



Oregon

John A. Kitzhaber, MD, Governor

Board of Massage Therapists

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BOARD MEETING MINUTES

January 14, 2013

Attendance

Board Members:

David Fredrickson, LMT, Chair
Kathy Calise, Public Member, Vice Chair
Heather Bennouri, LMT
Melanie Morin, LMT
Kelley Rothenberger, LMT
Craig McMillin, Public Member
Dr. Carolle Chapman, ND, Public Health Member

Staff:

Kate Coffey, Executive Director
Diana Nott, Compliance Coordinator
Lori Lindley, Assistant Attorney General

Public:

Pam Pennington
Abby Nartker
Heimo Strand
Chad Ravert

Todd Pennington
Jan Jones
Erik Schultz

Leah Bowder
Steve Davis
Mary Christ

Bethany Reeves
Jon Schreiber
Lisa Harper

Call to Order

Fredrickson called the meeting to order at 9:09 am. Role call was performed. **Bennouri, Calise, Chapman, McMillin, Rothenberger and Fredrickson** were present, as well as **Kate Coffey**, Executive Director, **Lori Lindley**, Assistant Attorney General and **Diana Nott**, Board staff. **Morin** arrived later in the meeting.

Fredrickson asked each member of the public to introduce themselves. Present at this time were Abby Nartker, Chad Ravert, Leah Bowder, Todd Pennington, Pam Pennington, Bethany Reeves and Jan Jones.

1) **Approve Agenda – Calise moved** to approve the agenda as presented. **Second the Motion: Bennouri.** In favor: **Bennouri, Calise, Chapman, McMillin, Rothenberger and Fredrickson.** Opposed: None. Motion carries.

2) **Approve Minutes of November 26, 2012 – Bennouri** noted that page nine should state auricular cavity. **Bennouri moved** to approve the minutes of November 26, 2012 as amended. **Second the Motion: Rothenberger.** In favor: **Bennouri, Calise, Chapman, McMillin, Rothenberger and Fredrickson.** Opposed: None. Motion carries.

3) **Ethics Training – Bethany Reeves** with the Oregon Government Ethics Commission provided the Board and attendees with training on the subject of Government Ethics. The training lasted approximately 1 hour and 45 minutes and included handouts and in-depth discussion on Executive Session and Public Meetings specifically. Clarity was provided on what constitutes a legal ethics violation. Those in attendance also learned executive session laws, reasons which allow for executive session, scenarios not allowed in executive session and penalties for violations of ethics laws. They learned that any member of the public may file a complaint about actions conducted in executive session for four years from the date the action was done. Half of the complaints investigated by the OGEC in 2011 were specifically regarding executive sessions.

Morin arrived at 10:08 am.

Following the ethics training, the Board took a brief break from 10:55 to 11:03 am.

4) Director's Report –

a) Finances – Coffey reported on the status of the Board budget through December 2012. For the month of December, the Board received \$3,000 more revenue than budgeted and spent \$5,000 less than budgeted for expenses. To date, for the biennium, the Board has received \$38,000 more revenue than was budgeted and has underspent in expenses by approximately \$110,000. The Board has underspent in legal fees by \$23,000, however there are two contested cases scheduled for hearing which could exceed that current savings. The previously unbudgeted fingerprint charge is reflecting an overspending in the investigations category.

b) Board Action Log – The Board action log has been updated to reflect the current status of Board items. Most tasks have been completed. The schools were sent information on the recertification and new model curriculum. The database replacement and exam consultant scope of work are both on hold at this time.

c) Legislative Update - Coffey reported that the following concepts have been assigned bill numbers for the 2013 Legislative Session: LC 390 is now SB110 – Licensing of Massage Facilities; LC 796 is now SB111 – License Endorsement and Name Change; LC 603 is now HB2037 – Temporary License for Military Spouse. She will update the Board as these bills progress.

d) Ortho-Bionomy – Coffey worked with the Ortho-bionomy group as directed and presented the Board with the following language, which will be sent to the Rules Committee for consideration:

Using touch, words and directed movement to deepen awareness of existing patterns of movement and suggested new possibilities of movement, as defined per ORS 687.031(1)(j)(i). Examples include the Feldenkrais Method of Somatic Education as defined on May 16, 2011, by the Feldenkrais Guild® of North America and the Trager® Approach as defined on May 16, 2011, by the United States Trager® Association; and Registered Practitioners of Ortho-Bionomy® as defined on December 28, 2012 by the Society of Ortho-Bionomy International.

e) Compliance Update – Nott provided the Board with a Compliance Report from November 1, 2012 through December 31, 2012. The report includes information such as: complaints open at start date (47); active cases at start date (40), number of new complaints received (22); number of cases opened (16); number of complaints closed (2); number of cases closed (13); and number of cases closed with disciplinary action (11).

