

STATUS REPORT

Office of Developmental Disability Services

Date: June 9, 2015

Project Owners: Lilia Teninty and Don Erickson

Steering Team Members: Lea Ann Stutheit, Chelas Kronenberg, Bruce Baker, Darlene O’Keeffe, Acacia McGuire, Brenda Autry, Jana McLellan

Cross Program Team Leads: Marilee Bell, Kristine Duffy, Julie Harrison, Joli Schroader, Mike Parr, Brent Watkins, Brenda Autry, Dana Hittle, Renee Shippey, Tracy Wilder, Jeannette Baxter

Overall project status:

Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	Jul 15	Aug 15	Sept 15	Oct 15
G	G	G	G	G	G	G	G					

(Overall project status determined by averaging the status of the strategies and work streams that are listed below.)

Transmittals:

No transmittals this week.

Work stream Updates

	Work stream/Lead	Current Status	Status Update	Upcoming Major Milestones
Work streams	CMS Compliance <i>Strategy Lead: Joli Schroader</i>	Green	<p>Previous Status: Green / Trending: ↔</p> <p>Accomplishments in the last 2 weeks?</p> <ul style="list-style-type: none"> Phone call with CMS on 6-4 to discuss 0117 and 0375 waiver questions. Phone conversation with NASDDDS regarding types of case management 6-1-2015 <p>Activities planned for next 2 weeks?</p> <ul style="list-style-type: none"> Ongoing work with HCBS global transition plan Ongoing work on quality management collaboration process with QM team Ongoing weekly meeting with ODDS to discuss upcoming waiver amendments Participating in meetings regarding revised employment rate setting. 	<ul style="list-style-type: none"> Negotiate CMS approval of 0117, 0375 waivers
	Functional Needs Assessment (FNAT) <i>Strategy Lead: Kristine Duffy</i>	Green	<p>Previous Status: Green / Trending Yellow: ↔</p> <p>Accomplishments in last two weeks?</p> <ul style="list-style-type: none"> Statement of Work and Request for RFP submitted for validation and norming of the One-Tool <p>Activities planned in next two weeks?</p> <ul style="list-style-type: none"> No changes 	<ul style="list-style-type: none"> ANA/CNAs being conducted for individuals in Foster Care (DD58) who do not require a new SNAP; ANAs or SIS completed for individuals in 24 Hour Residential (DD50) by June 2015. One Tool workgroup to reconvene beginning July Version C tool release postponed to incorporate additional functionality.

str	Work stream/Lead	Current Status	Status Update	Upcoming Major Milestones
	Service Access: Lead/Jeanette Baxter	Complete	<p><i>Previous Status: Green / Trending: ↔</i></p> <p>Accomplishments in last two weeks?</p> <ul style="list-style-type: none"> • <i>Project Complete</i> 	
	Individual Support Plan (ISP) Strategy Lead: Marilee Bell	Green	<p><i>Previous Status: Green / Trending: ↔</i></p> <p>Accomplishments in last two weeks?</p> <ul style="list-style-type: none"> • Contract extension with OTAC executed • Pipeline email newsletter sent with updated training information and Frequently Asked Questions <p>Activities planned for next two weeks:</p> <ul style="list-style-type: none"> • Continue edits to policy transmittal regarding ISP timelines • Reviewing sample ISPs for use in training with ODDS subject matter experts • Updating ISP manuals and forms for uploading to OregonISP.org by June30, 2015 • Work group on Service Agreements being formed 	<ul style="list-style-type: none"> • Use of the new ISP for new or renewing plans begins June 1st. followed by a statewide roll out as new plans are due. Anticipate statewide use of the new ISP by June, 2016 for those individuals receiving K/waiver services. • SC/PA training on the new ISP scheduled 6/25/15, In Salem at the Baptist church. To register go to OregonISP.org
	Plan of Care (POC) Strategy Lead: Julie Harrison	Yellow	<p><i>Previous Status: Green / Yellow: ↔</i></p> <p>Accomplishments in last two weeks:</p> <ul style="list-style-type: none"> • No updates <p>Activities planned for next two weeks:</p> <p>Communication under development:</p> <ul style="list-style-type: none"> • Collaborative distribution/publishing of POC Implementation timelines (DHS, SEIU, HCC, CDDPs and Brokerages) • Notices of 30 and 90 Day PSW PEA and CHC expirations • Presently recruiting the DD Technical Triage unit (as part of ITBSU) • Workgroup established, including provider agencies, to complete development of document import (spreadsheet upload) for POC. • Ongoing Tech Asst to CIIS staff for CIIS transition to eXPRS/POC • Finalize validation of SD Import process with Pilot partners. • Roll-out of first non-Pilot providers to production use of SD Import process. 	
	Training Strategy Lead: Marilee Bell	Green	<p><i>Previous Status: Green / Trending: ↔</i></p> <p>Accomplishments in last two weeks?</p> <ul style="list-style-type: none"> • No updates <p>Activities planned for next two weeks:</p> <ul style="list-style-type: none"> • Strategies discussed for roll out of Core competencies, including transfer of all materials and responsibilities for maintenance to ODDS. 	<p>Core Competency:</p> <ul style="list-style-type: none"> • Policy discussions on Core competency • Designing roll out of core competencies • Coordinator/Personal Agent conference scheduled for late August.

