

MEMORANDUM OF UNDERSTANDING

BETWEEN

THE AMERICAN RED CROSS

AND THE

STATE OF OREGON

I. Purpose

The purpose of this Memorandum of Understanding ("MOU") is to define a working relationship between the American Red Cross and the State of Oregon and its agencies in preparing for and responding to disasters. This MOU provides the broad framework for cooperation and support between the American Red Cross and the State of Oregon in assisting individuals and families who have been impacted by disaster and providing other humanitarian services.

II. Parties

A. State of Oregon

1. Legal Authorities

The following are Oregon Revised Statutes (ORS) related to disaster response, recovery, and mitigation that apply to this MOU:

- Chapter 401, Emergency Management and Services, including 401.378, which addresses leaves of absence for certified disaster services volunteers of the American Red Cross
- Chapter 402, Emergency Mutual Assistance Agreements
- Chapter 403, 9-1-1 Emergency Communications System; 2-1-1 System; Public Safety Communications Systems

2. Roles under the *State Emergency Operations Plan (EOP)*

ORS 401.052 designates the Oregon Military Department, Office of Emergency Management (OEM) an overarching role in disasters including coordinating and facilitating private sector and governmental efforts to prevent, prepare for, respond to, and recover from emergencies; coordinating exercises and training, planning, preparedness, response, mitigation and recovery activities with state and local emergency services agencies and organizations; and preparing and maintaining a statewide emergency plan.

To facilitate response to and recovery from emergencies, the Governor has appointed primary agencies for all fifteen of the Emergency Support Functions (ESFs) in the State EOP, including those most related to this MOU: #5 (OEM), #6 (Oregon Department of Human Services), #8 (Oregon Health Authority), and #11 (Oregon Department of Agriculture), as well as the following support agencies related to this MOU: Department of Administrative Services (#6 and #8) and Oregon Housing and Community Services (#6).

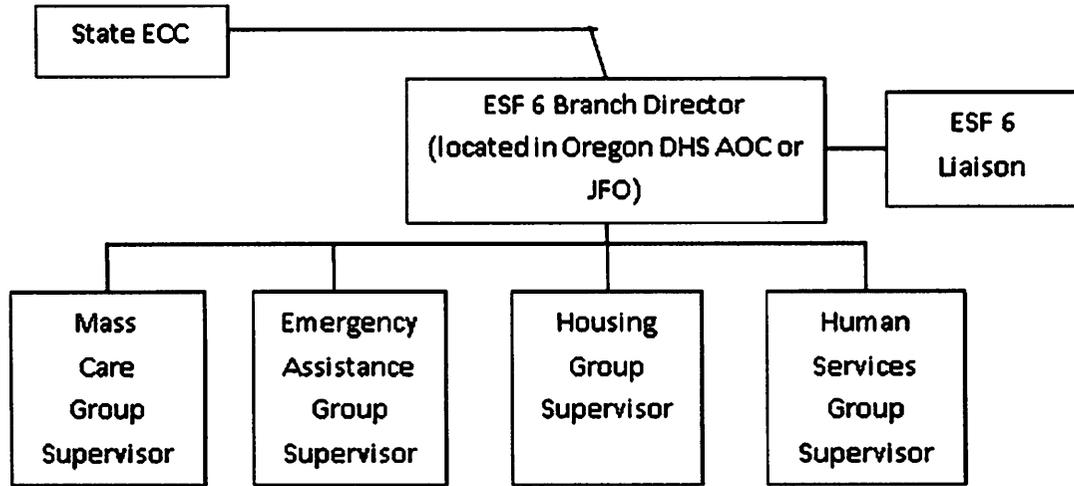
These primary and support agencies may perform or assist with the following related to this MOU:

- sheltering, interim, and long-term disaster housing;
- replacing destroyed personal property;
- feeding, including activation of the Disaster Supplemental Nutrition Assistance Program;
- bulk distribution of emergency items;
- provision of aid and services to vulnerable populations;
- accommodation of household pets and service animals;
- management and distribution of donated goods;
- processing of other state and federal benefit claims; and
- assurance of food safety and food security.

Much of the above is led by the Oregon Department of Human Services in the context of ESF 6.

3. Organization

ESF 6 of the State EOP is one of fifteen ESFs that serve to organize the state's disaster response. Most of the state's disaster response relationship with the American Red Cross is carried-out under ESF6. Roles that occur under ESF 6 are managed via the following organization:



The ESF 6 Liaison is physically located with the ESF 6 Branch Director, and helps to facilitate communication with other liaisons in the State ECC, with the Human Services Liaison in the Public Health Division AOC in Portland, the Disaster Case Management (DCM) Liaison in the Joint Field Office (JFO), and with local community contacts, as required.

