

TRB Guidelines for References

1. The reference list should contain only references that are cited in the text. The reference list should also be listed in alphabetical order. Bibliographic lists will not be published.
2. Denote a reference at the appropriate place in the text in italics as follows (NO COMMAS):
 - a. Single author: (*last name year*)
 - b. Two authors: (*last name and last name year*)
 - c. Three or more authors: (*last name [of first author] et al. year*)
 - d. Organization: (*Abbreviated or Initials of organization year*) or if just a single word name: (*name year*)
3. Do not include in the reference list personal communications, telephone conversations, or similar material that would not be available to readers electronically or in printed form in a library or from the originating agency. Instead, cite the unpublished work in the text and enclose the author's name along with the term "unpublished data" in parentheses.
4. Do not repeat a reference in the list, and do not use *ibid.*, *idem*, *op. cit.*, or *loc. Cit.* If a reference is cited more than once in the text, repeat the citing as previously used.
5. Use the following content guidelines and samples in preparing reference lists:
 - **Printed sources.** Be sure that references to printed sources are complete. Include names of corporate or personal authors or editors, or both; title of article, chapter, book, or report; publisher or issuing agency; volume and issue or report number; page numbers; location of publisher; and year of publication.

TRB Publications:

Dewan, S.A., and R.E. Smith. Creating Asset Management Reports from a Local Agency Pavement Management System. In *Transportation Research Record: Journal of the Transportation Research Board*, No. 1853, Transportation Research Board of the National Academies, Washington, D.C., 2003, pp. 13-20.

Book:

Newland, D.E. *Random Vibrations: Spectral and Wavelet Analysis*. John Wiley & Sons, Inc., New York, 1998.

Periodical:

Dawley, C.B., B.L. Hogenwiede, and K.O. Anderson. Mitigation of Instability Rutting of Asphalt Concrete Pavements in Lethbridge, Alberta, Canada. *Journal of Association of Asphalt Paving Technologists*, Vol. 59, 1990, pp. 481-508.

Sansalone, M., J.M. Lin, and W.B. Streett. Determining the Depths of Surface-Opening Cracks Using Impact Generated Stress Waves and Time-of-Flight Techniques. *ACI Materials Journal*, Vol. 95, No. 2, 1998, pp. 168-177.

Government Report:

Von Quintus, H.L., and A.L. Simpson. *Documentation of the Backcalculation of Layer Parameters for LTPP Test Sections*. Publication FHWA-RD-01-113. FHWA, U.S. Department of Transportation, 2002.

- **CD-ROMs.** References to CD-ROMS should include the same information as references to printed sources and have "CD-ROM" after the title.

Solaimanian, M., J. Harvey, M. Tahmoressi, and V. Tandon. Test Methods to Predict Moisture Sensitivity of Hot-Mix Asphalt Pavements. In *Moisture Sensitivity of Asphalt Pavements*. CD-ROM. Transportation Research Board of the National Academies, Washington, D.C., 2004, pp. 77-110.

- **Websites.** References to websites should include corporate or personal authors, title of document, date of document (if available), web address (complete URL), and date accessed by the author.

State and Local Policy Program. *Value Pricing*. Hubert H. Humphrey Institute of Public Affairs, University of Minnesota, Minneapolis. www.hhh.umn.edu/centers/slp/vp/vp_org. Accessed February 5, 2008.

Turner-Fairbank Highway Research Center. (TFHRC). *Guide to Developing Performance-Related Specifications*. FHWA-RD-98-155, FHWA-RD-98-156, FHWA-RD-98-171, Vol. III, Appendix C. www.tfhrc.gov/pavement/pccp/pavespec. Accessed March 5, 2003.

Nemmers, C. Transportation Asset Management. *Public Roads Magazine*, July 1997. www.tfhrc.gov/pubrds/july97/tam.htm. Accessed January 13, 2002.

- **Unpublished papers.** References to unpublished papers presented at meetings should include name(s) of author(s); title of paper; and title, sponsor(s), location, and dates or year of meeting.

Corbett, J.J. Toward Environmental Stewardship: Charting the Course of Marine Transportation. Presented at 83rd Annual Meeting of the Transportation Research Board, Washington, D.C., 2004.

