

To Licensees of the Oregon Mortuary and Cemetery Board and Interested Persons



OMCB E-NEWS WINTER 2013



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Greetings OMCB E-NEWS readers! Welcome to ISSUE Number 6!

Please forward this newsletter to your friends and co-workers. Anyone can get on the email list to receive the newsletters from the Board - Send an email to mortuary.board@state.or.us and write: "Add me to the Interested Persons email list." Please also indicate if you are one of our Licensees.

OREGON STATE GOVERNOR'S EMPLOYEE FOOD DRIVE !



It's that time of year again! Each year the OMCB Team gets involved in various ways: Payroll deductions, pulling the wagon through neighborhoods knocking on doors, asking friends and family for donations - and we've held a silent auction. But, we are always humbled by our **stakeholders**--your tender hearts have helped so many people.

Once again, Robert Magill is the OMCB's Food Drive Coordinator - and he invites everyone to be involved. Here are some ways:

Come to THE Third Annual **CHILI FEED at the OMCB!**

WHO: Interested Persons, OMCB Staff & Board Members

WHEN: Monday, January 28, 2013 - 12:00 to 1:00pm (The OMCB Policy Subcommittee meets afterward and is open to the public.)

WHERE: 800 NE Oregon Street, Suite 445 (next to our office at the Portland Oregon State Building)

MENU: Two different kinds of Chili (hmmmm, maybe it's a 'chili cook-off!') with tortilla chips, scallions and cheese toppings; breads, and other goodies!

*Please try to **RSVP** by email or phone by Friday, January 25, 2013*

COST : Donation to the Food Bank! (*Suggested minimum - \$6.00 or six (6) canned/non-perishable food items.*) *Make checks or money orders out to the "Oregon Food Bank."* Receipts are also available for cash donations.

HOW ELSE CAN YOU HELP?

JANUARY 29th -- OMCB BOARD MEETING at 9:00am - All guests of the meeting, please bring your canned/non-perishable FOODS and/or a CHECK or MONEY ORDER with you!

MAIL a CHECK or MONEY ORDER to us (make it out to Oregon Food Bank)! OMCB, 800 NE Oregon St. Suite 430, Portland OR 97232

If you have any questions about the Food Drive please contact Robert at (971) 673-1504 or Robert.magill@state.or.us

Thank you everyone. We can DO THIS! Hope to see you soon!



FUNERAL SERVICES PROGRAM NEEDS BODIES

Mt. Hood Community College Funeral Services Program has a consistent need for bodies so students can get the necessary personal experience in the lab (embalming, other preparation). Transportation reimbursement is now available! MHCC will pay \$125.00 each way. Funeral homes can use this program to offer **free embalming** to families - and the families can know they are helping a great educational facility where our new or future funeral directors and embalmers learn their profession.

MHCC - On another note: Please help!! Funeral establishments that employ or have employed **MHCC funeral service graduates** - Your assistance is kindly requested: MHCC asks that you take this short survey on your experience with those grads:
<http://www.surveymonkey.com/s/PFLCYDE> Thank you!





SAFETY in the WORKPLACE??

Did you know Oregon Occupational Safety & Health Division (OHS) offers no-cost, confidential, consultations, evaluations, health and safety 'hands-on' training, recommendations to control or eliminate hazards, etc. They will NOT issue citations for violations! And they will guarantee you will "pass" an OSHA inspection when it does come. Information to schedule a consultation can be found by clicking on this sentence: [I CARE ABOUT THE SAFETY OF EVERYONE AT THIS FACILITY!](#)

PRopOseD rULe AMeNdMeNts

The Board will consider the final public comments submitted during the extended public comment period in December. ([Proposed Rules](#) were published in the November 1, 2012 Oregon Bulletin.) A hearing was held in November, and the Board will consider adoption of the amendments at the **JANUARY 29, 2013** Board Meeting. ***The Board thanks everyone who provided their invaluable input!***

Facility Renewal Time!

Most facilities have renewed their licenses that expired December 31, 2012, but there are a few who have not. At this point, applications received during the 'grace period' (January 1, 2013 through March 30, 2013) must pay a \$50 reinstatement fee in addition to the renewal fee.

Contact Carla at (971) 673-1503 or Carla.knapp@state.or.us if you have any questions about Licensing.

ASSUMED BUSINESS NAMES:

Is your assumed business names correctly registered with the Secretary of State Corporation Division? Our rules require that you do so... It's easy to check your Owner entity and ABN status - [Business Registry](#). OMCB rules require compliance in this area.



CREMATION AUTHORIZATION - STATEMENT of DELIVERY --- Are you completing it the right way?

The law says that the cremation authorization must contain a "statement of delivery" ... a statement of delivery tells the funeral establishment where the cremated remains go - as directed by the person with the right to control final disposition. Does the consumer want the funeral home to scatter them? To inter the cremated remains in a cemetery? To mail them to the consumer? WHO GETS THEM? If it is a family member, write the name or names of those persons to whom they may be released - not "family member" - your administrative employee may see that and release them to the wrong family member!

Also, if the cremated remains are to be divided and different actions taken, write that down! " ½ released to John Smith; ½ released to Mary Jones" (that means you can only give half to each person... but, if you are permitted to give both halves to one or either, STATE THAT in WRITING! Another example: "Divide into three remembrance vials: one each to John Smith and Mary Jones, to be picked up by either; and 1/3 FE to deliver to Green Cemetery in Portland for interment" etc. THE MORE DETAILED YOU ARE the more everyone clearly understands, and your liability is reduced.

Remember: This "statement of delivery" section is NOT for giving direction to the crematory to return them to the funeral home! See [ORS 97.150](#)

NEW YEAR!! NEW FORMS??

NOW is a good time to look at all documents at your facilities - to throw out old versions of hard copies so the wrong ones are not being used by your employees - and on the computer -- you can create a folder for "OLD & DISCONTINUED" and put your older versions in it so people don't keep printing the wrong ones. It causes problems for all of us when we've helped you get your docs into compliance - but at our next visit the old form is being used...

Thanks, once again, for sending in suggestions for the OMCB E-NEWS! We appreciate your interest and assistance.

We hope 2013 is a great one for you!

Lynne

Lynne Nelson Direct Phone: **(971) 673-1503**
Education & Compliance Manager, OMCB
800 NE Oregon St. Suite 430
Portland OR 97232

Fax: (971) 673-1501 **Licensing** questions: (971) 673-1507 (Carla Knapp, Office & Licensing Manager)

Forms & General Information: www.oregon.gov/mortcem

Oregon Mortuary & Cemetery Board
Regulating Death Care Facilities and Practitioners in Oregon



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