



Oregon

John A. Kitzhaber, MD, Governor

Board of Massage Therapists

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BOARD MEETING MINUTES

February 07, 2011

Attendance

Board Members:

Heather Bennouri, LMT

David Fredrickson, LMT

Melanie Morin, LMT

Craig McMillin, Public Member

Timothy Driscoll, DC, Public Health Member

Staff:

Kate Coffey, Executive Director

Diana Nott, Compliance Coordinator

Chris Montenaro, Compliance Manager

Lori Lindley, Assistant Attorney General

Public: Pratiti Fullerton Michael Jordan Pam Pennington John Berg

Call to Order

Bennouri called the meeting to order at 9:02 am. Role call was performed. **Bennouri, Driscoll, Fredrickson and McMillin** were present. **Collier** and **Calise** were excused. **Morin** arrived later in the meeting.

At this time, there was an introduction of each Board member as well as **Kate Coffey**, Executive Director, **Chris Montenaro**, Compliance Manager, **Lori Lindley**, Board Counsel and **Diana Nott**, Compliance Coordinator.

- 1) **Approve Agenda** – **Driscoll** moved to approve the agenda. **Second the Motion: Fredrickson** In favor: **Driscoll, Fredrickson, McMillin and Bennouri**. **Opposed: None**. **Motion carries**.
- 2) **Approve Minutes of January 10, 2011** – **Fredrickson** asked to add a clarifying word to a statement he made, to indicate that he was concerned about small *private* schools. **Driscoll** moved to approve the minutes of January 10, 2011, as amended. **Second the Motion: Fredrickson** In favor: **Driscoll, Fredrickson, McMillin and Bennouri**. **Opposed: None**. **Motion carries**.

3) Directors Report

a) **Finances** – **Coffey** distributed the January 2011 income statement to the Board members. She was pleased to announce that the Board experienced a profit of \$308 for the month of January. This indicates that the fee increase will create a positive cash flow. The Board reviewed the Revenue & Expenses report. It was noted that computer expenses are slightly higher than anticipated as there are database modifications and other vital computer-related matters to address. Cost-savings areas include investigation, where expenses are down; janitorial services, which have been discontinued and staff will take over the duties of cleaning the office as of February; and legal fees are lower. It was noted that there was an expense for the office reconfiguration and **Coffey** referenced the new counter in the lobby, which provides a more professional look. **Coffey** reported that she expects the February financial report to reflect a lower income, as there are fewer days in the month. She indicated that she believes that the Board will soon be charting positive cash flow. She will also be monitoring expenditures.

Fredrickson inquired about the Contract/Professional Services line item. **Coffey** explained that this is where the Department of Administrative Services (DAS) Human Resources Services Division (HRSD) fees are categorized. \$4,000 has been budgeted in this area. **Coffey** believes that it is important for the Board to have HR consulting.

Michael Jordan questioned if the janitorial change has been approved by the union. He indicated that the Board had considered such a move in the past, but found that it was not within the job description of the represented employees. **Coffey** stated that she believed it would be considered "other duties as required" though she has not clarified with the union.

Fredrickson asked if the janitorial duties would be additional hours for staff, or if it would be included with their regular work schedule. **Coffey** stated that it is part of the regular work schedule and that the majority of the cleaning is to be done by the Board intern.

Morin arrived at 9:10 am.

b) General Update – The Board reviewed the action log spread sheet. Items noted were:

Technology/Purchasing Policy - **Coffey** reported that she is working on a technology and purchasing policy. She has researched other Semi-Independent Boards and has learned that those policies are about three paragraphs in length. She believed that the OBMT would want a larger policy. She is currently researching the Lottery Division, trying to tailor their policy to the OBMT.

Paperless Board Meetings – The netbook and flash drive have been purchased. As discussed in January, these items will be provided to **Calise** for testing.

Examiner Interest – **Coffey** is working with the Board Exam Coordinator, Kathryn Watson, on a request for proposal. When it is complete, she will have DAS review and assist with the process.

Re-write to OAR 334 to be in alignment with ORS 687.081(1)(d), regarding monitoring. This matter is being worked on. **Bennouri** stated that the Board had previously reviewed a matrix from the Washington Department of Health and suggested that **Montenaro** include that with his research and development.

School Outreach – **Coffey** is working to address this.

Committees – The Rules committee will be meeting February 14, 2011. **Coffey** has not heard back regarding the Education/Scope of Practice Committee. She will work with **Fredrickson** to get this committee active.