5) Committee Updates

a) Education Committee – Calise reported that an email was received by committee chair, Lisa Barck-Garofalo. This committee has not met since October 2012 and they are now ready for their next assignment. When they had last met, members were asked to review other state continuing education requirements. She requested to schedule a meeting for February 2013 and sought additional guidance from the Board on their desires for continuing education approval.

Bennouri indicated that she would like to see what the FSMTB and the NCBTMB has done for continuing education approval requirements. Additionally, she would like to Board to consider options for continuing education based on the demographics of LMT population in rural areas, elderly practitioners, those without computer access, and LMTs with disabilities that make traveling great distances challenging. **Calise** asked if there may be a conflict of interest to have certain members on the committee, given the potential financial benefit if the Board accepts an approval process.

Bennouri stated that she believes the input of these professionals is necessary, and that this decision of the Board serves the providers and the Licensees equally. She feels it would be problematic to exclude them from this process. **Coffey** stated that she felt the group should be expanded to allow a broader perspective from LMTs. The Board would like more public to attend or to broaden the group. It was determined that all committees will begin new. Individuals interested in serving on a committee may apply to do so. Committee Chair positions are also open. **Bennouri** will also re-apply as a member of the Exam Task Force. **Calise** is the Board liaison to this committee.

b) Scope of Practice Committee – This committee has not met since the last Board meeting. New members are being sought. **Calise** is the Board liaison to this committee.

- c) **Rules Committee** – This committee has not met since the last Board meeting. New members are being sought. **McMillin** is the Board liaison to this committee.
- d) **Practical Exam Task Force - Rothenberger** is the Board liaison to this committee

Fredrickson took this time to recognize **Bennouri** for her prior commitment of four years, to the Board. This meeting was the last official Board meeting for **Bennouri**, though she will remain in contact as the Chair of the Practical Exam Task Force and may participate in the Rules Committee as the representative for OMTA.

6) Board Business

- a) **Breema Demonstration** – The Board viewed a live demonstration of a Breema session.
 - b) **4th Quarter and 2012 Exam Statistics** – The Board reviewed reports of the Practical Examination statistics. The fourth quarter 2012 statistics indicated an overall pass rate of 77%. The overall pass rate for the 2012 calendar year of 2012 was 80%.
 - c) **Demographics Report** – The Board received a quarterly demographics report of licensees. This includes information on gender, ethnicity, years in practice and modalities practiced.
 - d) **Board Correspondence** – The Board received correspondence regarding the late fee. The licensee indicated that they were unaware that there was a late fee for not renewing their license by the first of the month, because the license was valid through the end of the month. The Board discussed if the form should be changed for clarity. **Bennouri** asked if individuals that have not renewed on time could receive an email after two weeks to notify them of the issue. **Coffey** stated that it would be a programming change to the database. **Bennouri** requested a cost estimate. **Coffey** stated that staff will work more diligently to educate licensees about their due dates. She will also obtain a cost estimate for the Board.
- 7) **BOARDerline** – The Board reviewed current newsletter assignments. **Nott** will provide a report on 2012 compliance action. **Coffey** will provide information on the 2013 Legislative Session. **Bennouri** indicated she would provide articles on fee splitting, ethics, and scope of practice. **Fredrickson** is trying to obtain information on trafficking by unlicensed massage after a recent Federal arrest in Washington State.

8) Public Comments – Opportunity for the public to address the Board.

Chad **Ravert** attended the meeting to see what it was about. He found the Breema demonstration to be very interesting. He just recently moved to Oregon and has been licensed in Hawaii. He lives in Salem at the moment, but hopes to move to Eugene.

The Board returned to discussing Breema. **Morin** felt that it was very reminiscent of Thai massage. **Calise** expressed concern over the number of hours, stating that 165 hours is not near the 400 minimum of other exempted practices or 500 minimum for massage. **McMillin** feels it would not be wise to make a decision until the outcome of legislative session. **Fredrickson** stated he is not inclined to grant any further exemptions, until the conclusion of the legislative session. This matter is deferred to July.

