxter

### Overall project status:

Apr 14	May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15
G	G	Y	G	G	G	G	G	G	G	G	G	

(Overall project status determined by averaging the status of the strategies and work streams that are listed below.)

### Transmittals:

- Hearings Process
- AR Brokerage Enrollment

## Work stream Updates

	Work stream/Lead	Current Status	Status Update	Upcoming Major Milestones
Work streams	CMS Compliance Strategy Lead: Joli Schroader	Green	<p><b>Previous Status: Green / Trending: ↔</b></p> <p><b>Accomplishments in the last 2 weeks?</b></p> <ul style="list-style-type: none"> <li>• Submission of the Medically Involved Waiver amendment on 3-16-2015</li> <li>• 40193 and 40194 waivers approved by CMS on 3-13-2015</li> <li>• Per CMS- Requested extension of Supports Services waiver on 3-12-2015</li> </ul> <p><b>Activities planned for next 2 weeks?</b></p> <ul style="list-style-type: none"> <li>• Ongoing work with HCBS global transition plan</li> <li>• Ongoing work on quality management collaboration process with QM team</li> <li>• Ongoing weekly meeting with ODDS to discuss upcoming waiver amendments</li> <li>• Questions from CMS on Comp and Supports waivers’ 372 submitted to OHA on 3-10-2015. Working with OHA to finalize.</li> <li>• In response to phone call with CMS on 3-6-2015 we are answering questions for Comp and Supports Services waivers to be completed by follow-up phone call with CMS scheduled for 3-19-2015</li> </ul>	<ul style="list-style-type: none"> <li>• Negotiate CMS approval of 0117, 0375, 40193, 40194 waivers</li> </ul>
	Functional Needs Assessment (FNAT) Strategy Lead: Kristine Duffy	Green	<p><b>Previous Status: Green / Trending Yellow: ↔</b></p> <p><b>Accomplishments in last two weeks?</b></p> <ul style="list-style-type: none"> <li>• ANA/CNA Version C testing (2nd test) to be sent to CDDPs and Brokerages</li> </ul> <p><b>Activities planned in next two weeks?</b></p> <ul style="list-style-type: none"> <li>• ReBAR scheduling ANAs for individuals in 24Hour residential (DD50) with upcoming ISPs.</li> <li>• Revised ANA/CAN vsn C transmittal to be routed for review</li> </ul>	<ul style="list-style-type: none"> <li>• Plan for ANAs and or SNAPs being conducted by June 2015 for individuals in Foster Care (DD58)</li> </ul>

str	Work stream/Lead	Current Status	Status Update	Upcoming Major Milestones
	Individual Support Plan (ISP) Strategy Lead: Marilee Bell	Green	<p><b>Previous Status: Green / Trending: ↔</b>  <b>Accomplishments in last two weeks?</b></p> <ul style="list-style-type: none"> <li>• Provided training in Portland for SC's on March 5, 2015</li> <li>• Provided training in Pendleton to SC/PAs; residential/employment providers and foster providers. Enjoyed a small family/individual get together one evening.</li> <li>• Providing training to SCs/PAs; provider organizations and foster providers and meeting with families and self advocates in Eugene, 3/16-3/19/15.</li> </ul> <p><b>Activities planned for next two weeks:</b></p> <ul style="list-style-type: none"> <li>• Compiling questions raised in trainings and preparing responses for vetting by ODDS staff.</li> <li>• The last week of this initial statewide roll out is March 23 – March 27 in the Portland and Hillsboro areas. One full day for SC/PAs; four half days for provider agencies, four half days for agency staff and an evening forum for individuals and their families.</li> </ul>	<ul style="list-style-type: none"> <li>• 3/16-20 – Eugene</li> <li>• 3/23-27 - Portland</li> <li>• Statewide implementation – Begin planning in April, 2015 for those plans that are due in June. If all team members are trained in the new ISP, the new ISP can be used immediately with SC/PA approval. . Use of the new ISP will follow a statewide roll out based on when new plans are due. Anticipate statewide use of the new ISP by June, 2016 for those individuals receiving K/waiver services.</li> </ul>
	Plan of Care (POC) Strategy Lead: Julie Harrison	Yellow	<p><b>Previous Status: Green / Yellow: ↔</b>  <b>Accomplishments in last two weeks:</b></p> <ul style="list-style-type: none"> <li>• March POC implementation for: CCMH-Columbia CDDP, CLCM CDDP, Crook, Jefferson, Klamath, Malheur, Multnomah, Polk, Tillamook, Wallowa, ISN Brokerage, CSI Brokerage, EOSSB Brokerage, RCO Brokerage and SORB Brokerage</li> </ul> <p><b>Activities planned for next two weeks:</b></p> <p><b>Communication under development:</b></p> <ol style="list-style-type: none"> <li>1. Collaborative distribution/publishing of POC Implementation timelines (DHS, SEIU, HCC, CDDPs and Brokerages)</li> <li>2. Notices of 30 and 90 Day PSW PEA and CHC expirations</li> <li>3. Planning mtgs scheduled re: transition of CIIS to eXPRS/POC</li> <li>4. Presently recruiting the DD Technical Triage unit (as part of ITBSU)</li> </ol>	
	Quality Improvement Strategy Lead: Brent Watkins	Green	<p><b>Previous Status: Green / Trending: ↔</b>  <b>Accomplishments in last two weeks?</b></p> <ul style="list-style-type: none"> <li>• Finalized criteria for QAFR reports</li> <li>• Conducted Yamhill County CDDP Field Review</li> <li>• Sent Draft of Clatsop Field Review to Clatsop Behavioral Health</li> <li>• Sent Umatilla CDDP field report data</li> <li>• Conducted Douglas and Josephine CDDP field reviews</li> <li>• QAFR available to field online, including the Client Specific Review</li> </ul> <p><b>Activities planned for next two weeks:</b></p> <ul style="list-style-type: none"> <li>• Community Pathways Brokerage field review scheduled for March 24th-27th</li> <li>• Final mapping sessions for initial SharePoint audit automation process</li> </ul>	<ul style="list-style-type: none"> <li>• Post developed QA tools and resources on DD QA page: <a href="http://www.oregon.gov/dhs/DD/Pages/quality-assurance.aspx">http://www.oregon.gov/dhs/DD/Pages/quality-assurance.aspx</a></li> <li>• Completion date of audit process mapping has been amended—likely completion now end of March</li> </ul>

