



Oregon Board of Massage Therapists

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BOARD MEETING MINUTES Thursday, April 14, 2005

Attendance

Board Members:

Michael Jordan, LMT, Chair
Jackie Kern
Brad Welker, DC

Jacqueline McCal, LMT
Cathy Law
Lisa Oxman, LMT

Stephanie Manriquez, LMT, attended by telephone

Staff: Patty Glenn, Executive Director
Michelle Sherman, Office Manager
Diana Nott, Administrative Specialist

Public:

Jill Stanard, ND
Lisa Barck-Garofalo, LMT

1) Call to order

Jordan called the public meeting to order at 10:08 AM.

2) Approve Agenda

Glenn asked to make the following change to the agenda:
Add item 7) d) Director's Annual Review
Move Education Committee Report under Public Forum

Oxman moved to approve the agenda as amended. **All in favor: Jordan, Kern, Law, Manriquez, McCal, Welker, and Oxman. Opposed: None. The motion carried.**

3) Approve minutes of the March 10, 2005 meeting. Postponed to the May meeting.

4) Public Forum - An opportunity for the public to address the Board and ask questions
Education Committee Report--Lisa Barck-Garofalo discussed creating a draping policy. Law was concerned about the wording of the policy statement. Also provided was the Continuing Education renewal form to the Board members. Members were reminded that the form is updated in-house. Barck-Garofalo requests that the board approve the form so that it can be distributed before we get too much further into the renewal period.

5) Report of Executive Director

a) Financial Report—The Board will need to have a hearing to adjust the budget for the remainder of this biennium. Discussed at length were the items that caused the budget to be exceeded.

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- b) **Budget Development**—Due to the increase in law enforcement cases and as we are going to become proactive in law enforcement, a 4th position will be added July 1st. Glenn verified that the Board members are in support of this addition. Glenn will prepare the 2005-2007 budget to be approved at the May meeting.
- c) **Legislative Update**—House Bill (# to be named) is possible creation of a Super Board. This Bill appears to include 11 boards, however, the Board of Massage Therapists are not among those listed. Opposition of this bill needs to come from the professional associations of the Agencies and Boards listed. However, if you have any concerns contact your representative. Glenn updated the Board on the various bills we have been tracking. For a complete update on this bills contact Patty Glenn.
- d) **Associations Meeting and School Roundtable**—The Association meeting wasn't as productive as hoped as it was only attended by Nathan Nordstrom, President of AMTA Oregon Chapter, Heather Banori, Vice-President of OMTA, and Stephanie Manriquez, representative of NCBTMB. It was decided that the associations should meet on a quarterly basis. The schools' meeting was very productive as nearly every school attended and participated. We believe the schools now realize that they do have input into the board's decisions and that we all need to work together. It was a great beginning.
- e) **Correspondence**—Glenn discussed a letter received from Les Sweeney from Assoc Bodywork & Massage Professionals. Letter Marie Roberto of AMMA. NCBTMB is changing exam content by removing eastern modalities.

6) Committee Report

- a) **Scope of Practice Committee – December 18, 2004.** Postponed until committee representative is in attendance.
- b) **Exam Committee – February 28, 2005 and April 4, 2005.** Postponed until committee representative is in attendance.
- c) **Education Committee Report – April 8, 2005.** Lisa Barck-Garofalo presented committee report earlier in the meeting under Public Forum. (Report Attached)

The Board is concerned about committee chairs not attending the board meetings. Glenn will discuss this issue with the chairs.

7) New Business

- a) **Correspondence from Gary Moser—Oxman** moved to stand with the response already drafted. **All in favor.**
Jordan, Kern, Law, Manriquez, McCal, Welker, and Oxman. Opposed: None. The motion carried.
- b) **Correspondence from Larry Ambrose**-Asked for a waiver of the practical exam. Our statutes don't allow for a waiver of the practical exam in this situation. **Law** moved to uphold the statutes. **All in favor.**
Jordan, Kern, Law, Manriquez, McCal, Welker, and Oxman. Opposed: None. The motion carried.
- c) **Review purpose of committees** – The minutes from the June 28, 2000 meeting were distributed as reference material, however, the discussion was tabled until the next meeting as

not all committee chairs were in attendance.

d) Glenn's Performance Review—Glenn has been with the Board since May 2004. A performance review committee is needed to complete Glenn's review. McCal, Oxman, and Jordan have volunteered.

8) Old Business

a) Goals for 2005—Goals will be reviewed at the May meeting.

b) Felony and Gross Misdemeanor Policy—The policy is a tool for the schools and the Board of Massage Therapists to determine whether an applicant may be denied based on the nature of the arrest. The Board approved the document from the WA Health Board to be used as a template to draft our own policy. AAG-McGinnity is confirming that there are no conflicts with our rules/law.

c) Personnel Policy Manual—The board agreed that the personnel policy from the Board of Optometry is to be used as a template to draft our own personnel policy. The travel and purchasing policy will be adopted at a later date.

9) Public Comments – Opportunity to share thoughts that pertain to agenda items. Law will be attending the June Board meeting by phone. Jordan will be absent.

10) EXECUTIVE SESSION – Law Enforcement and Attorney /Client Correspondence

[Executive session is held pursuant to ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection (legal counsel), ORS 192.660(2)(h) consultation with counsel concerning legal rights and duties regarding current litigation or litigation likely to be filed and ORS 192.660(2) (k) to consider information obtained as part of an investigation of a licensee or applicant by a health professional regulatory board.]

Entered Executive Session at 12:08

Entered Public Session at 12:24

11) PUBLIC SESSION - Law Enforcement – discussion re: law enforcement cases against unlicensed individuals.

12) Announcements—Bicart performed an inspection at the Lloyd Center Mall. The Aqua Massage was also inspected.

13) Adjourn Meeting--Oxman moved. All in favor: Jordan, Kern, Law, Manriquez, McCal, Welker, and Oxman. Opposed: None. The motion carried. Meeting adjourned at 12:28.

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