The Board entered Executive Session at 12:10 pm and returned to Public Session at 4:09 pm.

9) Executive Session

- a) **Practical Exam (192.501(4))**
- b) **Compliance (192.660(2)(k))**

The Board will now meet in Executive Session to discuss certain matters on the agenda pursuant to ORS 192.660(2)(f) to consider information or records that are exempt by law from public inspection, ORS 192.660(2)(h) consultation with counsel concerning legal rights and duties regarding current litigation or litigation likely to be filed, ORS 192.660(2)(k) to consider information obtained as part of an

investigation of a licensee, applicant, or other persons alleged to be practicing in violation of law pursuant to ORS 676.175 and ORS 192.660(2)(i) To review and evaluate the job performance of the Executive Director or staff. Prior to entering into Executive Session, the nature of and authority for holding the Executive Session will be announced.

Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session. At the end of executive session, the Board will return to open session and welcome the audience back into the room.

10) Action on Executive Session Items

a) **Case 1370 – Morin moved** to enter a Notice of Proposed Action for: One violation of OAR 334-010-0025(9), Active licensed massage therapists are required to include their license number in all advertisements, including but not limited to: written, electronic, televised and audio; and One violation of OAR 334-030-0005(2)(a)(b)(c)(d)(f)and(h), Standard II: Therapeutic Relationship -- the relationship between the LMT and the client. The LMT must: Be accountable to his or her clients for the quality and effectiveness of care and services and for creating the basic conditions and boundaries necessary to foster safety and trust in the client-professional relationship; Plan and provide care and services to the best of his or her abilities, in partnership with the client, based on client needs; Ensure that their actions with a client are based on understanding and implementing the core values of caring, respect, compassion, appropriate boundaries, and appropriate use of personal power; Develop alliances with the client, colleagues, other health care providers and the community to provide care and services that are safe, effective and appropriate to the client's needs; Act as an advocate for client and client's needs; and Base decisions and actions on behalf of a client on sound ethical reasoning and current principles of practice; For a total civil penalty of \$2,000; and Place Licensee on probation and Peer Supervision, at a cost to Licensee, through 10/31/2015; Licensee shall complete a minimum of 30 contact hours of Board approved continuing education to cover the subject of insurance billing and ethics; and Licensee is restricted from billing or accepting insurance clients for one full year from the date of the Order. **Second the motion: Bennouri. In favor: Bennouri, Calise, Chapman, McMillin, Morin, Rothenberger and Fredrickson. Opposed: None. Motion carries.**

b) **Case 1406 – Calise moved** to Issue a Notice of Proposed Action for One violation of the following: ORS 387.081(1)(i), Engages in unprofessional or dishonorable conduct; OAR 334-030-0005(2)(c), Standard II: Therapeutic Relationship -- the relationship between the LMT and the client. The LMT must: Ensure that their actions with a client are based on understanding and implementing the core values of caring, respect, compassion, appropriate boundaries, and appropriate use of personal power; OAR 334-030-0055(3)(b), Standard III: Critical Reflection — the relationship of LMT to self. The LMT must: Evaluate the quality and effectiveness of his or her professional practice activities; OAR 334-040-0010(18), Failing to comply with an order issued by the Board; OAR 334-040-0010(19)(e), Any conduct or practice which could endanger the health or safety of a client or the public; and OAR 334-040-0010(19)(g), Exercising undue influence on a client, including promotion or sale of services, goods, or appliances in such a manner as to exploit the client for the financial gain or self-gratification of the massage therapist; for a total civil penalty of \$1,000. **Second the motion: Morin. In favor: Bennouri, Calise, Chapman, McMillin, Morin, Rothenberger and Fredrickson. Opposed: None. Motion carries.**

c) **Case 1454 – Calise moved** to Issue a Notice of Proposed Action for: One violation of OAR 334-010-0025(7), All licensed massage therapists must notify the Board office in writing of any change of residence, business, email or mailing address within 30 days of change of address; One violation of OAR 334-030-0005(1)(b) and (g), Standard I: Responsibility -- the relationship between the LMT and the profession. The LMT must: Act within the context of professional practice standards, codes of ethics, and relevant statutes and regulations; and Be accountable for his or her actions and commitments and assume personal and professional responsibility to do his or her best; One violation of OAR 334-030-0005(2)(a) and(c), Standard II: Therapeutic Relationship -- the relationship between the LMT and the client. The LMT must: Be accountable to his or her clients for the quality and effectiveness of care and services and for creating the basic conditions and boundaries necessary to foster safety and trust in the client-professional relationship; and Ensure that their actions with a client are based on understanding and implementing the core values of caring, respect, compassion, appropriate boundaries, and appropriate use of personal power; One violation of OAR 334-030-0005(3)(a)(b)(c), Standard

III: Critical Reflection — the relationship of LMT to self. The LMT must: Use critical reflection in the assessment of professional and clinical situations for the development and provision of care and services; Evaluate the quality and effectiveness of his or her professional practice activities; and Modify and adapt professional practice activities, consistent with current professional standards and practices, in response to client needs, advancing knowledge and research, and social expectations; One violation of OAR 334-040-0010(17)(c), Failing to cooperate with the Board in any licensing action or disciplinary proceeding, including but not limited to: Failure to respond to subpoenas issued by the Board whether or not the recipient is accused in the proceeding; and One violation of OAR 334-040-0010(19)(g), Exercising undue influence on a client, including promotion or sale of services, goods, or appliances in such a manner as to exploit the client for the financial gain or self-gratification of the massage therapist; for a total civil penalty of \$5,500; and Licensee's massage license is suspended for two years from the date of the Order. If Licensee leaves the state, the suspension shall be tolled until she returns, at which time the suspension shall continue. **Second the motion: Rothenberger. In favor: Bennouri, Calise, Chapman, McMillin, Morin, and Rothenberger. Opposed: None. Recused: Fredrickson. Motion carries.**

d) Case 1472 – McMillin moved to Issue a Notice of Proposed Action for: One violation of ORS 687.021(1), engaging in or purporting to be in the practice of massage without a license; and Two violations of ORS 687.021(2)(a), advertising for massage without a license; For a total civil penalty of \$2,500. **Second the motion: Morin. In favor: Bennouri, Calise, Chapman, McMillin, Morin, Rothenberger and Fredrickson. Opposed: None. Motion carries.**

e) Case 1475 – Rothenberger moved to Issue a Notice of Proposed Action for: One violation of OAR 334-030-0005(1)(b) and (g), Standard I: Responsibility -- the relationship between the LMT and the profession. The LMT must: Act within the context of professional practice standards, codes of ethics, and relevant statutes and regulations; and Be accountable for his or her actions and commitments and assume personal and professional responsibility to do his or her best; One violation of OAR 334-030-0005(2)(a)(b)(c)(f) and (h), Standard II: Therapeutic Relationship -- the relationship between the LMT and the client. The LMT must: Be accountable to his or her clients for the quality and effectiveness of care and services and for creating the basic conditions and boundaries necessary to foster safety and trust in the client-professional relationship; Plan and provide care and services to the best of his or her abilities, in partnership with the client, based on client needs; Ensure that their actions with a client are based on understanding and implementing the core values of caring, respect, compassion, appropriate boundaries, and appropriate use of personal power; Act as an advocate for client and client's needs; and Base decisions and actions on behalf of a client on sound ethical reasoning and current principles of practice; One violation of ORS 687.081(1)(c), has a physical or mental condition that makes the licensee unable to conduct safely the practice of massage; and OAR 334-040-0010, practicing massage with a physical or mental impairment that renders the therapist unable or potentially unable to safely conduct the practice of massage; For a total civil penalty of \$500; and issue a letter of concern. **Second the motion: Calise. In favor: Bennouri, Calise, Chapman, McMillin, Morin, Rothenberger and Fredrickson. Opposed: None. Motion carries.**

f) Case 1476 – Morin moved to Issue a Notice of Proposed Action for: ORS 687.021(2)(a), advertising for massage without a license; and ORS 687.021(1), engaging or purporting to practice massage without a license; OAR 334-040-0010(1), Practicing massage or representing one's self as a massage therapist without a current active license issued by the Board; and OAR 334-040-0040(11), Practicing or purporting to practice massage when the license has been revoked or suspended, lapsed or inactive; for a total civil penalty of \$2,000; and forward to the Physical Therapy Board. **Second the motion: Bennouri. In favor: Bennouri, Calise, Chapman, McMillin, Morin, Rothenberger and Fredrickson. Opposed: None. Motion carries.**

g) Case 1481 – Morin moved to Issue a Notice of Proposed Action for: One violation of ORS 687.021(1), engaging in or purporting to be in the practice of massage without a license; and Two violations of ORS 687.021(2)(a), advertising for massage without a license; for a total civil penalty of \$3,000; and forward to the District Attorney for consideration of prosecution. **Second the motion: Rothenberger. In favor: Bennouri, Calise, Chapman, McMillin, Morin, Rothenberger and Fredrickson. Opposed: None. Motion carries.**

h) Case 1485 – Bennouri moved to Suspend Licensee's massage license pending the outcome of the criminal matter. **Second the motion: Morin. In favor: Bennouri, Calise, Chapman, McMillin, Morin, Rothenberger and Fredrickson. Opposed: None. Motion carries.**