B. American Red Cross

Founded in 1881, the American Red Cross is one the nation's key emergency response organizations. As part of a worldwide movement that offers neutral and impartial humanitarian care, the American Red Cross is a community-based organization that mobilizes people to aid victims of disasters with the aim of preventing and relieving suffering. The American Red Cross provides disaster services without regard to race, color, national origin, religion, gender, age, disability, sexual orientation, citizenship or veteran status. It follows the Fundamental Principles of the International American Red Cross and Red Crescent Movement. The American Red Cross is closely integrated into community response efforts, including the efforts of federal, state and local government and non-government organizations. The American Red Cross goal is to work with all partners to lead a well-integrated, effective and efficient response to every disaster.

1. Legal Authority

The American Red Cross provides disaster services pursuant to its Bylaws and other internal policies and procedures as well as its Congressional Charter (USC 36 §300101-300111). In the Charter, Congress authorized the American Red Cross "to carry out a system of national and international relief in time of peace, and apply that system in mitigating the suffering caused by pestilence, famine, fire, floods, and other great national calamities, and to devise and carry out measures for preventing those calamities."

2. Services for people affected by disasters

Following a disaster, whether natural or human-made, the American Red Cross may provide some or all of the following services:

Food, Shelter and Emergency Supplies

During a disaster, the first priority of the American Red Cross is to ensure that people have a safe place to stay, food, and emergency supplies. American Red Cross works with government and community partners to open shelters where residents will find comfort with a hot meal, recovery information, and a place to rest. For emergency workers and people returning to their homes, the American Red Cross mobilizes emergency response vehicles from which disaster workers distribute food, water, and essential clean-up items that might not be immediately available in the community.

Welfare Information

Disasters often disrupt regular communication channels and can separate families. Through the American Red Cross' nationwide network of chapters, family members may request welfare information regarding their loved ones. The American Red Cross "Safe and Well" website enables people within a disaster area to let their families and friends outside of the affected region know that they are all right. Clients register on *Safe and Well* at www.redcross.org/safeandwell . During large-scale disasters, individuals without Internet access can call 1-800-RED-CROSS to register.

Client Casework and Recovery Planning and Assistance

American Red Cross provides individual client services and casework for people with disaster-related needs, with particular attention to those who have experienced significant damage to or loss of their homes. This casework process helps American Red Cross workers to assess the client's immediate needs, and connect the client with items, financial assistance and referrals to local resources to meet those needs. The caseworker also engages the client in a brief planning process which can help identify action steps for the client to follow in the first few days or weeks after a disaster. American Red Cross caseworkers protect client confidentiality and work closely with other organizations and groups to ensure clients have access to all available resources.

Disaster Health and Mental Health Services

After an emergency, injuries can ensue, essential prescription medicines be lost, and the shock and stress of sudden loss can overwhelm a person's normal coping skills. The American Red Cross deploys licensed health and mental health professionals who are trained and equipped to provide assistance at the time of a disaster. Disaster health services professionals can provide emergency first aid and medical assessment, triage and replacement of emergency medications by means of item distribution, financial assistance, or referrals to community partners. Disaster mental health professionals provide mental health assessments, crisis intervention and a sympathetic ear to those in need.

3. Services related to the *National Response Framework*

The American Red Cross is a co-lead for the mass care component of Emergency Support Function #6 of the *National Response Framework*. In this role, the American Red Cross engages in a variety of activities to support states in their planning, coordinating and executing of mass care programs and strategies. The American Red Cross also takes a leadership role in working with other non-governmental organizations and private companies that provide services during a disaster.

4. Organization

The American Red Cross is a single corporation, chartered by the United States Congress to provide humanitarian services. Its national headquarters, located in Washington, D.C., is responsible for implementing policies and procedures that govern American Red Cross activities and provides administrative and technical oversight and guidance to the chartered units, which include chapters and blood services regions. Each chapter has certain authority and responsibility for carrying out American Red Cross disaster preparedness and response activities, delivering local American Red Cross services, and meeting corporate obligations within the territorial jurisdiction assigned to it. Each chapter is familiar with the hazards of the locality and surveys local resources for personnel, equipment, supplies, transportation, emergency communications, and facilities available for disaster relief. The chapter also formulates cooperative plans and procedures with local government agencies and private organizations for relief activities should a disaster occur.

Through its nationwide organization, the American Red Cross coordinates its total resources for use in large disasters. In order to provide these services, the American Red Cross may call on the federal, state or local government for assistance when voluntary contributions are not sufficient to meet community needs.

