

DHS|OHA iLearnOregon Training Schedule Sponsored by the Safety, Oversight and Quality Unit

NOTE: Each registrants must log into a computer individually, group sites are not allowed. No microphones needed, headphones only.

All courses listed below are open to: DHS staff, LOCAL OFFICE staff, AFH providers and staff, In-Home staff, ALF & RCF Administrators and staff and NF Staff.

All iLearnOregon classes have pre-class assignments and a post-class test that must be completed before receiving a certificate of completion.

Registration for training in 2017 will not begin until December 16, 2016 - pre-class assignments will be accessed through iLearn Oregon

Course #: C02865 The Six Rights of Safe Medication Administration (2 Training Hours) - Can repeat every 24 months

Effective September 1, 2013 this training meets OAR '411-050-0625' training requirement for APD Adult Foster Homes.

This course is designed to assist the caregiver with understanding the importance of a safe medication administration system (process); application of the "Six Rights" and "Three Checks"; and caregiver responsibilities when administering medications or provide oversight of medication administration.

Time: 1 - 3:30 pm Dates: 12/15/16 1/6/2017 2/9/17 3/9/17 4/6/17 5/11/17 6/1/17 7/6/17 8/3/17 9/7/17 10/12/17 11/2/17 12/7/2017 1/4/2018

Course #: C03411 Focus on the "Right Time" (2.5 Training Hours) - Can repeat every 24 months

****Restricted Enrollment - Participants must have completed the : The Six Rights of Safe Medication Administration training prior to this course****

This course provides a comprehensive look at the "Right Time" building on what the participant learned in "The Six Rights of Safe Medication Administration.

Time: 1 - 3:30 pm Dates: 3/19/17 6/1/17 12/7/17

Course #: C01532 Basics of Infection Control (2 Training Hours) - Can repeat every 12 months

Discover tools available to you that protect yourself, your family and those you provide care from infectious diseases. General infection control information and Standard Precautions will be covered.

Time: 1 - 3:30 pm Dates: 4/6/17 7/6/17 10/12/17 1/4/18

Course #: C01237 Fatal Four and 9-1-1 (2 Training Hours) - Can repeat every 24 months

Aspiration, constipation, dehydration, and seizures can lead to serious complications and are more common among individuals with disabilities, developmental disabilities and older adults. While not always preventable, if the potential risk or known risk for one (or more) of these conditions is identified, recorded and communicated within the care team, complications and injuries can be minimized and sometimes prevented. Join us and learn more!

Time: 1 - 3:30 pm Dates: 12/14/16 2/9/17 5/11/17 8/3/17

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General Information and Policies

DHS|OHA presents virtual classroom training using the NetLink system. NetLink webinars are taught live over the internet so you can attend without leaving your office or home. Classes do not require a microphone, but you can ask questions and participate in discussions via a live chat. The day of class the registered student must login to the training using their own computer. No groups sites are allowed.

Classes that have 15 or fewer individuals registered by the cutoff date may be cancelled. Additionally, if 5 or fewer individuals login to the class the day of training, the class may be cancelled. You will be notified of cancellations, course assignments and certificates via email from spd.hsu@state.or.us. Make sure your email address is up-to-date in your iLearnOregon profile.

EXPECTATIONS: *If you miss more than 15 minutes of class time you will not be eligible for a certificate and will need to repeat the class.*

- You must participate the entire class time and complete the pre-class assignments and test to receive a certificate.
- You will receive an email with a link to the test after class. You have 14 business days to complete.
- Individuals are expected to read all emails and follow all instructions.
- Individuals are expected to be free from all distractions during class time.

WHAT YOU'LL NEED TO PARTICIPATE

Computer with a Microsoft Windows operating system. Must have an operating system XP or newer up-to Windows 10

NetLink will also work on Macs. If you receive an error message when trying to join the course go to: http://www.dhs.state.or.us/training-dhsoha/macs_error.pdf **NOTE: NetLink will not work on tablets or phones.**

Monitor with a resolution above 1024 x 786 pixels.

High-speed internet connection.

Web browser, preferably Internet Explorer (IE).

Pop-up window blocker turned off in browser.

Audio headphones or speakers (no microphone needed).

NetLink tech support: 503.378.5885