



# Oregon

Theodore R. Kulongoski, Governor

## Board of Massage Therapists

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## OBMT Board Meeting Agenda

April 19, 2010

748 Hawthorne Ave. NE

Salem, OR 97301

Call to order 3:00 p.m.

### 1) Board Business

Twyla Lawson, Sr. Recruitment Consultant with the Department of Administrative Services will be present to discuss the selection process for the next Director of the **Oregon Board of Massage Therapists**. Mrs. Lawson will explain the process and review with the Board the draft stakeholder survey (Attachment A). Then the Board may review, take public comment, make any necessary edits, and adopt the recommended hiring standards, criteria and policy directives to be used for the selection of the next Oregon Board of Massage Therapists Director as required under ORS 192.660 to consider the employment of the successor Director.

**Attachment A: Draft Survey OBMT Director-** This is a draft survey to send out to the OBMT stakeholders to gain their insight and outreach ideas for the selection process.

**Attachment B: Draft Job Posting-** This is the draft announcement to advertise the vacancy which includes the standards and criteria such as minimum qualifications and desired attributes for the position.

**Attachment C: Draft Executive Recruitment Plan OBMT-** This is both the plan and timeline (which also covers the hiring procedures to be used for the process).

- 2) PTO – Change the internal personnel policy related to Paid Time Off
- 3) Public Comments – Opportunity for the public to address the board
- 3) Adjourn Board Meeting 3:30 pm (Ending time may vary)