



Oregon

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Department of Land Conservation and Development

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July 28, 2011

Mayor Mike Wendel
City of Prineville
387 N.E. 3rd Street
Prineville, Oregon 97754

City of Prineville Final Work Task 3 and Periodic Review Completion (DLCD Order 001806)

Dear Mayor Wendel,

I am pleased to inform you that the City of Prineville has completed work to update the City's comprehensive plan under your periodic review program (PR Order 00123). Task 1 (urban growth boundary review) was completed in 2004, Task 2 (comprehensive plan update) was completed in 2008, and, most recently Task 3 (zoning ordinance revision) was completed in the spring of 2011.

No objections were received in response to the local government notice. Therefore, this order approving the amendment is final and cannot be appealed.

Upon finishing periodic review, OAR 660-025-0210(1) requires that local governments submit complete and accurate copy of its comprehensive plan and land use regulations bearing the date of adoption (including plan and zone maps) within six months following completion of periodic review. These copies will be retained at the department as a record of the City's planning activities.

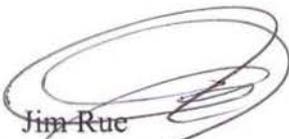
Documents must be accompanied by a statement signed by the planning director, or other city official(s), certifying that the materials are an accurate copy of current planning documents and that they reflect changes made as part of periodic review. These materials must be digitally produced in a format compatible with Microsoft Word.

Please submit one copy of the digital media as specified above, with a signed statement certifying that the materials on the disk are accurate and are current planning documents by January 12, 2012 deadline. Please use the enclosed certification form as the cover sheet for your submittal.

We appreciate the City's commitment to completing periodic review. The department and I recognize the hard work and persistent commitment of your staff; city leadership and the community in successfully completing a plan update that we hope will serve your community well as you continue to invest in your future.

If you have any questions or wish to discuss this further, please contact our Central Oregon regional representative Karen Swirsky at 541-325-6927 or karen.swirsky@state.or.us.

With warm regards,



Jim Rue
Acting Director

Enclosures: Periodic Review Work Program Summary
Certification Form for Updated Planning Documents

Cc: Scott Edelman, Prineville Planning Director
Bill Zelenka, Crook County Planning Director
Oregon Periodic Review Assistance Team
DLCD Staff and Files

CITY OF PRINEVILLE

Completed 07/28/2011

REVISED 2004 PERIODIC REVIEW WORK PROGRAM SUMMARY

| | | |
|--|----------------------|--|
| DLCD Regional Representative and Periodic Review Team Leader: | Karen Swirsky | Phone: (541) 325.6927 Fax: (541) 318.8361 |
| City Contact Person: | Scott Edelman | Phone: (541) 447.8338 Fax: (541) 447.5628 |
| Planning Consultant: | Bill Zelenka | Phone: (541) 447.3797 Fax: (541) 447.3797 |
| Crook County Planning Director: | Bill Zelenka | Phone: (541) 447.1051 |
| Original Work Program Approved by DLCD: | September 13, 1994 | Order 00123 |
| Revision 1 Work Program Approved by DLCD: | June 22, 1998 | Order 00861 |
| Revision 2 Work Program Approved by LCDC: | June 23, 2004 | Order 001642 |
| Original Final Work Program Completion: | July 1, 1995 | Order 00123 |
| Revision 1 Final Work Program Completion: | May 30, 1999 | Order 00861 |
| Revision 2 Final Work Program Completion: | June 30, 2007 | Order 001642 |
| Completion of Periodic Review: | July 28, 2011 | Order 001806 |

