

**Kate Brown  
Governor**



**Oregon Commission on  
Asian and Pacific Islander Affairs**  
"Advocating Equality and Diversity"  
1819 SW 5th Ave., Portland, OR 97201  
O 503.302.9725/F 503.473.8519  
Email: [oaco.mail@oregon.gov](mailto:oaco.mail@oregon.gov)  
[www.oregon.gov/ocapia/](http://www.oregon.gov/ocapia/)

**OCAPIA Minutes  
Wednesday, January 21, 2015, 9:30 AM - 12 PM  
Oregon State Bar, Sandy Room  
16037 SW Upper Boone's Ferry Road, Tigard, OR 97224**

**ATTENDEES**

**Chair:** Stephen Ying (phone)  
**Vice Chair:** Mari Watanabe  
**Commissioners:** Ping Khaw-Sutherland, Joseph Santos-Lyons (phone), Senator Dembrow  
**Absent:** Kathleen Jonathan, Michelle Vlach-Ing, Representative Whisnant  
**Guests:** Chanpone Sinlapasai  
**Staff:** Lucy Baker, Nancy Kramer

**I. Call to Order**

The meeting was called to order at 9:38am. Chair Ying was on the phone and requested Vice Chair Watanabe chair the meeting. She agreed to do so.

**II. Roll Call**

A quorum was established.

**III. A. Approval of November 2014 OCAPIA Minutes**

MOTION (Khaw-Sutherland/Santos-Lyons): To approve the November 2014 minutes as written. CARRIED.

**B. Approval of Agenda**

The agenda was approved by common consent.

**IV. Old Business**

A. Review and update committee work

**1. Civic Engagement Committee's updated goals – VC Watanabe**

Chair Ying and Vice Chair Watanabe developed 4 draft goals for OCAPIA to discuss and revise:

- a. Hire a work study student using OCAPIA Other Funds
- b. Have 100% participation by OCAPIA commissioners at community events and meetings
- c. Commit to two civic engagement programs after a work study student is hired
- d. Fully support OAC's legislative agenda

Discussion points also included Commissioners identifying themselves at events as both an OCAPIA Commissioners as well as whatever other organization they are representing; Commissioners considering other opportunities for participation that they are not yet involved in. An OCAPIA commissioner represent several groups at an event and it is important to communicate their broader civic involvement to the public. Wearing two hats adds richness to representation.

The 4 OACs will be working on several bills jointly and OCAPIA is committed to supporting them.

MOTION (Khaw-Sutherland/Santos-Lyons): To approve the 4 goals for the OCAPIA civic engagement committee as written. CARRIED.

## 2. Education Committee

Commissioner Jonathan has attended a series of discussions pertaining to the joint public policy internship that the OCHA and OCAPIA have with OEIB. The research includes a PhD Education student from the PSU Grad School of Education, the Governor's Office, Commissioners from OCHA and OCAPIA and OEIB's Serena Stoudamire. They have been discussing and preparing several policy briefing papers for the review of the Oregon Education Investment Board (OEIB) and Advocacy Commissions. OCHA Commissioner Diego Hernandez has attended as well. The policy briefs compile meaningful data on education disparities on one double-sided sheet. The newest policy briefs being drafted include family engagement and chronic absenteeism. She will share them with OCAPIA soon.

OCAPIA and OCHA both have Education Committees and they are interested in holding a joint Education Committee meeting in late February. All the OAC Commissioners would be invited, as well as the OEIB and ODE. Agenda items would include improving family engagement, reducing chronic absenteeism, education disparities, English Language Learner issues and current and future public policy research internships on education. This meeting will be Thursday, February 26th or Friday the 27th, in Portland or at the Oregon State Bar in Tigard.

### B. OCAPIA Fundraiser

Commissioner Khaw-Sutherland reviewed the venue options she identified for the OCAPIA fundraiser with the Commissioners. The Commissioners chose the Hilton Garden Inn Kruse/Oaks Drive because it is accessible Salem and Portland and because of its proximity to I-5.