str	Work stream/Lead	Current Status	Status Update	Upcoming Major Milestones
	Contracts Administration: Lead: Renee Shippey	Green	<p>Previous Status: Green / Trending: ↔</p> <p>Accomplishments in last two weeks?</p> <ul style="list-style-type: none"> • Response to CDDP final template review sent to CDDPs • Submit 2nd draft brokerage 15-17 template to brokerage directors and OC&P • Submitted final CDDP template to OC&P for processing <p>Activities planned for next two weeks:</p> <ul style="list-style-type: none"> • Submit brokerage service elements to OC&P and to brokerage directors for review • Submit revised DD 48 Service Element to OC&P 	<ul style="list-style-type: none"> • Submit final draft of brokerage and CDDP service elements to brokerages and OC&P for review
	Stabilization and Crisis Unit: Lead/Tracy Wilder	Green	<p>Previous Status: Green / Trending: ↔</p> <p>Accomplishments in last two weeks?</p> <ul style="list-style-type: none"> • <i>Successfully coordinated the entry of one (1) client within SACU from a community placement</i> <p>Activities planned for next two weeks:</p> <ul style="list-style-type: none"> • Coordinating with community partners and staff to prepare for eighteen (18) clients to step down into community placement settings. Although this planning takes months, we hope to transition three (3) clients to community placements within the next month. Continue developing training plans for community homes. • Working closely with the REBAR Unit regarding client assessments to ensure assessment level meets the clients support needs. 	<ul style="list-style-type: none"> • Development of metrics tracking client entries, exits, and length of stay • Continued development of action plans to decrease length of client stay and increase the number of client exits. • Implementation of new software program that will allow the agency to better track client activities.
	Quality Improvement Strategy Lead: Brent Watkins	Green	<p>Previous Status: Green / Trending: ↔</p> <p>Accomplishments in last two weeks?</p> <ul style="list-style-type: none"> • Tillamook County CDDP field review final report issued • Completed Creative Supports Brokerage field review • Multnomah County CDDP review started June 1st <p>Activities planned for next two weeks:</p> <ul style="list-style-type: none"> • <i>Release 1st Quarter QA Field Review data—This has been delayed while findings from Clackamas review are amended</i> • <i>Coos and Curry County CDDP final reports issued</i> • <i>Independence NW Brokerage field review final report issued</i> 	<ul style="list-style-type: none"> • Post developed QA tools and resources on DD QA page: http://www.oregon.gov/dhs/DD/Pages/quality-assurance.aspx

Risk Log

Risk	Impact	Mitigation	Responsible Party	Date Completed
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