



# Oregon

John A. Kitzhaber, M.D., Governor

**Department of Land Conservation and Development**

635 Capitol Street NE, Suite 150

Salem, Oregon 97301-2540

Phone: (503) 373-0050

Fax: (503) 378-5518

[www.oregon.gov/LCD](http://www.oregon.gov/LCD)



May 10, 2013

To: Land Conservation and Development Commission

From: Jim Rue, Director  
Rob Hallyburton, Community Service Division Manager

Subject: **Agenda Item 7, May 23, 2013 LCDC Meeting**

## **REQUEST FOR RULEMAKING OAR CHAPTER 660, DIVISION 18**

### **I. AGENDA ITEM SUMMARY**

#### **A. Type of Action and Commission Role**

The department is requesting that the commission approve initiation of rulemaking to amend [OAR 660-018-0020 and -0040](#).

#### **B. Staff Contact Information**

If you have questions about this agenda item, please contact Rob Hallyburton, Community Services Division Manager, at 503-373-0050 ext. 239 or [rob.hallyburton@state.or.us](mailto:rob.hallyburton@state.or.us).

### **II. BACKGROUND**

The Information Management and Modernization Initiative will result in an increased capacity for the department to accept submittals of documents and notices related to post-acknowledgment plan amendments in electronic format. Currently, the administrative rule directing such submittals, OAR 660-018-0020 (“Notice of a Proposed Change to a Comprehensive Plan or Land Use Regulation”) and -0040 (“Submittal of Adopted Change”), require paper submittal. The proposed rule amendment will allow, but not require, a local government to make submittals electronically. The department already accepts submittals related to periodic review work programs and tasks in electronic format.

This amendment could be made as part of a larger rule “clean-up” that takes place after every legislative session, but there is demand for the service already. Since the department will have the technical capabilities to accept electronic submittals right away, we decided to move forward sooner, pending the commission’s approval.

Because this is such a minor technical amendment, the department recommends proceeding without a rulemaking advisory committee. We will advertise the proposed change widely to stakeholders, especially local governments. We expect widespread support for the amendment.

**III. DEPARTMENT RECOMMENDATION**

Staff recommends that the commission approve the request for initiation of rulemaking pertaining to OAR 660-018-0020 and 0040.