

How can I qualify to take the exam?

To qualify for the exam you must meet at least one of the following requirements. If you are qualifying by your experience with a landscape contracting business or in a landscape related field (rather than a degree or education) the experience must be within 10 years prior to the date of the application.

- 1. Employed by a licensed landscape contracting business for a total of 2 years.**
 - To document your employment with a licensed landscape contracting business, have your employer(s) complete the employment verification form. This form must be submitted with your application.
- 2. Submit documentation to verify two years of related landscaping experience (nursery work, landscape maintenance work, etc).**
 - To document experience in landscape related work, submit a completed landscape maintenance verification form documenting 5 customers/projects per year for a 2 year period or the employment verification form if you were an employee of a company performing landscape related work.
- 3. Have obtained Associates, Bachelors or Masters Degree in horticulture or related field which includes cooperative work experience (if no cooperative work experience, documentation showing 6 months of related landscape experience may substitute).**
 - To verify a degree in horticulture or a related field, submit a copy of your transcripts.
- 4. Hold a certificate in horticulture or other related field from an accredited school or college that requires a minimum of 72 credit hours, which includes cooperative work experience in landscaping (if no cooperative work experience, documentation showing 6 months of related landscape experience may substitute).**
 - To verify this certificate, submit a copy of certificate and a copy of transcripts with your application.
- 5. Hold a current certification with the International Society of Arboriculture (ISA) as a Certified Arborist.**
 - To verify you hold this certification, submit a copy of your certificate with your application.
- 6. Successfully completed the Landscape Industry Certification program administered by OLCA or another entity licensed to the Professional Landcare Network (PLANET).**
 - To verify you have completed this program, submit a copy of your signed certificate with your application.
- 7. Hold a current membership as a Certified Professional Member of APLD.**
 - To verify you hold this certification, submit a copy of your certificate with your application.

8. **Hold a current Oregon Backflow Assembly Tester Certification or complete a Backflow Assembly Tester 5 day course approved by the Oregon Drinking Water Program.**
 - To verify, submit a copy of certification or course completion with your application.
9. **Other landscaping related certified membership on an individual basis to be determined by the board.**
 - If you have other experience that you feel would qualify you to take the exam, submit documentation and a letter of explanation. You will be contacted if any further documentation is needed.

What if I don't meet any of the qualifications to sit for the exam?

You may apply for a probationary license. A probationary license means anyone is allowed to take the Landscape Construction Professional exam without meeting the qualifications. The individual must pass all sections of the exam within one year of the first sitting of the exam.

Once the exams are passed and a Probationary All Phase license is issued, the individual may:

- Start his/her own landscape contracting business where the business will be required to carry a \$15,000 bond and will only be allowed to perform landscape projects that do not exceed \$15,000.
- Work for an employee of a licensed landscape contracting business under the direct supervision of a non-probationary licensed construction professional.
- Work for 24 months as an employee of a licensed landscape contracting business and be the phase basis of this business. The business must carry a \$15,000 bond and will only be allowed to perform landscape projects that do not exceed \$15,000.

After a period of 24 months meeting one of these requirements, the licensee may request the probationary status be removed.