



Oregon

John Kitzhaber, MD, Governor

Department of Transportation
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Date: October 19, 2015

CM004

To: ODOT Area Managers, Project Managers, and Local Agency Liaisons

From: Joe Squire, PE; State Construction and Materials Engineer

Subject: Environmental Forms

Starting on May 18, 2015, the Construction Section and Geo-Environmental Section co-sponsored a three day rapid improvement event to review and streamline environmental forms associated with construction.

As a result, out of the seven environmental documents, three forms were modified to include the critical information and ensure no duplication was occurring in the process and two forms were completely eliminated. The forms identified are as follows:

Document	Action:
Environmental Construction Inspection Report (Form 734-2902)	No Changes
Erosion & Sediment Control Monitoring (Form 734-2361)	Modify (simplify) & Update
Pollution Control Plan PCP (Form 734-2445)	Modify (simplify) & Update
Turbidity Monitoring Report (In-Water Work) (Form 734-2755)	Modify (simplify) & Update
Erosion & Sediment Control Plan – Project Evaluation Worksheet (Form 734-2951)	Convert to Checklist, Remove
Erosion & Sediment Control Plan – Pre-Construction: Review & Approval Documentation (Form 734-2952)	Eliminate & Remove
Pollution Control Plan Checklist	Eliminate and Remove

Effective **October 19, 2015** the eliminated forms have been pulled from the construction website and the modified forms have been replaced with the new versions. The product of the revisions as well as comments and suggestions from users will continue to be evaluated and monitored for fatal flaws.

If you would like to provide comments or suggestions on the modified or eliminated forms, please contact Rodney Thompson at 503.986.3514.

Action Items:

On current projects, older version of these forms may be used. On newer projects, the new forms are available for use.

This memo will be posted on the Construction web page at:

http://www.oregon.gov/ODOT/HWY/CONSTRUCTION/Pages/Construction-Memorandums.aspx#2014_Memos

If you have questions, please contact my office. Thank you.

Cc: Corissa Anderson-Horvath, Teresa Brasfield, Jeff Buckland, Sam Dunnivant, Sarah Eastman, Kevin Halesworth, Susan Haupt, Anna Henson, Donna Hinze, Melissa Hogan, Mike Holthoff, Richard Jerofke, Paul Kennington, Gary Larson, Thomas Loynes, Thomas McConnell, Mike Morales, Raghu Namburi, Danile Ohrn, Howard Postovit, Adam Roberts, Doug Sharp, Nicholas Testa, Rodney Thompson, Jerry Vogt, Mary Young