- i) **Case 1490 – McMillin moved** to Suspend Licensee’s Massage License as required by the Oregon Department of Justice Child Support Division, pursuant to ORS 25.750 through ORS 25.783 **Second the motion: Bennouri. In favor: Bennouri, Calise, Chapman, McMillin, Morin, Rothenberger and Fredrickson. Opposed: None. Motion carries.**
- j) **Case 1488 – McMillin moved** Approve applicant’s application for massage license with the following conditions, restrictions and stipulations for licensure: Applicant shall be considered on probationary status through 09/30/2014, after which the Board may review his application for renewal to determine if the probationary period shall be extended; Applicant is restricted from providing services to minors, developmentally disabled persons, or other at-risk populations, through 09/30/2014; Applicant shall work only at a business or location that facilitates a group practice setting, through 09/30/2014; Applicant agrees that any time he engages in the practice of massage, it will be in a manner that facilitates a group practice setting, through 09/30/2014. Applicant may not perform massage independent of a group practice setting, which includes a restriction from performing massage from his home or in an office environment when other employees are not on the premises; Applicant shall disclose to his employer, or in the case of other settings, organizer, manager or individual responsible for the event, his stipulations for licensure, through 09/30/2014; Applicant shall be placed on Peer Supervision, at a cost to applicant, through 09/30/2014; whereby Applicant shall meet with his Peer Supervisor at a minimum of one hour per month, for the duration of the probationary period. The Applicant may, as part of the Peer Supervision and the determination of the Peer Supervisor, conduct up to one supervised massage session per calendar quarter during the supervision period. The Peer Supervisor will observe the massage session(s) for draping practices, client communication sanitation, massage knowledge and business practices. During non-session meetings, the Peer Supervisor may discuss business practices and trends, client communication, ethics, boundaries and other matters pertaining to the Applicant’s practice of massage and other matters of concern to the Applicant and his success as a massage therapist; Applicant agrees not to engage in any conduct that would or could impact his ability to safely and competently conduct his massage practice, or compromise the health and safety of the clients served; Applicant shall attend counseling for at least three months to address 1) appropriate sexuality and targets and 2) improved relational skills, and provide verification of attendance in counseling to the Board compliance department; Applicant shall complete a minimum of 30 contact hours of Board-approved continuing education to include the subject of ethics and boundaries. **Second the motion: Calise. In favor: Calise, Chapman, McMillin, Morin, and Rothenberger. Opposed: Bennouri and Fredrickson. Motion carries.**
- k) **Case 1407 – Bennouri moved** to subpoena Licensee to March meeting. **Second the motion: Morin. In favor: Bennouri, Calise, Chapman, McMillin, Morin, Rothenberger and Fredrickson. Opposed: None. Motion carries.**
- l) **Case 1121 – Morin moved** to approve applicant for renewal without further stipulations on license. **Second the motion: Bennouri. In favor: Bennouri, Calise, Chapman, McMillin, Morin, Rothenberger and Fredrickson. Opposed: None. Motion carries.**
- m) **Case 1431 – Morin moved** to close as compliance met. **Second the motion: Calise. In favor: Calise, Chapman, McMillin, Morin, and Rothenberger. Opposed: Bennouri and Fredrickson. Motion carries.**
- n) **Case 1184 – Morin moved** to Deny Licensee’s massage license renewal per ORS 687.081(1)(i), unprofessional or dishonorable conduct; and OAR 334-040-0010(18), failing to comply with an order issued by the Board. **Second the motion: Calise. In favor: Calise, Chapman, McMillin, Morin, and Rothenberger. Opposed: Bennouri and Fredrickson. Motion carries.**
- o) **Release of Information Request – Bennouri moved** to release the records requested by the Washington Department of Health and the Hawaii Board of Massage. **Second the motion: Rothenberger. In favor: Calise, Chapman, McMillin, Morin, and Rothenberger. Opposed: Bennouri and Fredrickson. Motion carries.**
- p) **Executive Session Closed Case Report – Bennouri moved** to accept the Executive Session closed case report as submitted in exhibits 1-8. **Second the motion: Morin. In favor: Calise, Chapman, McMillin, Morin, and Rothenberger. Opposed: Bennouri and Fredrickson. Motion carries.**

