

Oregon Military Department
Office of Emergency Management

Charter for the
EMPG Funding Formula
Advisory Committee
(EFFAC)

September 26, 2011

1. Purpose

The purpose of the Emergency Management Performance Grant (EMPG) Funding Formula Advisory Committee (EFFAC) is to develop an equitable funding formula for future EMPG grant years, which addresses the needs of urban and rural counties, as well as cities.

2. Organization

2.1 Structure/Membership

The EFFAC shall consist of a core group of ten emergency managers representing the eight County Liaison Regions. Eastern Oregon shall be represented by two members, northeast and southeast respectively, and the Portland metropolitan area shall be represented by a County and a City representative.

The EFFAC will be chaired by OEM's Mitigation and Recovery Services Section Director. Additional OEM staff, such as the EMPG Programmatic and Fiscal staff, may be assigned to support the EFFAC as needs dictate.

See attached contact list.

2.2 Responsibilities

- a. Define and draft the EMPG funding formula for use beginning July 1, 2012.
- b. Meet with Regional partners for their input.
- c. Provide regional input and comments to other members of the EFFAC.
- d. Develop Appeals Process.
- e. Develop application and review process for special projects or capital outlay purchases.

3. Milestones

October 2011	Nov-January 2012	February 2012	March 2012	April 2012	May 2012
EMPG Conference Held	Staff work	EFFAC Meets	Draft Funding Formula Distributed	Review Process	EFFAC Meets to adopt Funding Formula for implementation on July 1, 2012
EFFAC Established	EFFAC Schedule Established	Work through Funding Formula		Public Comments gathered and considered	
EFFAC Principles Established	Preliminary Materials to EFFAC	Communication with Regional EMs			
EFFAC Charter Approved					

4. Administration and Coordination

OEM will provide administrative support to the EFFAC.

4.1 Meetings

The EFFAC shall meet as often as the Committee and Chair deem necessary. Meetings may be in person, via conference call, or a combination thereof. Decisions shall be by consensus, as interpreted by the Chair.

OEM will cover travel, lodging, and per diem costs for EFFAC members to attend meetings.

4.2 Charter

The EFFAC shall recommend any modification so this charter at its first meeting, providing them to the Mitigation and Recovery Services Section Director.

4.3 Reporting

- a. The Chair shall keep and post minutes of all meetings. (OEM website?).
- b. The Chair shall report to the Deputy Director and Interim Director on the status of the EFFAC.

**Funding Formula Local Emergency Management Committee Members
(See map for membership in Region)**

Northwest: Gordon McCraw, Tillamook County
gmccraw@co.tillamook.or.us
503-842-3412

Capitol: Dean Bender, Polk County
Bender.dean@co.polk.or.us
503-831-3495

Southwest: Glenda Hales, Coos County
ghales@co.coos.or.us
541-396-3121 x398

Valley: Mary King, Benton County
Mary.king@co.benton.or.us
541-766-6111

Central: Mike Davidson, Wasco County
miked@co.wasco.or.us
541-506-2790

South Central: Don Webber, Deschutes County
Don_webber@deschutes.org
541-617-3303