Forms Modification – The application and renewal forms have been modified to include an inquiry on registered sex offender status. These updated forms will soon be published to the web site.

Bennouri asked if the Board would be discussing legislative items and how they may impact the Board. She indicated that the Board members were previously set up in LINUS to receive legislative updates. She would like to receive notification of hearing dates and times. **Coffey** said that she can help Board members with LINUS access and that she will provide emails to the Board members on all of the legislative matters and hearing updates.

Coffey provided the Board with a spreadsheet of items with potential impact to the OBMT:

SB 13 – Prohibits semi-independent agencies from borrowing money that could be construed as incurring debt or obligation of the State of Oregon. No fiscal impact to OBMT.

SB 96 – Expands the list of professional regulatory boards subject to workforce reporting. There is a potential fiscal impact to the Board.

SB 97 – Requires additional health professionals to require cultural competency as CE (OBMT is now included). No fiscal impact to OBMT.

SB 454 – Exempts certain practitioners from regulation of the OBMT. Fiscal impact of \$21,150 per biennium.

SB 136 – Allows certain regulatory boards to issue order punishing violations without issuing a notice of intent. No fiscal impact to OBMT.

HB 2155 – OBMT may approve classes taken at accredited college or university as certified class. No fiscal impact to OBMT.

HB 2381 – Removes some of OBMT's semi-independence. Fiscal impact of \$60,854 per biennium.

HB 2389 – Establishes a task force on health professional regulatory boards. No fiscal impact to OBMT.

HB 2394 – Allows health professional regulatory boards to spend without limitation on contested cases. No fiscal impact to OBMT.

HB 2396 – Directs DAS & LFO to establish a streamlined budget process for two health licensing boards. No fiscal impact to OBMT.

HB 2496 – Establishes task force on the consolidation of state government boards and commissions. No fiscal impact to OBMT.

HB 2552 – Requires an agency to ensure that all contractors do not have delinquent taxes. No fiscal impact to OBMT.

HB 2023 – Allows Department of Education to grant exemption to private career schools. Potential impact to OBMT.

Bennouri stated that she was concerned about the cultural competency bill and the impact this additional requirement may have on struggling LMTs. **Coffey** indicated that the bill requires the Oregon Health Authority (OHA) to develop the requirements and it has been suggested that it should be tailored to each profession as opposed to a global requirement. **Bennouri** indicated that while she approves of cultural diversity, she is concerned that the cost may be passed on to the OBMT licensees. She is concerned that if there is one approved program, the LMTs would be paying to fund another agency. In addition, LMTs are afforded options on obtaining continuing education, other than cost-incurring manners. **Fredrickson** indicated that CE providers should have access and ability to provide these types of trainings. Right now, the bill requires OHA to develop the program, so it is unclear what a final product would look like.

Coffey reported that she has submitted a fiscal impact statement to the Legislative Fiscal Office, pertaining to SB 454. She has received a call from Senator Johnson's office and is scheduled to meet with Senator Johnson on Thursday, February 10, 2011. At this point, the bill has not been scheduled for hearing. **Fredrickson** would like to see the estimated number of people that this bill reflects. **Coffey** will provide that information to him.

HB 2155 was passed out of committee last week. This is the OBMT bill allowing acceptance of university education.

HB 2381 is scheduled for a hearing on February 16, 2011 at 3:00 pm. **Coffey** reported that she has not submitted a fiscal impact on this bill yet, as she is waiting to correspond with the Governor's office on this matter. Currently, there would be a fiscal impact of \$60,845 per biennium. This would be due to fees that the OBMT would be required to pay to DAS if the bill passes.

Coffey reported that an additional bill, SB 96, requires specific reporting by health licensing agencies, pertaining to every licensee. The reported information includes where providers are located, what they are practicing and other practice-related matters. There is a \$5 charge per licensee for this reporting. It may require programming changes in order to pull the required information and submit it electronically, as required. There was discussion that this fee would be passed on to licensees. Ultimately, this places a \$35,000 burden on the Board, as there are over 7,000 licensees. **Bennouri** voiced concern that the Board just raised fees, and in reviewing the bills it appears that there is a negative fiscal impact to the Board of approximately

over \$110,000 per biennium if these bills are passed. The newly passed fee increase covers current Board expenses and operational costs, and is not able to sustain any legislatively mandated expenses.

Lindley reported that there are also two bills, SB 41 and SB 47, which have specific changes to certain exemptions in public records. This may impact the OBMT, as the Board does periodically receive public records requests.