III. Cooperative Actions

The American Red Cross and the State of Oregon will coordinate their respective disaster relief activities to maximize services to communities and avoid duplication of efforts in the following ways:

1. Maintain close coordination, liaison, and support at all levels with conferences, meetings, and other means of communication. Include a representative of the other party in appropriate committees, planning groups and task forces formed to mitigate, prepare for, respond to, and recover from disasters and other emergencies. Develop joint Standard Operating Procedures for notification of disaster and emergency situations.
2. During disasters and emergencies, keep each other informed of the human needs and the services being provided. Share current information and data regarding disasters, including statistical information, historical information, emerging needs and trends, damage and impact assessments, disaster declarations, service delivery, etc.
3. During a disaster or emergency situation the American Red Cross will, as appropriate at the request of the State of Oregon, provide liaison personnel to the State of Oregon Emergency Coordination Center. The State of Oregon will provide work space and, whenever possible, other required support, such as a computer, e-mail access and a designated phone line for the American Red Cross liaison personnel assigned to the Emergency Coordination Center.
4. The State of Oregon will support the American Red Cross in the use of the American Red Cross National Shelter System (NSS) and the American Red Cross will coordinate shelter information sharing and reporting with the State of Oregon.
5. The State of Oregon will facilitate the American Red Cross' use of state-owned facilities for shelters and service delivery sites wherever possible. The terms and conditions of such use will be set forth in a separate agreement.
6. Work together to develop plans and secure resources to facilitate delivery of services to people with disabilities and/or functional and access needs during a disaster.

MOU between ARC and State of Oregon

7. Actively participate in reviewing responsibilities outlined in the state and local emergency operations plans.
8. During the time of disaster and readiness, keep the public informed of the parties' cooperative efforts through the public information offices of the American Red Cross and the State of Oregon.
9. The State of Oregon recognizes that the American Red Cross is dependent upon voluntary public financial donations and will encourage residents to support American Red Cross disaster relief with financial contributions. In accordance with applicable laws and regulations, the State of Oregon will support the American Red Cross and work together, as appropriate, to acquire necessary resources and identify funding sources that increase state and American Red Cross capacity to respond to disasters and emergencies.
10. Advocate for programs and public policy/decisions, when appropriate, designed to mitigate disaster damage and loss of life in the State of Oregon.
11. Encourage state residents to support the needs of hospital patients with blood donations when appropriate.
12. Actively seek to determine other areas, projects, and services within the American Red Cross and the State of Oregon where cooperation and support will be mutually beneficial with jointly defined goals and objectives.
13. Use or display the name, emblem, or trademarks of the American Red Cross or the State of Oregon only in the case of defined projects and only with the prior express written consent of the other organization.
14. Make training, educational and other developmental opportunities available to the other party's personnel and explore joint training and exercises. Encourage all staff and volunteers to engage in training, exercises, and disaster response activities, as appropriate.
15. Explore opportunities for collaboration to provide community, family, and citizen disaster preparedness within the State of Oregon.
16. Allow the use of each other's facilities, as available and if agreed upon in writing, for the purpose of preparedness training, meetings and response and recovery activities.
17. Post this MOU to appropriate American Red Cross and State of Oregon websites as one method of publicizing its provisions.
18. The American Red Cross will assist in the state response to emergencies and disasters with responsibilities in support of Emergency Support Functions #5, #6, #8, and #11.
19. The American Red Cross will, as appropriate, at the request of the state ESF #6 lead agency assist in mass care planning and response coordination with other non-governmental organizations.

IV. Periodic Review

The parties will, on an annual basis, on or around the anniversary date of this MOU, jointly evaluate their progress in implementing this MOU and revise and develop new plans or goals as appropriate.

V. Term and Termination

This MOU is effective as of July 1, 2013. It expires on June 30, 2018. Six months prior to expiration, the parties will meet to review the progress and success of the cooperative effort. In connection with such review, the parties may decide to extend this MOU for an additional period not exceeding five years, and if so shall confirm this in a signed writing. This MOU may be terminated by written notification from either party to the other at any time and for any reason.

VI. Miscellaneous

This MOU supersedes all previous MOUs entered into between the Office of Emergency Management and the American Red Cross.

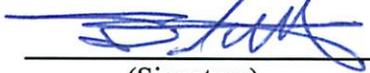
This MOU does not create a partnership or a joint venture and does not create any financial commitments from one party to the other. Neither party has the authority to bind the other to any obligation. It is not intended that this MOU be enforceable as a matter of law in any court or dispute resolution forum. The sole remedy for non-performance under this MOU shall be termination, with no damages or penalty.

for the State of Oregon

for the American Red Cross

OMD, Office of Emergency Management

Oregon Trail Chapter



(Signature)



(Signature)

Name: David A. Stuckey

Name: Eric Corliss

Title: Director

Title: Chief Operating Officer

Date: 27 Jun 13

Date: June 21, 2013