



APRIL 1 2015 General Session Meeting Minutes DRAFT
(Revised April 16 2015)

Board Members Present: Dwight Terry, President; Jane Woodward, Vice President; Laurie Goolsby, Secretary / Treasurer; Nancy Corr; Sirpa Duoos; Larry Gyure; Judy Juntunen; Morris Pearson, David Noble (left at 3:04 pm).

Board Members Absent: Member Loveland, excused.

Staff Members Present: Michelle Gaines, Executive Director; Marianne Itkin, Investigator; Brenda Biggs, Compliance Specialist; Chad Dresselhaus, Compliance & Education Program Manager; Tyler Anderson, AAG; and Carla Knapp, Office & Licensing Manager.

Staff Members Absent: None.

Guests: None.

I Call to Order

The General Session of the Mortuary and Cemetery Board (Board) was called to order at 2:04 pm, via a telephone conference.

II General Session

After roll call, President Terry then directed the Board to enter into executive session to consider information obtained as part of an investigation of licensee or applicant conduct.

III Executive Session as authorized by ORS 192.660(2)(a), (b), (f), (h), (i) and / or (k)

The executive session is held pursuant to ORS 192.660(2)(a), (b), (f), (h), (i) and / or (k). Representatives of the news media and designated staff are allowed to attend the executive session, but all other members of the audience would be asked to leave the room. Representatives of the news media would be specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No decision can be made in executive session. At the end of the executive session, the Board will return to open session and welcome the audience back into the room. Assistant Attorney General Advice would be provided. Executive session adjourned at 2:37 pm.

IV General Session

A Approval of Meeting Minutes

President Terry called the general session of the Board back to order at 2:38 pm. He then asked if there were any corrections, questions or comments on the subject draft meeting minutes. Hearing none, he then asked if there was a motion on the floor to accept the subject minutes as prepared. He then recognized Member Noble.

Member Noble so moved. Member Goolsby seconded. President Terry asked if there was discussion. Hearing none, he then asked those in favor to signify by saying aye. All were aye and the motion carried unanimously. Those voting in favor: Members Corr, Duoos, Goolsby, Gyure, Juntunen, Noble, Pearson, Terry, Woodward. Those voting no: none.

B Board Member Updates

Director Gaines reported that Senate Confirmation Hearings will be held April 10 for the appointment of two Board members; one to replace the current public member vacancy, and the other to fill the for-profit cemetery position, currently held by Member Noble. Member Noble will be invited to the June 9 Board meeting as a guest.

C July Board Meetings

Director Gaines noted that both the Board's strategic planning retreat meeting and Board meeting will be held in Pendleton.

D 2015 Governor's Food Drive Update

Manager Dresselhaus reported that the Board took first place, again, by raising a total of 7,128 lbs via cash donations and payroll deductions. He thanked everyone that contributed.

E Licensing Actions

President Terry asked if there were any questions or comments on this agenda item. He recognized Manager Knapp.

Manager Knapp asked the Board to move agenda item 3G to 4C.

President Terry then asked if there was a motion on the floor to accept the subject Licensing Actions as amended. He recognized Member Corr.

Member Corr so moved. Member Goolsby seconded. President Terry asked if there was discussion. Hearing none, he then asked those in favor to signify by saying aye. All were aye and the motion carried unanimously. Those voting in favor: Members Corr, Duoos, Goolsby, Gyure, Juntunen, Noble, Pearson, Terry, Woodward. Those voting no: none.

F Executive Director's Report for March 2015

Director Gaines reviewed in detail the Report that was included in the Board packet. She then asked if there were any questions.

After brief Board discussion, President Terry asked if there was a motion to approve the Report as prepared, noting that for the second time in the Board's history, that the approval of an extension of case reporting for up to an additional 60 days under ORS 676.165 would not be required as there were no cases that needed an extension. He then recognized Member Goolsby.

Member Goolsby so moved. Member Woodward seconded. President Terry asked if there was discussion. Hearing none, he then asked those in favor to signify by saying aye. All were aye and the motion carried unanimously. Those voting in favor: Members Corr, Duoos, Goolsby, Gyure, Juntunen, Noble, Pearson, Terry, Woodward. Those voting no: none.