Coffey will forward the information to the Board members and include fiscal impacts.

4) Committee Updates

- a) **Education/Scope of Practice Committee** – This committee has not met since the previous Board meeting.
 - i) **Department of Education Matters** – There are no updates on this matter.
- b) **Rules Committee** – This committee is meeting Monday, February 14, 2011 at the Board office from 2:00 pm – 4:00 pm. They are currently seeking a committee chair, as well as participatory members of the public and the professional associations.
- c) **Multiple Discipline Task Force** – This task force met on Friday, February 4, 2011. They have been able to isolate three topics to consider:
 - **Name Change:** Consider changing the name of the agency to reflect more accurately, the professions involved. Suggestions include Board of Somatic Body Movement and Massage Therapists or Board of Massage and Bodyworkers;
 - **Temporary Practice:** Possibly creating a temporary registration for people waiting to meet the requirements for licensure. This could be part of a portfolio review process;
 - **Disciplinary Authority.** There was great discussion on disciplinary authority of the Board vs authority of an association or guild.

Coffey reported that she is working on drafting the minutes of that meeting. It was noted that some practitioners do not want to be called "Massage Therapists." **Pam Pennington** attended the Friday meeting as well, and stated that there was talk about certification and registration of disciplines. There was discussion on possibly changing what is printed on the license, allowing for a display of certified practitioner or registered practitioner as opposed to LMT. **Morin** believes that the task force will soon have something to present to the Board. She believes that the task force will create a framework that they would like the Board to review and consider. **Coffey** indicated that each profession would have a scope of practice. **Bennouri** voiced concern over past practices by a variety of fields to try to extend their scope of practice and boundaries and running into problems with other professions. **Morin** reported that she believed that the task force participants understand the need for public safety. **Fredrickson** understands that over the past thirty years, a plethora of modalities and field of practice have emerged. **Bennouri** asked of the task force would object to considering a name change to manual therapists (something that implies touch). There was discussion of having a license number associated with the regulatory agency as opposed to the field of practice, similar to the construction contractor's board. CCB numbers are required, without requiring the specific field of practice. Members of the task force are concerned over the vague exemption language of SB 454. They felt that it was perplexing and that more clarification would be needed.

5) Board Business

- a) **Disciplinary Grid** – **Montenaro** provided the Board members with sample disciplinary grids from the Oregon State Board of Nursing and the Oregon Board of Pharmacy. This is intended to assist the Board with determinations when an applicant has a criminal history. He would like the Board members to review the materials. He will include the Washington matrix for consideration as well. There was concern about a matrix limiting the Board's ability to be flexible. He suggested that this matter be forwarded to a work session in order to get to a final product. This matrix is different from the disciplinary database. The database allows the Board to access historical actions, without having to rely on the memory of a staff person.
- b) **Compliance Strategies** – **Montenaro** developed, through review of historical strategies and minutes from prior Board meetings, a strategy for the compliance department. He provided this written strategy to the Board members for review. He reported that resources are currently an issue. The Board has resolved to address licensed individuals in violation of rule or law, as well as those individuals that are unlicensed and practicing as a massage therapist. He indicated that the focus needs

to be on complaints that come into the Board and licensed individuals. He has provided the Board with a One Year Plan: To address backlog of cases pending and reduce time frames for case completion; step up efforts to enforce collections of assessed civil penalties; continue public service announcements; provide ethics/boundaries training, both on-site and throughout the state should resources permit. He also provided the Board with a Five Year Plan: Reduce the instances of complaints against licensed massage therapists; develop on-site inspection program to support licensees; develop education program to augment compliance efforts; monitor and address advertisement of unlicensed practice.

There was discussion about considering revising required education in the Model Curriculum to include more instruction on rules, laws and compliance. It was discussed that in the past, when the Board attempted to develop a site inspection program, there was opposition and concern that the Board would be over-reaching. There was concern about how the Board would implement such a program and it was recommended that the strategic plan include written procedures of how and when a site inspection may be conducted. This information could then be implemented in the massage therapy education. It was determined that this topic may be something to address with the Education/Scope of Practice Committee.

c) Confidential Information Request – McMillin moved to release case number 659 per request. **Second the Motion: Fredrickson** In favor: Driscoll, Fredrickson, McMillin, Morin and Bennouri. **Opposed: None. Motion carries.** There was discussion on the ability of the Executive Director to provide such information in a timely manner, to be ratified at a later time by the Board. **Michael Jordan** indicated that such delegation had already been given to the Executive Director by a prior Board.

