Maintenance activities (conducted by internal staff or their contractors) and their impacts to traffic must be considered prior to starting the work. Since maintenance activities customarily are provisional in nature, the notification requirements have been simplified by identifying three main categories of activities and specifying what types of notification must take place. The following requirements are for routine and planned work. For unplanned emergency response and repair work such as that described in Director Garrett’s letter dated 4/20/2006, please contact Motor Carrier immediately to coordinate the best mobility response possible.

**Activity 1:** Work is being done on the highway that may result in some reduction of available clearance. If any load that comes to the work area can be waved through **no notification is required.** EXCEPT:

A) Anytime a lane is closed under a structure; because a high load may be waved through that was not supposed to travel under the structure as a permit condition resulting in a hit to the structure.

B) Or, when closing an on/off ramp that is used to avoid a low structure on the highway; because that might result in a high load that was supposed to use the up and over to proceed under a low structure resulting in a hit to the structure.

For conditions A and B, the Activity 2 or Activity 3 notification requirements will apply. Waved through means that for width, length, or weight the work equipment and traffic control devices can be moved (and there is an understanding that it would be) if a permitted vehicle comes to the work zone to provide the required clear distance or the required clear distance was still available. This may result in a slight delay to the oversized load or to traffic behind the load. **IT IS OKAY TO HAVE A SMALL DELAY AS LONG AS YOU CAN GET THE LOAD THROUGH THE WORK ZONE.** While not required, supplying notice to Motor Carrier (MCTD) will provide a “Traffic Advisory” to members of the freight industry that may experience delay at this work site. This is to set up driver expectations and reduce frustration while they wait to be flagged through the work area. Minimum width requirements for this activity are 22 feet of clear distance on the interstates and 19 feet clear distance* on other highways.

* Contact MCTD if you are unable to meet this requirement. An exception may be granted on restricted routes.

**Activity 2:** Work is being done on the highway that will restrict passage by Single Trip Permits (STP’s) issued by MCTD. Any impact to height, width, weight, or length will require notification. For short term work that will last for the work crew’s full work shift on a daily basis for a period of time not exceeding 3 continuous days, **14 day notification is required** (if exceeding 3 continuous days the Activity 3 notification requirements apply). The purpose of the notification is to allow MCTD to discontinue issuing STP’s that are unable to fit through the work zone. Examples of situations that would fall into this activity are:
Example 1: Closing an on/off ramp that is used to avoid a low structure on the highway or anytime a lane is closed underneath a structure. This may result in a vertical clearance restriction and notification is required in order to avoid a load hitting a structure.

Example 2: Closing a lane on a weight restricted bridge in which the heavy load must travel down the center of the bridge. If unable to straddle the center line, the weight is restricted and notification is required. To determine if the bridge is weight restricted check the weight restricted bridge list, or contact MCTD. The carrier’s permit directs them to straddle the centerline; there is typically not a sign at the bridge location advising the motor carrier to straddle the centerline.

Example 3: Work is being done on a narrow bridge on a 2 lane highway and the equipment cannot be moved to accommodate the oversize load. This is a width restriction if providing less then 22 feet but more than 16 feet clear width on all black routes on Route Map 9 and less then 22 feet but more than 14 feet clear width on all red routes on Route Map 9.

Activity 3: Work is being performed that will impact Continuous (Annual) Trip Permits (CTP’s) issued by MCTD. This will require 28 day notification to MCTD (form #734-2357). An impact to CTP’s is defined as providing less than 16 feet clear width on all black routes on Route Map 9 and less than 14 feet clear width on all red routes on Route Map 9 or less than 28 feet on any two lane, bi-directional highway. If you are closing a highway, contact MCTD to ensure the detour route can accommodate oversize loads. If this work is going to take place on a Stage 1 route as identified in Director Garrett’s letter dated 4/20/2006, the work must be approved by the Statewide Traffic Mobility Steering Committee prior to commencement.