



# Oregon Board of Massage Therapists

MORROW CRANE BUILDING SUITE 250 3218 Pringle RD SE Salem OR 97302  
(503) 365-8657 fax (503) 385-4465

## BOARD MEETING MINUTES

Thursday, October 24, 2002

3218 Pringle Rd SE #250

Salem OR 97302

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### Attendance

#### Board Members:

Michael Jordan, L.M.T., Chair

Jacqueline Kern

Cathy Law

Stephanie Manriquez, L.M.T.

Lisa Oxman, L.M.T.

Brad Welker, D.C.

David Frostad was not in attendance.

[Board members with the exception of Michael Jordan and Jacqueline Kern attended the meeting by telephone]

**Staff:** Bev Holzman, Executive Director

**Public:** There was no public in attendance.

#### 1) Call to order

Jordan called the Executive Session to order at 9:12 A.M. Executive Session closed at 10:36 A.M.

Pursuant to ORS 192.660 (1)(f) and ORS 192.660 (1)(h) the Oregon Board of Massage Therapists met in Executive Session for the purpose of considering records that are exempt by law from public inspection. These records are relevant to test questions, scoring keys, and other examination data used to administer the qualifying examinations and consultation with legal counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. Representatives of the news media and designated staff are allowed to attend the Executive Session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations during the Executive Session except to state the general subject of the session as previously announced. No decision may be made in Executive Session. At the end of the Executive Session the Board returned to open meeting.

Jordan called the Public Meeting to order at 10:50 A.M.

#### 2) Approve Public Meeting Agenda

Jordan added item 4) c); Building Purchase. Oxman **moved** to approve the amended agenda. **The motion carried.**

#### 3) Action on Executive Session Matter(s)

##### a) Law Enforcement Cases

Case No. 1-02-181

**Welker moved** to issue a Notice of Proposed Disciplinary Action to assess civil penalties in an amount not to exceed \$1000 per violation of ORS 687.021. Jordan abstained. **The motion carried.**

Case No. 4-02-183

**Law moved** to issue a Notice of Proposed Disciplinary Action to assess civil penalties in an amount of \$500 for one violation of ORS 687.021(1). Jordan abstained. **The motion carried.**

Case No. 12-99-070

**Law moved** to close the case with a conclusion code of C10, Insufficient Grounds. Jordan abstained.

**The motion carried.**

Proposed Settlement Agreements:

Case No5-99-044

**Manriquez moved** to deny the proposed settlement and to process Respondent's request for a hearing. Jordan abstained. **The motion carried.**

Case No. 5-02-155

**Law moved** to deny the proposed settlement and to process Respondent's request for a hearing. Jordan abstained. **The motion carried.**

Case No. 6-01-122

**Oxman moved** to accept the proposed settlement presented in the counter offer. Jordan abstained. One opposed. **The motion carried.**

Case No. 7-01-127

**Kern moved** to close this case with codes of C14, Civil Penalty Assessed and Paid and C22, Stipulated Agreement Met. **The motion carried.**

Case No. 7-01-132

**Kern moved** to close this case with codes of C14, Civil Penalty Assessed and Paid and C22, Stipulated Agreement Met. **The motion carried.**

b) Exam Appeal:

Applicant No. 9377

**Manriquez moved** to deny the appeal of applicant number 9377. **The motion carried.**

c) Building purchase

**Oxman moved** to give Holzman the authority to begin negotiations and submit earnest money for the building located on Wayside Street NE. Discussion: A site inspection and a feasibility study of the remodeling costs along with other contingency items will be included in the Board's offer. **The motion carried.**

d) Executive Director's Performance Review

**Kern moved** to accept the evaluation presented by Jordan during Executive Session. Oxman seconded the motion. **The motion carried.**

Jordan announced the administrative rules hearing will be conducted on November 7, 2002. Other Board members may attend if they wish, but it is not necessary. Jordan will serve as Presiding Officer. The next public board meeting will be on November 8, 2002, 9:00 A.M. Both meetings will be at the Pacific Highway Inn, 4646 Portland Road NE, Salem, Oregon.

**Kern moved** to adjourn the meeting at 11:07 A.M. **The motion carried.**