G Investigations

President Terry asked the Board to review the Executive Session Schedule which was included in the Board packet. He then asked Board members to report if they had an actual or potential conflict with any of the cases before voting on each item. **He then noted that Member Juntunen would not be voting on any of the cases at this meeting.**

1 2014-1071 - Disciplinary Action.

Moved - Terry. Second - Goolsby. No discussion.

For: Corr, Duoos, Goolsby, Gyure, Noble, Pearson, Terry, Woodward.

Against: None.

Abstained: Juntunen.

Motion Passes 8 - 0.

- 2 2014-1072A and B - No Action.**
Moved - Terry. Second - Gyure. No discussion.
For: Corr, Duoos, Goolsby, Gyure, Noble, Pearson, Terry, Woodward.
Against: None.
Abstained: Juntunen.
Motion Passes 8 - 0.
- 3 2014-1075A, B and C - Disciplinary Action.**
Moved - Terry. Second - Gyure. No discussion.
For: Corr, Duoos, Goolsby, Gyure, Noble, Pearson, Terry, Woodward.
Against: None.
Abstained: Juntunen.
Motion Passes 8 - 0.
- 4 2014-1079A, C and E - Disciplinary Action.**
Moved - Terry. Second - Woodward. No discussion.
For: Corr, Duoos, Goolsby, Gyure, Noble, Pearson, Terry, Woodward.
Against: None.
Abstained: Juntunen.
Motion Passes 8 - 0.
- 2014-1079B and D - No Action.**
Moved - Terry. Second - Gyure. No discussion.
For: Corr, Duoos, Goolsby, Gyure, Noble, Pearson, Terry, Woodward.
Against: None.
Abstained: Juntunen.
Motion Passes 8 - 0.
- 5 2014-1080A - No Action.**
Moved - Terry. Second - Gyure. No discussion.
For: Corr, Duoos, Goolsby, Gyure, Noble, Pearson, Terry, Woodward.
Against: None.
Abstained: Juntunen.
Motion Passes 8 - 0.
- 2014-1080B - Disciplinary Action.**
Moved - Terry. Second - Goolsby. No discussion.
For: Corr, Duoos, Goolsby, Gyure, Noble, Pearson, Terry, Woodward.
Against: None.
Abstained: Juntunen.
Motion Passes 8 - 0.
- 6 2014-1081A - Disciplinary Action.**
Moved - Terry. Second - Gyure. No discussion.
For: Corr, Duoos, Goolsby, Gyure, Noble, Pearson, Terry, Woodward.
Against: None.
Abstained: Juntunen.
Motion Passes 8 - 0.

2014-1081B, C, D and E - No Action.

Moved - Terry. Second - Duoos. No discussion.

For: Corr, Duoos, Goolsby, Gyure, Pearson, Terry, Woodward.

Against: None.

Abstained: Juntunen.

Motion Passes 7 - 0.

7 2015-1001A, B and C - No Action.

Moved - Terry. Second - Gyure. No discussion.

For: Corr, Duoos, Goolsby, Gyure, Pearson, Terry, Woodward.

Against: None.

Abstained: Juntunen.

Motion Passes 7 - 0.

8 2015-1003A and B - No Action.

Moved - Terry. Second - Corr. No discussion.

For: Corr, Duoos, Goolsby, Gyure, Pearson, Terry, Woodward.

Against: None.

Abstained: Juntunen.

Motion Passes 7 - 0.

9 2015-1008 - No Action.

Moved - Terry. Second - Gyure. No discussion.

For: Corr, Duoos, Goolsby, Gyure, Pearson, Terry, Woodward.

Against: None.

Abstained: Juntunen.

Motion Passes 7 - 0.

10 2015-1009 - No Action.

Moved - Terry. Second - Gyure. No discussion.

For: Corr, Duoos, Goolsby, Gyure, Pearson, Terry, Woodward.

Against: None.

