

<b>Oregon Department of Agriculture Animal Health Laboratory Salem, Oregon</b>	<b>Issued date: 3/1/2009</b>  <b>Revision Date: 12/9/2014</b>
<b>Lab Policies and Information</b>	<b>Revision Level: 03</b>

1. Brucellosis (VS form 4-33) and EIA (VS form 10-11) test requests ARE REQUIRED to be submitted on official VS forms. Brucellosis forms MUST have official ID of animal. These forms MUST have an original signature of the submitting veterinarian. A faxed copy is not accepted by the USDA
2. All Regulatory testing (i.e. Brucellosis, EIA, Trich testing) requires a PHYSICAL LOCATION of the animals – PO Box # are not acceptable. This is for traceability purposes only.
3. Samples should be submitted on an ODA submission form available on the ODA website:  
<http://www.oregon.gov/ODA/programs/AnimalHealthFeedsLivestockID/AHLab/Pages/LabTests.aspx>, by calling the lab at: (503) 986-4686.
4. Unless indicated, most tests are set up the day the samples arrive in the laboratory. Specific tests are run only on the days indicated.
5. Requests for STAT testing or testing on days other than indicated will be charged twice the listed fee.
6. The laboratory does not charge an additional submission charge for samples received, except as indicated below:  
When 20 or more samples are submitted on the same accession (same date/owner/species) the samples must be packaged and received in the same sequential order as listed on the submittal form. Failure to do so will result in an additional \$25.00 charge for the submission.
7. ODA-AHL reports laboratory findings to the submitting veterinarian or clinic and charges for services are billed to the veterinarian/clinic unless other arrangements have been made.
8. Submitters must have an ODA billing account or submit payment with each submission. Payments should be made to: Oregon Dept. Of Agriculture. Please indicate the owner and date with each payment.
9. For a faxed/scanned copy of submitted EIA forms after testing has been completed, please write “FAX VS FORM” at the top or bottom of the EIA form(s) or attach note indicating request.
10. If testing is for export to another country, the submitter must contact the country of destination or the APHIS office (360) 753-9430 to determine the types of tests, timing of testing and the methodology required for each test before sending the samples to the

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laboratory. Failure to do so or, failure to indicate the appropriate test required may delay or prohibit the export of the animal.

11. To help alleviate cost of Trich testing – the ODA-Animal Health has a Fedex account available for use to ship trich samples to the lab. This is for trich testing only and the shipping bill will be on the follow months invoice indicated by received date. Contact Lab for details and account information.
12. All samples should be sent in appropriate containers (i.e. non-expired blood vials or trich pouches). The lab will only accept blood samples in red top tubes, serum separator tubes, or serum and ship samples on ice. Fecal samples are also shipped on ice. Trich samples are handled separately and please contact the lab for information.
13. Samples can be sent to outside labs for testing, but we will require written confirmation included apporiate submission forms and shipping directions. Submitting clinic or veterinarian is responsible for all charges including shipping. This does not include federal required confirmation testing at NVSL (i.e. Brucellosis or EIA reactor).

Questions should be directed to the Animal Health Laboratory (503) 986-4686 or faxed to (844) 986-4688 or at AHID-LAB@oda.state.or.us