

Oregon Freight Advisory Committee
Meeting Minutes
February 11, 2016
CCBI, 626 High Street
Salem, Oregon

Attendees: Martin Callery; Mike Montero; Alan Unger; David Anzur; Wayne Bauer; Jana Jarvis; Jerry Grossnickle; Brodie Harvey; Deena Platman; Nick Fortey; Lonny Welter; Mike Eliason; David Harlan; Gary Cardwell; Jeff Stone; Kevin Downing; Bob Hillier

Phone: Sal Hernandez; Scott Parkinson; Debra Dunn; Mitch Swecker

Guests: Phil Healy, Port of Portland

Staff: Jerri Bohard; Erik Havig; Chris Cummings; Roseann O'Laughlin

Call to Order – *Martin Callery*

Martin Callery called the meeting to order at 1:00 PM.

Review of Minutes

Minutes from the December 9, 2015 meeting were reviewed and approved. Motion to approve the minutes passed unanimously.

ODOT Business – *Erik Havig/Roseann O'Laughlin*

FAST Act Legislation: Erik gave an update on implementing the FAST Act legislation. There are multiple items on the February 18th OTC agenda regarding the FAST Act. One of the items is about the Freight Formula funding FAST is providing for FY 2016. We also have our current 2015-18 STIP document. We will be talking to the OTC about taking monies for 2016, 2017 and 2018 and allocating it toward freight projects on the interstate system that is part of the national network. We will be presenting proposals how to use the money, and going over the timelines and expectations. The funding amount is \$49 million over a three year period.

Erik and Jerri will also be putting together a presentation for the OTC on how we are going to make the Oregon Freight Plan compliant with the FAST Act legislation. Our plan needs to be compliant by December 4, 2017.

Change to the Freight Unit: Chris Cummings is leaving the ODOT to accept a promotional opportunity with the Oregon Business Development Department where he will be their Assistant Director of Infrastructure Finance Authority. We will be bringing in an interim manager to run the *ConnectOregon* process as well as starting off the Freight Plan implementation. We wish Chris the best, and it has been a pleasure to work with him.

Freight Highway Bottlenecks: Roseann gave an update on the Freight Highway Bottlenecks process. A consultant has been selected, we are starting on our first set of tasks, and are in the process of putting together a technical advisory committee made up of people who represent industry, mostly trucking. The first meeting will be in April of this year, with an OFAC workshop to follow.

OFAC Business: The bylaws and the annual report will be presented to the OTC at their March 17, 2016 meeting.

Vice Chair Update – *Deena Platman*

Martin Callery is resigning as the OFAC Vice Chair. We had an election and Mike Montero will be our new Vice Chair beginning with the March meeting.

Meeting Direction Discussion – *Martin Callery*

OFAC has evolved over the years into a very viable organization that has the respect of the legislature, the OTC and ODOT. The Chair and Vice Chair do not want to be seen as ‘directing’ the meetings, and will be looking for input from you on items for the meeting agendas. We need to hear from all of you regarding the various issues in your regions or topics of interest, especially in the rural areas. We are adding two meetings per year, meeting six times instead of quarterly.

Potential Member Survey – *Roseann O’Laughlin*

This is your meeting. In the past Roseann has met with the committee chairs to develop the meeting agendas, with very little participation from the members. We would like to make the meetings relevant to you are working on or are interested in. To that end at the end of each meeting we have added a time for agenda build for the next meeting, where you can make suggestions and share your topic ideas.

- E-mail reminder from staff to committee members.
- Member List – updated list is posted on the website.
- How well are we represented around the state? Do we bring all parts of Oregon to the table? Eastern Oregon is under represented for their needs.
- Continue to hold at least one meeting per year in one of the areas outside of Salem and Portland.

- We need to hear more about highway, trucking, marine, air, rail and environmental. Maybe form subcommittees for marine, air, rail, etc. to identify top priority projects each mode faces. Each month a subcommittee could report to the full committee.
- Hot topics – identify in advance.
- How does OFAC as a body reach out to legislators and be balanced?
- At each meeting, have a different member do a presentation on who they represent, their issues and how they relate into OFAC.
- Oregon Transportation Forum.
- Preparation for a catastrophic event.

Survey Proposal: Roseann will be putting together a 5-question survey to get input on what topics you would like to hear, what presentations you might want to see. Look for it in your mailboxes soon!

New Member Info Sheet – *Deena Platman*

We would like to provide a resource guide for OFAC members that would include members, their affiliations and contact information. This would not be posted to the web page. The guide would also include general information/background on OFAC, the purpose of the committee, a summarization of the bylaws, membership information and a list of resources. We hope it will grow over time.

One example is the board info guide from SAIF Corporation. If you have suggestions as to content, please forward to Roseann or Deena. A draft guide will be brought to a future OFAC meeting.

CONNECTOREGON

Process Review – *Chris Cummings/Roseann O’Laughlin*

ConnectOregon is a multi-modal non-highway transportation fund approved by the legislature that is now in its sixth round. This round we have \$45 million to distribute. The modes that are eligible for *ConnectOregon* are marine, aviation, rail, transit and bicycle/pedestrian. Public, private and non-profit entities can apply for this program.

We sent out applications in October of 2015 and they were due back to us in November. We received 78 applications, which were reviewed by staff to be sure all the eligibility requirements have been met. Only two projects were found to be ineligible. From there the applications are distributed to the appropriate modes and to economists for review and scoring. For example, OFAC reviews the projects that deal with freight. We are scheduled to meet again February 25, 2016 to review and rank the 26 freight applications.

The applications are then distributed to the five regional ACTs. The final step in the review process is the Final Review Committee, with representatives from OFAC and each of the regional areas coming together to make their recommendations to the OTC.

Jerry Grossnickle suggested there be some kind of report made available that summarizes whether or not a project was completed and how successful the project was.

Ethics – *Roseann O’Laughlin*

In your packet you have received two documents for your review. One of the main items is declaring if you have a conflict of interest with any of the applications. You can still participate in the review process and vote on the decision.

If applicants approach you to lobby for their project, refer them back to ODOT staff, who will ask for their information in writing to be included into the record for all to see.

If you have questions, contact Roseann.

Applications Overview and Review – *Roseann O’Laughlin*

Your assignment is to review the 26 applications and come to the meeting on the 25th prepared to discuss and rank them for recommendation to the Final Review Committee based on the six selection considerations in the Key Definitions handout, and the impact the project would have on Oregon’s economy and the multi-modal transportation system.

Roseann will send the application spreadsheet to the members to help guide them with their own rankings to bring back to the February meeting.

Agenda Build – *Roseann O’Laughlin*

- Rail Industry in Oregon

Send agenda items to Roseann.

Meeting adjourned by Martin Callery at 4:00 pm.