Abstained: Juntunen.

Motion Passes 7 - 0.

11 2015-1011 - No Action.

Moved - Terry. Second - Gyure. No discussion.

For: Corr, Duoos, Goolsby, Gyure, Pearson, Terry, Woodward.

Against: None.

Abstained: Juntunen.

Motion Passes 7 - 0.

12 2015-1013A and B - Disciplinary Action.

Moved - Terry. Second - Gyure. No discussion.

For: Corr, Duoos, Goolsby, Gyure, Pearson, Terry, Woodward.

Against: None.

Abstained: Juntunen.

Motion Passes 7 - 0.

- 13 2015-1014** - Disciplinary Action.
Moved - Terry. Second - Gyure. No discussion.
For: Corr, Duoos, Goolsby, Gyure, Pearson, Terry, Woodward.
Against: None.
Abstained: Juntunen.
Motion Passes 7 - 0.
- 14 2015-1016A, B and C** - Disciplinary Action.
Moved - Terry. Second - Gyure. No discussion.
For: Corr, Duoos, Goolsby, Gyure, Pearson, Terry, Woodward.
Against: None.
Abstained: Juntunen.
Motion Passes 7 - 0.
- 15 2014-1074** - Ratify.
Moved - Terry. Second - Gyure. No discussion.
For: Corr, Duoos, Goolsby, Gyure, Pearson, Terry, Woodward.
Against: None.
Abstained: Juntunen.
Motion Passes 7 - 0.
- 16 2015-1010A and B** - Ratify.
Moved - Terry. Second - Gyure. No discussion.
For: Corr, Duoos, Goolsby, Gyure, Pearson, Terry, Woodward.
Against: None.
Abstained: Juntunen.
Motion Passes 7 - 0.
- 17 2015-1015** - Ratify.
Moved - Terry. Second - Gyure. No discussion.
For: Corr, Duoos, Goolsby, Gyure, Pearson, Terry, Woodward.
Against: None.
Abstained: Juntunen.
Motion Passes 7 - 0.
- 18 2015-1019** - Ratify.
Moved - Terry. Second - Gyure. No discussion.
For: Corr, Duoos, Goolsby, Gyure, Pearson, Terry, Woodward.
Against: None.
Abstained: Juntunen.
Motion Passes 7 - 0.
- 19 2015-1020** - Ratify.
Moved - Terry. Second - Goolsby. No discussion.
For: Corr, Duoos, Goolsby, Gyure, Pearson, Terry.
Against: None.
Abstained: Juntunen, Woodward.
Motion Passes 6 - 0.

20 2015-1018 - Disciplinary Action.

Moved - Terry. Second - Gyure. No discussion.

For: Corr, Duoos, Goolsby, Gyure, Terry, Woodward.

Against: None.

Abstained: Juntunen, Pearson.

Motion Passes 6 - 0.

21 2015-1022 - No Action.

Moved - Terry. Second - Goolsby. No discussion.

For: Corr, Duoos, Goolsby, Gyure, Pearson, Terry, Woodward.

Against: None.

Abstained: Juntunen.

Motion Passes 7 - 0.

22 2015-1023 - No Action.

Moved - Terry. Second - Goolsby. No discussion.

For: Corr, Duoos, Goolsby, Gyure, Pearson, Terry, Woodward.

Against: None.

Abstained: Juntunen.

Motion Passes 7 - 0.

23 2014-1070A and B - Rescind prior Disciplinary Action and take No Action.

Moved - Terry. Second - Gyure. No discussion.

For: Corr, Duoos, Goolsby, Gyure, Pearson, Terry, Woodward.

Against: None.

Abstained: Juntunen.

Motion Passes 7 - 0.

24 2015-1006 - No Action.

Moved - Terry. Second - Goolsby. No discussion.

For: Corr, Duoos, Goolsby, Gyure, Pearson, Terry, Woodward.

Against: None.

Abstained: Juntunen.

Motion Passes 7 - 0.

Having no further business, President Terry adjourned the meeting.

V Adjournment - the meeting adjourned at 3:16 pm.