Metro #1: Nancy Bush, Clackamas County
nbush@co.clackamas.or.us
503-655-8531

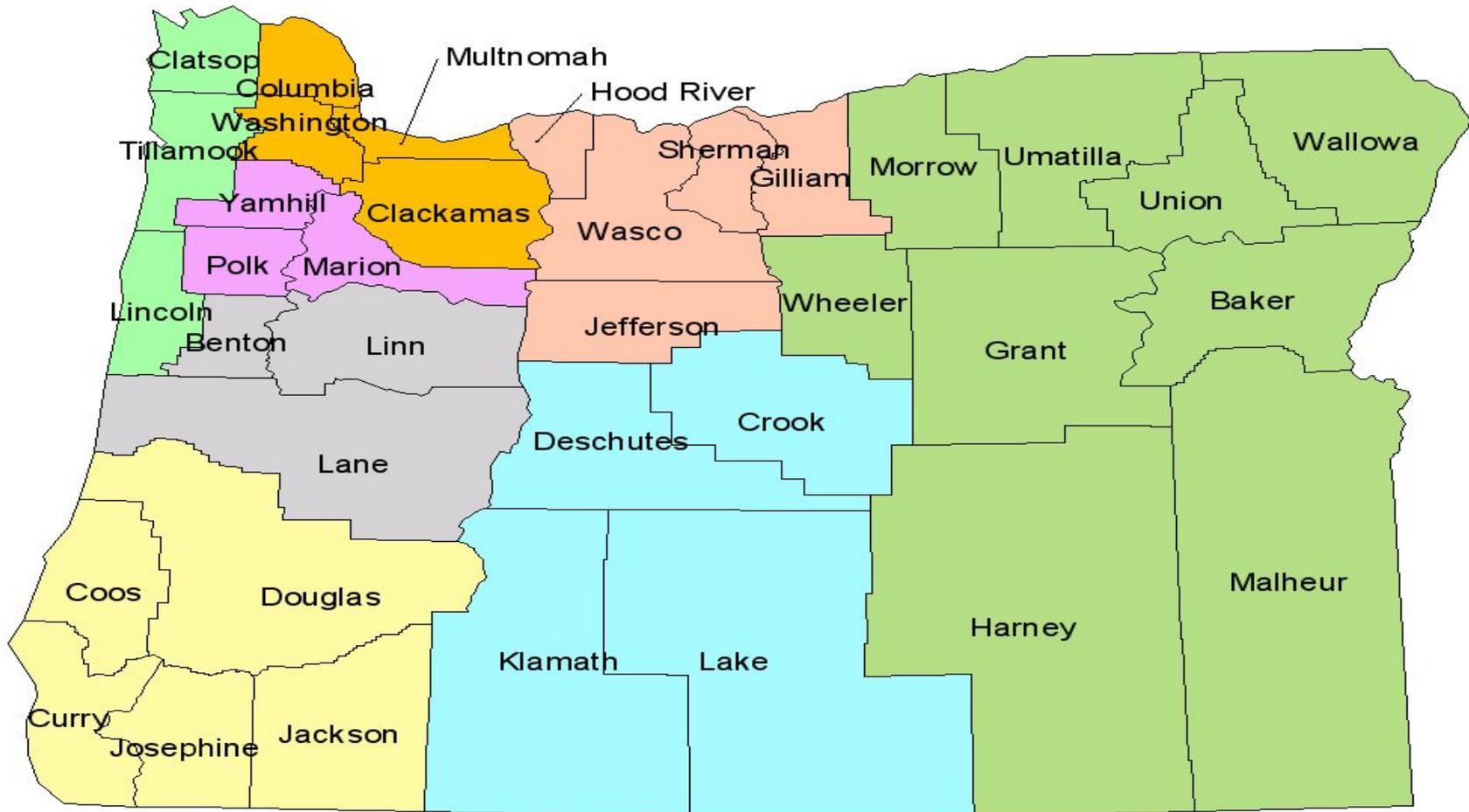
Metro #2: Todd Felix, Gresham
Todd.felix@ci.gresham.or.us
503-618-2432

SE: Rob Hunsucker, Malheur County
rhunsucker@malheurco.org
541-473-5120

NE: JB Brock, Union County
jbrock@union-county.org
541-963-1009

Additional Metro added by Dave Stuckey:

Joe Partridge, Multnomah County
Joe.partridge@multco.us, 503-988-6343



Northwest	Capitol Area	Southwest	Valley	Central	South Central	Metro Area	Southeast & Northeast	
Clatsop Lincoln Tillamook	Marion Salem Polk Yamhill	Coos Curry Jackson Josephine Douglas	Benton Lane Eugene Linn	Gilliam Hood River Jefferson Sherman Wasco 6	Crook Deschutes Klamath Lake	Clackamas Multnomah Portland Gresham Columbia Washington Beaverton	Baker Grant Harney Malheur Wheeler	Morrow Umatilla Union Wallowa