Fredrickson moved to take a brief break at 10:09 am. **Second the Motion: Morin** In favor: Driscoll, Fredrickson, McMillin, Morin and Bennouri. **Opposed: None. Motion carries.**

The Board returned from break at 10:20 am.

- d) Best Practices Document** – There is nothing new on this matter at this time. **Bennouri** will send the current draft to the Board members and it will be revisited at the March meeting.
- e) Breast Massage Policy** – **Bennouri** and **Fredrickson** will be working on this item.
- f) Intra-Bodywork Policy** – **Bennouri** and **Fredrickson** will be working on this item.
- g) Discussion – Compliance Action: revocation, emergency suspension and public safety** – **Montenaro** reported that he is working on a policy to assist with determining when an individual will appear before the Board. That policy should be ready for the March meeting. He also indicated that the Board needed to have a discussion with respect to actions in situations where the Board determines that a license should be revoked. He said that he needs direction about when such actions occur. He explained that there is a manner in which a licensee can be immediately prevented from working as a massage therapist, whereas a straight revocation allows for an individual to remain in practice until their due process rights have been exhausted. **Lindley** stated that for an immediate revocation, there is a burden for immediate and irreparable harm to the public. **Bennouri** suggested that this information be included in new Board member packets and that legal counsel will remind Board members when these cases occur as to which is appropriate.

Bennouri stated that the Board has allowed a number of licenses to be issued with specific restrictions for the LMT. She suggested that those restrictions be printed on the massage license in order to let clients know that the practitioner has specific restrictions. For example, if an individual is restricted from providing services to minors, that restriction should be made known to the clientele. **McMillin** suggested that restrictions be published and posted without printing it directly on the license. **Driscoll** asked about permanent restrictions. **Montenaro** suggested a different colored license. **Lindley** stated that the Board has statutory authority to place a Licensee on probation and limit their practice, but it does not detail how the Board can do that. She likes the idea of, as part of the stipulations for licensure, requiring the LMT to post any restrictions.

6) Boarderline – **Coffey** requested ideas for future articles. **McMillin** suggested an article on pending legislation that could potentially affect LMTs. The next newsletter is scheduled for publication in April.

7) Public Comments – Opportunity for the public to address the Board.

Pratiti Fullerton, LMT and Bowenwork™ practitioner, came to the Board meeting with comments and concerns. She wanted to let the Board know that she supports SB 454 because Bowenwork™ and other non-massage professions are adversely affected by the Board's broad interpretation of ORS 687.011(5). She feels that there needs to be some relief at this time for the unfair and unnecessary requirements placed on certain practitioners in order for them to practice their profession in the State of Oregon. She said that these practitioners feel that being known as a LMT is confusing to clients and to the general public because they do not know if the individual is certified in that particular practice. She feels that the current regulatory requirements are a barrier to employment. She discussed the history of her involvement with seeking exemption and her concerns over discontinuity in the existing process with the Board and the MDTF. She is concerned about the proposed legislation that was provided to the legislative committee, apparently without any input from the public. **Coffey** responded that the Board was required to appear before the legislative committee prior to the start of legislative session. The information was provided as a possible compromise or alternative to exemption in order to meet a deadline but was not moved forward as official legislation. There was discussion on the education requirements for various practices and if those requirements meet public safety standards. Pathology was specifically mentioned as an area of educational concern, in order to properly protect the public. **McMillin** stated that the Board is not insensitive to the matter. The Board is trying to find a middle ground and resolution that meets the Board's mandate to protect public safety. **Fullerton** indicated that she was not against working together but feels there is a long history of not being listened to. There was discussion on how to determine that someone is appropriately certified and how to address compliance matters. **Bennouri** stated that she had a concern with how to address those individuals that create their own modality, claiming that it is not massage. She feels that there is a challenge in the current phrasing and does not represent the public's best interest. **Fullerton** supports exemption language that states specific practices that are exempt in order to avoid any confusion and address **Bennouri's** concern. **Coffey** invited **Fullerton** to attend the upcoming MDTF meeting on March 4, 2011.