The Commissioners agreed that they need at least 3-4 months to organize the event and decided it will be either the end of July or the first week in August on a Tuesday, Wednesday or Thursday, from 5:30pm – 8:00pm. It will be a simple reception-style gathering. The office will soon have an agency credit card and that will be used to reserve the venue.

The Commissioners thanked Ping for her efforts.

### C. Compiling the Biennial Report of the OCAPIA for the Legislature

The next OCAPIA biennial report to the legislature is due in March 2015. The office has a template for the report and can provide charts and graphs for each commission. The OCAPIA compiled a PowerPoint report for last August's Joint Commission meeting and this can be used as the foundation for the biennial report. Ping has offered to be point person. Ping did a great job on the last OCAPIA biennial report and was thanked for her work. The report needs to be ready by mid-February. Lucy will work on a draft Executive Summary to be vetted by all Commissioners.

Commissioner Santos-Lyons offered to coordinate and draft a joint letter from the OACs' community partners. This letter could become part of the biennial report.

#### D. Recruitment of OCAPIA members

The Commissioners agreed that they would like to have 1 potential OCAPIA candidate or guest speaker at each meeting. OCAPIA can cover costs for travel by prospective Commissioners, as well as covering travel reimbursements for guest speakers. Commissioner Santos-Lyons reached out to Chao Win in Eugene. He teaches and performs dragon dancing. He is interested in attending the March OCAPIA meeting.

Chanpone Sinlapasai is interested in being appointed to the OCAPIA and will submit her application. She has a legal background in victims' rights and is already on a work group led by Judy Parker, a member of the Oregon Commission on Hispanic Affairs (OCHA) regarding amending the Notary rules for Notario Fraud. The group's goal is to submit legislation for the upcoming legislative session.

### V. New Business

#### A. APANO Legislative Day April 13<sup>th</sup> – Commissioner Santos-Lyons

This year's Legislative session will mark APANO's fourth time of having a statewide agenda which includes immigrant access to healthcare, ESL issues and requiring employers to pay employees for sick leave. Their Legislative Day will be on Monday, April 13<sup>th</sup>, from 8:00am to 4:00pm. Commissioner Santos-Lyons asked the OCAPIA to consider co-sponsoring this event, as it has in the past, and also to provide some logistical support. The office can provide staff support on one or two items.

APANO is working on a more strategic engagement with intergenerational advocacy. He also requested that Senator Dembrow introduce the APANO group on the Senate floor (courtesies) and be a guest speaker at their meeting in the Capitol. The day will include lunch and a short cultural performance. They do not know how many people will attend yet. APANO will organize buses and carpools from Eugene, Corvallis and Portland.

Senate Dembrow is chairing the Senate Workforce Committee and could arrange a speaker, possibly another committee chair, to talk to the APANO group. He explained that the initial hearing of all proposed bills will have happened by mid-April and there will be a period of downtime for legislators before the pace ramps up again.

There may be \$3,000 - \$4,000 of unexpended General Fund available to OCAPIA. Commissioner Santos-Lyons will fill out OCAPIA's sponsorship form, which Nancy will send to him. The Commissioners agreed that OCAPIA will be a co-sponsor for this event, with the exact resources to be determined after receiving APANO's sponsorship request.

B. Debrief of WHIAAPI (White House Initiative on Asian American and Pacific Islanders) event in Seattle – Vice Chair Watanabe

Vice Chair Watanabe explained that WHIAAPI is building a presence in the API communities across the U.S. that they anticipate will carry forward for future presidencies. The United States is divided into 10 RIWG (Regional Interagency Working Groups) and Oregon is part of Region 10. The meeting she attended was for the RIWG and is the second time this group has met. The assembled group met with state and federal agencies. Their goals: learn what the needs of the API communities are around the country; develop protocols on the work they are doing; and create regional toolkits to help them serve the API communities.

