

Application Instructions for an Oregon State-listed Threatened and Endangered Plant Permit

An Oregon Department of Agriculture (ODA) research permit authorizes the permittee to conduct specified actions with Oregon state-listed threatened and endangered plant species. Permits are issued by the ODA in accordance with OAR 603-73-100(5), for purposes of enhancing the biological understanding, conservation, and recovery of these listed species. Complete OAR text regarding state-issued research permits and state-listed plants can be found on-line at:

http://arcweb.sos.state.or.us/pages/rules/oars_600/oar_603/603_073.html.

Permit application process:

1. Submit completed permit application, complete with accompanying documentation, to:
Dr. Robert Meinke
Native Plant Conservation Program, Oregon Department of Agriculture
Cordley 2082, Oregon State University, Corvallis, Oregon 97331
meinker@science.oregonstate.edu
2. A final decision on the granting or denial of a permit shall be made within 120 days of receipt of the final application. Written notification of denial or a copy of the permit will be sent to the applicant at that point.
3. If a permit is granted, permittee will submit an annual written research summary report no later than the first day of May of the year following the calendar year during which the study or program commenced.

Documentation to accompany the permit application:

1. A resume of the principal investigator with a description of any external funding sources, participating agency or institution (including a list of current staff members or other affiliated individuals to be covered by the permit).
2. A 1-2 page detailed project summary (or description of facilities, in the case of botanical gardens, herbaria or other repositories). Included in this summary should be a clear statement of research objectives, and a statement justifying the project (i.e. what benefit will this research provide in the conservation of the listed species?).
3. In the case of field projects, written evidence that the state agency or other landowner or manager administering the land upon which the activity involving listed species is proposed has been contacted, and that the agency, landowner, or manager has provided permission for the proposed research.
4. If you are a botanical garden, herbarium or non-commercial repository of native plant materials, please include a list of all accessions of listed plant materials in your possession.

For more information, please contact ODA staff at:

Native Plant Conservation Program, Oregon Department of Agriculture
Cordley 2082, Oregon State University, Corvallis, Oregon 97331
(541) 737-2317, ListedPlants@oda.state.or.us

**OREGON DEPARTMENT OF AGRICULTURE
STATE-LISTED THREATENED AND ENDANGERED PLANT
PERMIT APPLICATION**

Permit Type	
Entity requesting permit:	Government agency
Type of permit requested:	Research
Applicant Information	
Full Name: _____	Date: _____
<i>Last</i> _____	<i>First</i> _____
Title: _____	
Affiliation: _____	
Address: _____	
<i>Street Address</i> _____	<i>Apartment/Unit #</i> _____
<i>City</i> _____	<i>State</i> _____ <i>ZIP Code</i> _____
Phone: () _____	E-mail Address: _____
Names and titles of additional people involved in research or project:	
Project Information	
Plant species (scientific name and authority):	
# plants/plant parts to be collected/type of collection (ex: seeds, leaves, whole plant):	
Other anticipated impacts on this species:	
Collection location(s):	
Property owner(s):	
Written landowner permission attached?	<input type="checkbox"/> Yes <input type="checkbox"/> No If no, permission expected to be received when?
Applicant Signature	
<p>I understand that if this permit is granted, I am required to submit a final report (or annual report, if the project duration is longer than one year) summarizing the methods and results of the research authorized by this permit. This report is due no later than the first day of May of each year following the calendar year during which the study commenced. I also understand that I am expected to make at least one voucher collection from each site where collecting is permitted and deposit the specimen(s) at the Oregon State University herbarium.</p>	
Applicant Signature:	
For Office Use Only	
Date application received:	Permit Issued? Yes No
Date permit issued:	Date permit expires: