

An individual flyer/registration sheet will be sent out before each event. Cost of ½ day = \$59; full day = \$75

Questions? Contact Larry @ 541-751-8524, Larry.D.Gibson@oregon.gov

<p>Wednesday September 17, 2014 7:30am-12:00pm South Coast ESD</p> 	<p>Topic: BOLI - "Dealing With Difficult Employees" Speaker: Chet Nakada This seminar deals with many complex compliance issues including: qualifying conditions; overlap of leave laws; leave tracking; medical certification; notification requirements; reinstatement rights; and, pregnancy and parental leave Sponsored by: Barrett Business Service, Inc.</p>
<p>Tuesday October 29, 2014 12:30pm-5:00pm South Coast ESD</p> 	<p>Topic: "Time Management: Optimizing this New Currency " Speaker: Claudine DiTorrice Let's face it; most of us are forced to do more with less. How do we get it all done and still feel that we've accomplished something that matters? After all, there is a difference between being effective and being efficient. Sponsored by: Barrett Business Service, Inc.</p>
<p>Thursday December 4, 2014 7:30am-12:00pm South Coast ESD</p> 	<p>Topic: BOLI-"The Reaches of Privacy and Confidentiality in the Workplace." Speaker: Jeff Burgess Employees do not check all of their privacy rights at the door on day one of employment. Nevertheless, employers can, and often do, intrude upon the private affairs of employees. Sometimes, this is even proper and lawful! Regulating private, even off-duty conduct to require conformity with employer expectations may be appropriate under certain circumstances. Sponsored by: Cardinal Services</p>
<p>Thursday January 13, 2015 7:30am-12:00pm South Coast ESD</p> 	<p>Topic: "Simplify Solutions"- "Get Organized: Organizing and Productivity Strategies for the Workplace." Speaker: Bethanne Kronick Bethanne Kronick is a nationally recognized productivity strategist, author and trainer working to empower people. The seminar will spend more time focused on key business priorities! A comprehensive "back to basics" approach addressing the major issues that cause chaos and disorganization in your office environment. Learn best practices for handling incoming paper, electronic document management, email and voicemail, prioritizing tasks and managing projects, time management strategies, and dealing with the effects of self-defeating habits. Sponsored by: Barrett Business Service, Inc.</p>
<p>Tuesday March 10, 2015 7:30am-12:00pm South Coast ESD</p> 	<p>Topic: BOLI - "Leave Laws in Oregon: Basics of OFLA and FMLA" Speaker: TBA If you have 25 employees in Oregon, you are a covered employer under the Oregon Family Leave Act. If you have 50 or more employees in the U.S. or are a public employer, you are also covered under the federal Family and Medical Leave Act. These laws are complex and often interrelated. During this training session, our trainer focuses on the legal requirements of OFLA and FMLA and will provide tips and resources to meet those requirements. Topics include: eligibility requirements, qualifying leave "events", notification requirements, medical certification, use of paid leave, reinstatement, leave tracking, pregnancy and parental leave requirements, Oregon sick child leave, and managing misuse. Sponsored by: The Mill Casino and RV Park</p>
<p>Wednesday March 11, 2015 7:30am-12:00pm Southwestern Oregon Community College Brookings</p> 	<p>Topic: BOLI - "Leave Laws in Oregon: Basics of OFLA and FMLA" Speaker: TBA If you have 25 employees in Oregon, you are a covered employer under the Oregon Family Leave Act. If you have 50 or more employees in the U.S. or are a public employer, you are also covered under the federal Family and Medical Leave Act. These laws are complex and often interrelated. During this training session, our trainer focuses on the legal requirements of OFLA and FMLA and will provide tips and resources to meet those requirements. Topics include: eligibility requirements, qualifying leave "events", notification requirements, medical certification, use of paid leave, reinstatement, leave tracking, pregnancy and parental leave requirements, Oregon sick child leave, and managing misuse. Sponsored by: Cardinal Services</p>
<p>Wednesday April 15, 2015 7:30am-12:00pm South Coast ESD</p> 	<p>Topic: "Toss That Trash: How To Clear Your Mind and Jumpstart Your Life." Speaker: Steve Kaufman Steve Kaufman is a nationally known presenter that will be discussing how we can clear the garbage we carry around with us in order to get our mind on the positive things in the workplace as well as in our lives. "you don't stoop to the level of garbage, you rise to the level of moving beyond it"-Steve Kaufman Sponsored by: Atlas Edge Staffing</p>