At the meeting the goals that were developed were Seattle- and Washington state-centric. Vice Chair Watanabe proposed that Portland have its own WHIAAPI work group and develop Oregon-centric goals. If WHIAAPI agrees, then OCAPIA can assist with organizing a meeting. She noted that Region X is working on better outreach to Portland.

There is a WHIAAPI Summit in Washington, DC, during APA Heritage month in May. Ping and Chanpone will both be in Washington, DC, during the Summit and may be able to participate as OCAPIA Commissioners.

WHIAAPI now has the E!3 (Educate, Engage and Empower) program and Laura Aguon, the OACO's Communications Assistant is a WHIAAPI ambassador. Laura reported that there are federal scholarships to help API students get their college degrees, called the AANAPISI (Asian American and Native American Pacific Islander-Serving Institution) Scholarship Program. Laura will email OCAPIA to organize a discussion by phone between herself, OCAPIA and a Federal contact about what is needed to make Oregon schools AANAPISIs.

## **VI. Report of the Administrator**

A. Update on OACO's Joint Ways & Means Budget Hearing

The Legislative Fiscal Office (LFO) thinks the OACO will be among the first agencies to have a hearing, but that has not yet been decided. Lucy will have a PowerPoint presentation for all Commissioners to review. Community organizations, Kendall Clawson, Frank Garcia, Commissioners, state partners will testify on the OACs behalf.

OAC Leadership met with the OACO's Senior Policy Advisor Frank Garcia, and prioritized its staffing request, as was recommended by the OACO's LFO analyst:

- 1) 1.0 FTE Policy Analyst
- 2) .5 FTE Office Assistant to better support emerging committee structure
- 3) .5 FTE Community Affairs person
- 4) .5 Office Assistant (other half)
- 5) .5 Community Affairs person (other half)

Representative Whisnant will be the champion for a joint letter from OACs' legislators supporting the increase in staff.

Representative Whisnant's proposed bills for this session include special student funding and transparency on ELL funding. He is using the OAC's invited testimony regarding the importance of using an Equity Lens when creating the school funding formula.

**B. Expending Available General Fund (GF)**

Lucy will soon provide the Chairs and Vice Chairs with a projection of GF expenditures and any expected remaining balance at the end of the biennium. Historically, the Chairs then work with their Commissions and the Administrator to identify ways to expend any remaining General Funds in ways that further their statutory work.

**C. Bills of Interest to the OCAPIA: Tracking Words?**

Lucy is pulling together a list of the OCAPIA's past tracking words, as a beginning for this session's bill tracking. There is a new state system, called Bill tracker, and this will be the first time it is used. Lucy has asked all legislators to send her bills that have to do with equity. Lucy will provide the first list of tracked bills by 1/28/15. They will be organized by the six strategic priority areas the OACs focus on.

**D.** Nancy spoke briefly about travel reimbursements for Commissioners. All Commissioners submitting for mileage reimbursement must sign two forms: an Authorization to Use Personal Vehicle form (AUPV) and a Travel Expense Detail Sheet (TEDS).

**VII. Items from Commission Members**

Chair Ying thanked the Oregon State Bar for hosting 36 students in February. He also thanked Senators Dembrow and Roblan for their work in supporting the exchange students.

Commissioner Santos-Lyons invited everyone to APANO's May Asian Pacific American month celebration on May 7<sup>th</sup> from 5:30pm - 9pm. The location is still to be determined.

This year's Jade District Night Markets will be the last 2 Saturdays in August, the 22<sup>nd</sup> and the 29<sup>th</sup>. In 2014 more than 20,000 people attended, far more than expected. This year they will close off Division between SE 80<sup>th</sup> and 82<sup>nd</sup>, connecting with PCC Division campus. APANO is opening a new Community Center and office in the Jade District and closing the North Leftbank office next month.

**VIII. Public Comment** – there was no public comment.

**IX. Adjourn**

The meeting was adjourned at 11:11am.

Next meeting: Wednesday, March 18<sup>th</sup>, 2015, 9:30am – 12pm