Summary of Work Task Orders:

| | | | |
|-----------|-------------|---------------|---|
| Task 1.3, | 04/15/2004, | Order 001624, | Approved UGMA |
| Task 1, | 06/23/2004, | Order 001642, | Deleted Original Task 1 LDO amendments |
| Task 2, | 06/23/2004, | Order 001642, | Deleted Original Task Comp Plan |
| Task 3, | 06/23/2004, | Order 001642, | Deleted Original Task Implementing Ordinances |
| Task 4, | 06/23/2004, | Order 001642, | Deleted Original Task TSP Elements |
| Task 5, | 06/23/2004, | Order 001642, | Deleted Original Task PFP, Parks |
| Task 5, | 06/23/2004, | Order 001642, | Deleted Original Task Historic Resource Sites |
| Task 5, | 06/23/2004, | Order 001642, | Deleted Original Task Other Resource Elements |
| Task 1.1, | 07/06/2004, | Order 001647, | Approved Comp Plan Inventories/Projections |
| Task 1.2, | 07/06/2004, | Order 001647, | Approved UGB expansion 1766.22+/- acres |
| Task 2.C, | 08/14/2006, | Order 001702, | Approved PFP including TSP Elements |
| Task 2.A, | 10/19/2007, | Order 001731, | Partial Approved/Remand Overview and Design |
| Task 2.B, | 10/19/2007, | Order 001731, | Partial Approved/Remand EOA, Housing, Environmental |
| Task 2.D, | 10/19/2007, | Order 001731, | Partial Approved/Remand Com Plan Administration |
| Task 2.E, | 10/19/2007, | Order 001731, | Partial Approved/Remand Areas of Future Study |
| Task 2.A, | 02/28/2008, | Order 001737, | Response/Approved/Overview and Design |
| Task 2.B, | 02/28/2008, | Order 001737, | Response/Approved/EOA, Housing, Environmental |
| Task 2.D, | 02/28/2008, | Order 001737, | Response/Approved/ Com Plan Administration |
| Task 2.E, | 02/28/2008, | Order 001737, | Response/Approved/ Areas of Future Study |
| Task 3, | 07/28/2011, | Order 001806, | New Task 3 - Update Zoning Ordinance |
| Complete | 07/28/2011, | Order 001806, | Completion of Periodic Review |

Major Work Tasks Subject to Public Notice and DLCDC Review
(See OAR 660-25-130)

| # | <i>Work Program Reference</i> | <i>Task Summaries and Product(s)</i> | <i>Submittal Date(s)</i> |
|--------|---|---|--|
| 4 | Land Development Ordinance— Incorporated City Limits | <p>Review Zoning, Subdivision, Partitioning, and other land development ordinances.</p> <p><i>Product(s): Adopted revisions to the Land Development Ordinance (for the incorporated city limits)</i></p> <p align="right"><u>DELETED</u></p> | <p>submitted under review Withdrawn 11/8/01 Resubmittal date 6/30/2002 Deleted 06/23/2004 Order 001642</p> |
| 2 1 | Comprehensive Plan (urban area); amended city zoning map | <p>2.1</p> <p>1.1 Inventories/Projections: address current land uses and buildable lands; review housing and needs projections; population trends and projections, urban area land use needs projections.</p> <p><i>Product(s): Adopted and revised inventories and projections.</i></p> <p align="right"><u>APPROVED</u></p> | <p>12/30/1999 Before 6/30/2007</p> <p>Approved 07/06/2004 Order 001647</p> |
| 2 1 | Comprehensive Plan (urban area); amended city zoning map (continued) | <p>2.2</p> <p>1.2 Urban Growth Boundary: address possible expansion needs and possible areas; determine specific area needs for residential, commercial and industrial uses; address UGB expansion alternatives; complete exception statement for selected areas; and finalize possible changes with revisions to the comprehensive plan.</p> <p><i>Product(s): Adopted comprehensive plan and findings pertaining to the Urban Growth Boundary; amend city zoning map.</i></p> <p>2.3</p> <p>1.3 Urban Growth Management Agreement: review and evaluate decisions (i.e. annexations, plan amendments, zone changes, land developments, extensions of services etc.; identify issues and concerns; conduct joint-cooperative meetings with Crook County to address revisions and concerns; and develop implementing plan and ordinance changes.</p> <p><i>Product(s): Adopted and revised Urban Growth Boundary Agreement (UGMA).</i></p> <p align="right"><u>APPROVED</u></p> | <p>12/30/1999 Rec'd on 05/04/2004</p> <p>1.2 Approved 07/06/2004 Order 001647 1766.22+/- acres</p> <p>Rec'd for review 12/18/2003</p> <p>Approved 04/15/2004 Order No. 001624 1.3 UGMA</p> |

