

SPEED ZONE REQUEST FORM PROCEDURE/PROCESS

For an investigation on a city street, county road, or state highway within a city there should be a "Speed Zone Request" form. This form gives all required information about the roadway, and it shows what the roadway authority (both engineering and enforcement) think the speed zone should be and why. The fields are generally self-explanatory but a little info on what should be in each field follows.

1. AGENCY NAME:
Name of the Agency Requesting the investigation (could be a city, county, etc.)
2. DATE:
Date of the request
3. CONTACT NAME AND TITLE:
Name and title of person making request
4. TELEPHONE NUMBER:
Telephone number of person making request
5. E-MAIL ADDRESS:
E-Mail address of person making the request if available
6. FAX NUMBER:
Fax number of person making request
7. ADDRESS (POSTAL):
Full mailing address of person making the request
8. NAME OF ROADWAY:
Name of the road to be investigated
9. FROM:
Beginning parameter (including MP if on highway) of section needing investigation
10. TO:
Ending parameter (including MP if on highway) of section needing investigation
11. REQUESTED SPEED - MPH:
What speed they think the road segment should be
12. EXISTING POSTED SPEED:
What speed currently exists on the road segment
- 13a. ENTERING - MPH: _____
Existing speed on the roadway immediately prior to the piece to be investigated for change of speed
- 13b. EXITING - MPH: _____
Existing speed on the roadway immediately following the piece to be investigated for change of speed
14. AVERAGE DAILY TRAFFIC VOLUME:
Also known as ADT, how many vehicle trips on average traverse the road in one day
15. ROADWAY CLASSIFICATION: LOCAL COLLECTOR ARTERIAL
Simple check mark regarding the functional classification of the piece of road
16. Speed recommendation from City or County Engineering Department (required): _____ MPH
If the local engineering department has a speed recommendation, that would go here
17. Reasons for this recommendation:
The reasoning behind the local engineering department's recommendation goes here
18. Are Curves in this section of roadway signed appropriately? YES NO
Simple check mark of whether curves are signed appropriately on road segment
19. Is the recommended speed consistent with the speeds of similar roadways in the surrounding area? YES NO
Simple check mark as to whether the requested speed would be consistent with similar roads in the area
20. Speed Recommendation from enforcement: _____ MPH
If the local law enforcement office has a speed recommendation, it would go here
21. Reasons for this recommendation:
The reasoning behind the local law enforcement offices recommendation goes here
22. Are there special plans to enforce the proposed speed zoning? (explain):
Special plans or lack thereof (above and beyond normal patrol/enforcement) would go here
23. Speed Recommendation from local residents: _____ MPH
If the local citizenry have been vocal and/or wrote letters/petitions, the speed they like would go here.
24. Reasons for this recommendation:
If they local citizenry have given reasons for their opinion, that would go here
25. Speed Recommendation from ODOT Region Traffic Engineering Staff: _____ MPH
This box may be completed by the ODOT region office
26. Reasons:
This box may be completed by the ODOT region office