Pam Pennington, LMT stated that she is proud to be a LMT. She stated that she has never used hydrotherapy in her practice and has no intention of ever doing so, but that's ok by her. She said that when a physician goes to school, there is a basic regimen of education that they have to learn, whether they are going to utilize it in their practice or not. She indicated that she would like to see a higher pathology requirement for the human safety factor. She voiced concern over how a treatment may appear innocent, but if a client has a particular disorder that the practitioner is unaware of, the treatment may bring harm to the client. She feels that everyone who uses touch to heal should have more training in pathology. **Fredrickson** indicated that she was not alone in her thought and thanked her for her input.

8) Executive Session

a) Compliance (192.660(2)(k))

The Board will now meet in Executive Session to discuss certain matters on the agenda pursuant to ORS 192.660(2)(f) to consider information or records that are exempt by law from public inspection, ORS 192.660(2)(h) consultation with counsel concerning legal rights and duties regarding current litigation or litigation likely to be filed, ORS 192.660(2)(k) to consider information obtained as part of an investigation of a licensee, applicant, or other persons alleged to be practicing in violation of law pursuant to ORS 676.175 and ORS 192.660(2)(i) To review and evaluate the job performance of the Executive Director or staff. Prior to entering into Executive Session, the nature of and authority for holding the Executive Session will be announced.

Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session. At the end of executive session, the Board will return to open session and welcome the audience back into the room.

The Board entered into Executive Session at 11:15 am and returned to public session at 1:30 pm.

9) Action on Executive Session Items

a) **Renewal License Applicant AA** – **McMillin** moved to continue the applicant's renewal, pending further investigation by the Board. **Second the Motion: Driscoll** In favor: **Driscoll, Fredrickson, McMillin, Morin and Bennouri**. **Opposed: None.** **Motion carries.**

- b) **Initial License Applicant AB – Driscoll** moved to grant the applicant their massage license, upon full compliance with the Final Default Order of December 23, 2009. **Second the Motion: McMillin In favor: Driscoll, Fredrickson, McMillin, Morin and Bennouri. Opposed: None. Motion carries.**
- c) **Case 795 – Fredrickson** moved to issue a Notice of Proposed Action for two violations of ORS 687.021(1), practicing or purporting to be in the practice of massage without a license; and two violations of ORS 687.021(2)(a), advertising for massage without a license; for a total civil penalty of \$3,500. **Second the Motion: Morin In favor: Driscoll, Fredrickson, McMillin, Morin and Bennouri. Opposed: None. Motion carries.**
- d) **Case 921 – McMillin** moved to close the case as unable to substantiate. **Second the Motion: Morin In favor: Driscoll, Fredrickson, McMillin, Morin and Bennouri. Opposed: None. Motion carries.**
- e) **Case 964 – Driscoll** moved to issue an Order of Dismissal. **Second the Motion: Fredrickson In favor: Driscoll, Fredrickson, McMillin, Morin and Bennouri. Opposed: None. Motion carries.**
- f) **Case 1051 – Morin** moved to issue a Notice of Proposed Action for one violation of OAR 334-040-0010(11), practicing or purporting to practice massage while the license is revoked or suspended, lapsed or inactive; and two violations of ORS 687.021(2)(a), advertising massage without a license; for a total civil penalty of \$2,500 and forward to the Oregon Board of Medical Examiners for investigation of unlicensed acupuncture. **Second the Motion: Driscoll In favor: Driscoll, Fredrickson, McMillin, Morin and Bennouri. Opposed: None. Motion carries.**
- g) **Case 1066 – Morin** moved to issue a letter of concern to the LMT and to forward the case to the Oregon Board of Chiropractic Examiners for consideration of the DC's conduct. **Second the Motion: Driscoll In favor: Driscoll, Fredrickson, McMillin, Morin and Bennouri. Opposed: None. Motion carries.**
- h) **Case 1072 – McMillin** moved to close the case as respondent unreachable. **Second the Motion: Fredrickson In favor: Driscoll, Fredrickson, McMillin, Morin and Bennouri. Opposed: None. Motion carries.**
- i) **Case 1073 – Morin** moved to issue a Notice of Proposed Action for fifty-seven violations of ORS 687.021(2)(a), advertising for massage without a license, for a total civil penalty of \$33,000. **Second the Motion: McMillin In favor: Driscoll, Fredrickson, McMillin, Morin and Bennouri. Opposed: None. Motion carries.**
- j) **Case 1100 – McMillin** moved to close the case as Board lacks jurisdiction. **Second the Motion: Driscoll In favor: Driscoll, Fredrickson, McMillin, Morin and Bennouri. Opposed: None. Motion carries.**
- k) **Case 1104 – Morin** moved to issue a Notice of Proposed Action for one violation of ORS 687.021(1), practicing or purporting to practice massage without a license; and one violation of ORS 687.021(2)(a), advertising for massage without a license; for a total civil penalty of \$1,500. **Second the Motion: McMillin In favor: Driscoll, Fredrickson, McMillin, Morin and Bennouri. Opposed: None. Motion carries.**
- l) **Case 1114 – McMillin** moved to close the case as no violation found. **Second the Motion: Driscoll In favor: Driscoll, Fredrickson, McMillin, Morin and Bennouri. Opposed: None. Motion carries.**
- m) **Case 1115 – Driscoll** moved to close the case as no violation found, as neuromuscular reeducation is within the scope of practice for a massage therapist in the State of Oregon per ORS 687.011(5). **Second the Motion: Morin In favor: Driscoll, Fredrickson, McMillin, Morin and Bennouri. Opposed: None. Motion carries.**
- n) **Executive Session Closed Case Report – Morin** moved to accept the Executive Session closed case report as submitted, dated February 7, 2011. **Second the Motion: Driscoll In favor: Driscoll, Fredrickson, McMillin, Morin and Bennouri. Opposed: None. Motion carries.**