| # | <i>Work Program Reference</i> | <i>Task Summaries and Product(s)</i> | <i>Submittal Date(s)</i> |
|--------------|---|---|--|
| 2 | Update Comprehensive Plan | <p>2 Detail is provided in the City's 05/17/2004 letter sent to DLCD which requests LCDC to modify this periodic review work program.</p> <p>Key Elements to the comprehensive plan update are as follows:</p> <p>A. Overview and Design Element;</p> <p>B. Land Use, including for economic development, housing and environment;</p> <p>C. Public Facilities, including for Transportation System Plan;</p> <p>D. Comprehensive Plan administration</p> <p>E. Areas of Future Study.</p> <p style="text-align: right;"><i>APPROVED</i></p> | <p>Before June 30, 2007</p> <p>TSP Rec'd on 4/17/2006 Review by Eric Jacobson</p> <p>2.C Approved 08/14/2006 Order 001702</p> <p>Partial Approval and Partial Remand of Comp Plan Update on 10/19/2007 Order 001731</p> <p>City Response to Order 001731 Approved 02/28/2008 Order 001737</p> |
| 2 | Update and Revise Implementing Ordinances for the Urbanizable Area | <p>Implementing ordinances (urbanizable area); update and revise implementing ordinances for the urbanizable area.</p> <p>Product(s): Adopted and revised ordinances pertaining to the urbanizable area.</p> <p style="text-align: right;"><i>DELETED</i></p> | <p>2/15/1999 Deleted 06/23/2004 Order 001642</p> |
| 3 | Update Zoning Ordinance | <p>The city will update its zoning ordinance based on the revisions made to the comprehensive plan Task 2, above.</p> <p style="text-align: right;"><i>APPROVED</i></p> | <p>Before June 30, 2007 Rec'd on 06/16/2011 Approved 07/28/2011 Order 001806</p> |
| 4 | Transportation Systems Plan | <p>Transportation System Plan (urban area); address transportation system plan and element of the comprehensive plan.</p> <p>Product(s): Adopted and revised Urban Area Transportation System Plan.</p> <p style="text-align: right;"><i>DELETED</i></p> | <p>2/15/1999 Deleted 06/23/2004 Order 001642</p> |

| # | <i>Work Program Reference</i> | <i>Task Summaries and Product(s)</i> | <i>Submittal Date(s)</i> |
|---|--|---|--|
| 5 | Public Facilities, Parks & Open Space & Historic Sites | <p>Community, Public Services and Public Facilities Plan Element: update mapping and capacity analysis of existing systems, address future needs, identify potential water sources and quantify, complete conceptual facility plan for future growth areas and design improvement standards and inventory/evaluate current community facilities including library, senior center, school etc., address improvement/expansion needs,</p> <p>And complete project profiles on each identified facility need and/or improvement.</p> <p>Public Services Element: Inventory/evaluate current services including police, fire, etc., identify and prioritize public services improvement and expansion needs, and develop action plan to meet identified needs.</p> <p><u>Product(s):</u> Adopted Public Facilities Plan Element; Community Facilities Plan Element; Public Services Plan Element.</p> <p style="text-align: right;"><i>DELETED</i></p> | <p>5/30/1999</p> <p>Deleted 06/23/2004 Order 001642</p> |
| 5 | Public Facilities, Parks & Open Space & Historic Sites (continued) | <p>Parks, Recreation, Open Space and other Natural Resources Plan: prepare inventories of current facilities; identify needed facilities; develop standards; address financing alternatives; develop open space preservation measures; and address other natural resources with preservation measures.</p> <p><u>Product(s):</u> Adopted Parks, Recreation, Open Space and other Natural Resources Plan Elements.</p> <p>Historic Resource Plan Element: update inventory and revise historic resources preservation measures.</p> <p><u>Product(s):</u> Adopted Historic Resources Element.</p> <p style="text-align: right;"><i>DELETED</i></p> | <p>Deleted 06/23/2004 Order 001642</p> |