- **Program manuals, tapes, or other documentation for models.** References to these items should cite the specific edition, the department responsible, and the year of release.

MINITAB User's Guide 2: Data Analysis and Quality Tools. Minitab, State College, PA, 2000, pp. 27-52.

If a reference has no date, use “undated.” More detailed information for authors can be found at: <http://www.trb.org/Guidelines/Authors.pdf>

A single page **Guide to Listing References** is on the following page.

GUIDE TO LISTING REFERENCES

(Excerpted from TRB: <http://www.trb.org/Guidelines/Authors.pdf>)

Printed sources. Be sure that references to printed sources are complete. Include names of corporate or personal authors or editors, or both; title of article, chapter, book, or report; publisher or issuing agency; volume and issue or report number; page numbers; location of publisher; and year of publication.

TRB Publications

Dewan, S. A., and R. E. Smith. Creating Asset Management Reports from a Local Agency Pavement Management System. In *Transportation Research Record: Journal of the Transportation Research Board, No.1853*, TRB, National Research Council, Washington, D.C., 2003, pp. 13-20.

Book

Newland, D. E. *Random Vibrations: Spectral and Wavelet Analysis*. John Wiley and Sons, Inc., New York, 1998.

Periodical

Dawley, C. B., B. L. Hogenwiede, and K. O. Anderson. Mitigation of Instability Rutting of Asphalt Concrete Pavements in Lethbridge, Alberta, Canada. *Journal of Association of Asphalt Paving Technologists*, Vol. 59, 1990, pp. 481-508.

Sansalone, M., J. M. Lin, and W. B. Streett. Determining the Depths of Surface-Opening Cracks Using Impact Generated Stress Waves and Time-of-Flight Techniques. *ACI Materials Journal*, Vol. 95, No. 2, 1998, pp. 168-177.

Government Report

Von Quintus, H. L., and A. L. Simpson. *Documentation of the Backcalculation of Layer Parameters for LTPP Test Sections*. Publication FHWA-RD-01-113. FHWA, U.S. Department of Transportation, 2002.

CD-ROMs. References to CD-ROMs should include the same information as references to printed sources and have "CD-ROM" after the title.

Solaimanian, M., J. Harvey, M. Tahmoressi, and V. Tandon. Test Methods to Predict Moisture Sensitivity of Hot-Mix Asphalt Pavements. In *Moisture Sensitivity of Asphalt Pavements*. CD-ROM. Transportation Research Board, National Research Council, Washington, D.C., 2004, pp. 77-110.

Websites. References to websites should include corporate or personal authors, title of document, date of document (if available), web address (complete URL), and date accessed by the author.

Value Pricing Homepage. University of Minnesota, Hubert H. Humphrey Institute of Public Affairs, Minneapolis. www.hhh.umn.edu/centers/slp/projects/conpric/index.htm. Accessed July 15, 2002.

Turner-Fairbank Highway Research Center. (TFHRC). *Guide to Developing Performance-Related Specifications*. FHWA-RD-98-155, FHWA-RD-98-156, FHWA-RD-98-171, Vol. III, Appendix C. www.tfhrc.gov/pavement/pccp/pavespec/. Accessed March 5, 2003.

Nemmers, C. Transportation Asset Management. *Public Roads Magazine*, July 1997, www.tfhrc.gov/pubrds/july97/tam.htm. Accessed Jan. 2002.

Unpublished papers. References to unpublished papers presented at meetings should include name(s) of author(s); title of paper; and title, sponsor(s), location, and dates or year of meeting.

Corbett, J. J. Toward Environmental Stewardship: Charting the Course for Marine Transportation. Presented at 83rd Annual Meeting of the Transportation Research Board, Washington, D.C., 2004.

Program manuals, tapes, or other documentation for models. References to these items should cite the specific edition, the department responsible, and the year of release.

MINITAB User's Guide 2: Data Analysis and Quality Tools. Minitab, State College, Pa., 2000, pp. 27-52.

If a reference has no date, use "undated." Detailed reference style instructions are available on request from the Publications Office.