Case No. 1368**Allegation:** Unprofessional/Dishonorable conduct**Closed:** Letter of concern**Case No. 1393****Allegation:** Billing fraud**Closed:** No violation found**Case No. 1401****Allegation:** Unlicensed practice**Closed:** Respondent unreachable**Case No. 1404****Allegation:** Unlicensed advertising**Closed:** Board lacks jurisdiction**Case No. 1409****Allegation:** Unlicensed practice**Closed:** Respondent unreachable**Case No. 1421****Allegation:** Unlicensed practice**Closed:** Respondent unreachable**Case No. 1474****Allegation:** Other**Closed:** License granted**Case No. 1477****Allegation:** Unlicensed practice**Closed:** Respondent unreachable**Case No. 1479****Allegation:** Unlicensed practice**Closed:** Respondent unreachable**Case No. 1482****Allegation:** Other**Closed:** License granted**Case No. 1487****Allegation:** Other**Closed:** License granted**Case No. 1491****Allegation:** No license number in ad**Closed:** Compliance met**Case No. 1496****Allegation:** Unlicensed practice**Closed:** Became licensed

q) **Practical Exam** – **Bennouri** had challenges locating qualified people willing to serve on the Task Force. She would like to work with the newly appointed liaison and Executive Director to determine the next steps. The Board discussed Task Force and committee application approvals. **Bennouri moved** to authorize Board Chair **Fredrickson**, in the essence of time, to review and approve applications for the task force and current committees. **Second the motion: Calise. In favor: Bennouri, Calise, Chapman, Morin, Rothenberger and Fredrickson. Opposed: None. Motion carries. McMillin** was not present at this vote.

11) **Public Session Compliance Action –**

a) **Public Session Closed Case Report – Bennouri moved** to accept the Public Session closed case report as submitted in exhibits 1-4. **Second the motion: Morin. In favor: Calise, Chapman, McMillin, Morin, and Rothenberger. Opposed: Bennouri and Fredrickson. Motion carries.**

Case No. 1296 Allegation: Sexual Impropriety	Phillip Aust Closed: Surrendered
Case No. 1310 Allegation: Unprofessional/dishonorable conduct Noncompliance with a board order	Jenna Sanders Closed: Revoked
Case No. 1412 Allegation: Unlicensed practice of massage	Wendy Patterson Closed: Stipulated agreement issued
Case No. 1419 Allegation: Other	Robert Gebarowski Closed: Denied Renewal – Final default order
Case No. 1432 Allegation: Unlicensed practice of massage	Fenghua Zang Closed: Final default order
Case No. 1433 Allegation: Unlicensed practice of massage	Hui Jun Li Closed: Final default order
Case No. 1434 Allegation: Unlicensed practice of massage	Dahai Cheng Closed: Final default order
Case No. 1435 Allegation: Unlicensed practice of massage	Zhenshan Wang Closed: Final default order
Case No. 1440 Allegation: Unlicensed practice of massage	Terri Poch Closed: Stipulated agreement issued
Case No. 1466 Allegation: Other	Sarah Goland Closed: Stipulated agreement issued
Case No. 1468 Allegation: Other	Andrew Black Closed: Stipulated agreement issued

12) **Public Forum –** Opportunity to share thoughts that pertain to agenda items – There were no members of the public present.

13) **Announcements –** Bennouri shared that the FSMTB has been working on the Model Practice Act and it will be available to the community in the near future. It is expected, if all goes according to plan, to be presented at the annual conference in October.

Coffey requested clarification on the May traveling meeting. **Bennouri moved** to confirm the May 2013 traveling Board meeting for Eugene, Oregon at Lane Community College, Downtown Campus. **Second the Motion: Morin In favor:**

Bennouri, Calise, Chapman, McMillin, Morin, Rothenberger and Fredrickson Opposed: None. Motion carries.

14) Adjourn Meeting – Bennouri moved to adjourn the meeting. Second the Motion: Morin In favor: Bennouri, Calise, Chapman, McMillin, Morin, Rothenberger and Fredrickson Opposed: None. Motion carries. The meeting was adjourned at 4:30 pm.

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