The work program summary and the city's revised work program are jointly utilized to describe work tasks expectations.

The dates above are established for the city to submit completed work tasks to DLCDC. Interested persons or agencies are advised to contact Mike Cerbone, 541/447-5627, if you are uncertain as to how you will be notified and involved at the local level. The city will provide you with notice of public hearings of those work tasks affecting your agency. However, agencies and other interested person are advised to monitor subtasks related to that work task, particularly the adoption of needed amendments to the city comprehensive plan and land use regulations. LCDC rules requires that an objecting party participate at the local level orally or in writing during the local review process.

Federal and State Agencies, Special Districts, Affected Local Governments and Interest Groups Participating in Review:

| <u>Agency/Interested Groups</u> | <u>Contact</u> | <u>Tasks #</u> |
|---|--------------------------|----------------|
| Dept of Fish and Wildlife (ODFW) | Patty Snow | 4 |
| Economic Development Dept. (EDD) | Arthur Fish, Lynn Beaton | 1, 2, 3, 4 |
| Dept. of Transportation (ODOT) | Akin Osowekun | 4 |
| Dept. of Water Resources (WRD) | Rebecca Geisen | 1, 2, 3, 4 |
| Dept. of Environmental Quality (DEQ) | Roberta Young | 1, 2, 3, 4 |
| Parks and Recreation Department (OPRD) | Jan Houck | 4 |
| Housing and Community Services | Dave Foster | 1, 2, 3, 4 |

Please contact Larry French at (503) 373-0050 extension 283, if you have questions or need additional forms.

**CERTIFICATION FORM FOR
UPDATED PLANNING DOCUMENTS
FROM THE CITY OF PRINEVILLE**

OAR 660-025-0210 says:

(1) Pursuant to ORS 197.260, 197.190 and the legislative policy described in ORS 197.010, each local government shall file two complete and accurate copies of its comprehensive plan and land use regulations bearing the date of adoption (including plan and zone maps bearing the date of adoption) with the Department following completion of periodic review. These materials may be either a new printing or an up-to-date compilation of the required materials or upon approval of the Department, an up-to-date copy on computer disk(s) or other electronic format.

(2) Materials described in section (1) of this rule shall be submitted to the Department within six months of completion of the last work task.

(3) The updated plan shall be accompanied by a statement signed by the Planning Director or other city or county official certifying that the materials are an accurate copy of current planning documents and that they reflect changes made as part of periodic review.

(4) Jurisdictions who do not file an updated plan on time shall not be eligible for grants from the Department until such time as the required materials are provided to the Department.

THE FOLLOWING MUST BE SUBMITTED NO LATER THAN

“JANUARY 24, 2012”

- Comprehensive Plan (including inventory or other materials referenced in the plan).
- Land Use Regulations (zoning ordinance, development code, subdivision ordinance).
- GIS is required if available, please refer to Oregon Geospatial Enterprise Office (GEO) for GIS Data Standards at <http://gis.oregon.gov/>.
If GIS Data not available submit maps in 8.5 x11.0 format
 - Comprehensive Plan Map (bearing the date of adoption/revision).
 - Zone Map (bearing the date of adoption/revision).
- Other:

I certify that the submitted materials are an accurate copy of current planning documents, and that they reflect changes made as part of periodic review.

These documents are a new printing an updated compilation.

Name

Title

Date