Case No. 652

Allegation: Unlicensed practice of massage **Closed:** No violation found

Case No. 659

Allegation: Billing fraud **Closed:** No violation found

Case No. 952

Allegation: Billing fraud **Closed:** Letter of concern

Case No. 975

Allegation: Billing fraud **Closed:** Letter of concern

Case No. 999

Allegation: Unprofessional conduct **Closed:** Letter of concern

Case No. 1021

Allegation: Unlicensed practice of massage **Closed:** Compliance met

Case No. 1069

Allegation: Unlicensed practice of massage **Closed:** Letter of concern

Case No. 1077

Allegation: No license number in advertising **Closed:** Compliance met

Case No. 1091

Allegation: Noncompliance with a Board order **Closed:** Compliance met

Case No. 1095

Allegation: No license number in advertising **Closed:** Compliance met

Case No. 1096

Allegation: No license number in advertising **Closed:** Compliance met

Case No. 1097

Allegation: No license number in advertising **Closed:** Compliance met

Case No. 1117

Allegation: No license number in advertising **Closed:** Compliance met

Case No. 1119

Allegation: Unprofessional conduct **Closed:** Not a Board issue

10) Public Session Compliance Action –

a) Public Session Closed Case Report – Fredrickson moved to accept the Public Session closed case report as submitted, dated February 7, 2011. Second the Motion: Morin In favor: Driscoll, Fredrickson, McMillin, Morin and Bennouri. Opposed: None. Motion carries.

Case No. 093

Allegation: Unlicensed practice of massage **Marvin Lindquist**
Closed: Final order issued

Case No. 122

Allegation: Unlicensed practice of massage **Gisele Regina Guerrasio-Sanders**
Closed: Stipulated agreement issued

Case No. 136

Allegation: Unlicensed practice of massage **Samantha Buell**
Closed: Stipulated agreement issued

Case No. 138

Allegation: Unlicensed practice of massage **Nylissa Wilke**
Closed: Stipulated agreement issued

Case No. 191	Stephanie Luse
Allegation: Unlicensed advertising of massage	Closed: Civil penalty assessed & paid
Case No. 214	Marilynn Volkoff
Allegation: Unlicensed practice of massage	Closed: Final order issued
Case No. 227	Josh Watson
Allegation: Unlicensed advertising of massage	Closed: Final default order
Case No. 1025	Ragon Brown
Allegation: Unlicensed practice of massage	Closed: Civil penalty assessed & paid
Case No. 1033	Jill Grigsby
Allegation: Unlicensed practice of massage	Closed: Civil penalty assessed & paid
Case No. 1056	Rocky Swinney
Allegation: Allowing unlicensed practice of massage	Closed: Civil penalty assessed & paid
Case No. 1111	Michael Sumner
Allegation: Sexual abuse of a client	Closed: Surrendered

- 11) **Public Forum** – Opportunity to share thoughts that pertain to agenda items – There were no public in attendance at this time.
- 12) **Announcements** – There were no announcements.
- 13) **Adjourn Meeting** – Driscoll moved to adjourn the meeting at 1:59 pm. **Second the Motion: Fredrickson** In favor: Driscoll, Fredrickson, McMillin and Bennouri. **Opposed: None.** Motion carries.