str	Work stream/Lead	Current Status	Status Update	Upcoming Major Milestones
	Training Strategy Lead: Marilee Bell	Green	<p><b>Previous Status: Green / Trending: ↔</b></p> <p><b>Accomplishments in last two weeks?</b></p> <ul style="list-style-type: none"> <li>Incorporated changes to modules; test in the Learning Center; Upload materials</li> </ul> <p><b>Activities planned for next two weeks:</b></p> <ul style="list-style-type: none"> <li>ODDS staff will continue to review competencies which have been vetted by the field (providers, services coordinators and personal agents).</li> <li>Field test is continuing on vetted modules which have completed the production stage in development.</li> </ul>	<p><b>Core Competency:</b></p> <ul style="list-style-type: none"> <li>Policy discussions on Core competency implementation and roll out occurring in early April.</li> <li>Coordinator/Personal Agent conference scheduled for June 23<sup>rd</sup> and 24<sup>th</sup> in Corvallis.</li> </ul>
	Contracts Administration: Lead: Renee Shippey	Green	<p><b>Previous Status: Green / Trending: ↔</b></p> <p><b>Accomplishments in last two weeks?</b></p> <ul style="list-style-type: none"> <li>No changes</li> </ul> <p><b>Activities planned for next two weeks:</b></p> <ul style="list-style-type: none"> <li>Next 3 Service Elements will be reviewed by management and submitted to OC&amp;P</li> <li>Begin drafting brokerage 15-17 template</li> </ul>	<ul style="list-style-type: none"> <li>Send 15-17 Service Elements to OC&amp;P for DOJ review</li> <li>Prepare 3<sup>rd</sup> draft of 15-17 Contract template for County staff and DOJ to review</li> </ul>
	Service Access: Lead/Jeanette Baxter	Green	<p><b>Previous Status: Green / Trending: ↔</b></p> <p><b>Accomplishments in last two weeks?</b></p> <ul style="list-style-type: none"> <li>No changes</li> </ul> <p><b>Activities planned for next two weeks:</b></p> <ul style="list-style-type: none"> <li>Drafting revised Complaint Website and Complaint Form</li> </ul>	<ul style="list-style-type: none"> <li>Implementation of complaints web page by 03/15</li> <li>Revise Complaint form 03/15</li> </ul>
	Stabilization and Crisis Unit: Lead/Tracy Wilder	Green	<p><b>Previous Status: Green / Trending: ↔</b></p> <p><b>Accomplishments in last two weeks?</b></p> <ul style="list-style-type: none"> <li>No updates</li> </ul> <p><b>Activities planned for next two weeks:</b></p> <ul style="list-style-type: none"> <li>Analyzing the acuity levels and stability of current clients to determine appropriate next steps, i.e., step down internally from locked home to unlock home, step down to community placement, etc. Developing strategic plan and appropriate next steps.</li> <li>Coordinating with community partners and staff to prepare for eight (8) clients to step down into community placement settings. Developing training plans for community homes.</li> </ul>	<ul style="list-style-type: none"> <li>Development of metrics tracking client entries, exits, and length of stay</li> <li>Continued development of action plans to decrease length of client stay and increase the number of client exits.</li> <li>Implementation of new software program that will allow the agency to better track client activities.</li> </ul>

Risk Log

Risk	Impact	Mitigation	Responsible Party	Date Completed
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