

**Oregon Citizen Corps
State Advisory Committee Meeting Minutes
October 27, 2010**

Present:

Fred Bretsch	FEMA Region X (phone last hour)
Molly Fillion	Marion County
Cathy Harrington	City of Gresham
Stella Hickey	Oregon Fire Corps Advocate (phone)
Roberta Janssen	State Defense Force
Mitch Neilson	City of Hillsboro
Richard Newton	Polk County Health
Krista Rowland	Marion County
Kelly Jo Craigmiles, Bev Hall, Chuck Perino	Oregon Emergency Management

1. Introduction and Opening:

Chair Cathy Harrington opened the meeting at noon and introductions were made.

2. Previous Minutes:

Mitch Neilson moved and Stella seconded that the minutes from July be approved as sent out. Motion carried unanimously.

3. Citizen Corps News and Events:

Fire Corps: Stella Hickey said they lost two programs. Kelly Jo Craigmiles asked for a list. A March get-together is planned. On November 5th she is going to Washington, DC for a presentation. Planned in 2011 is an online academy for Fire Corps and a collaboration of all Citizen Corps programs. In January there is a Citizen Corps planning meeting for Umatilla County.

Gresham: Cathy Harrington said that her Citizen Corps Councils received a grant to work on a sheltering plan involving faith-based groups. They also have been working on merging Map Your Neighborhood into Neighborhood Watch. There was a workshop held recently with James Roddey from DOGAMI on "Are You Ready-Earthquake Preparation" which had a great turnout.

Cathy reported on a Region X Community Preparation Summit that focused on youth preparedness. She handed out information on their STEP (Student Tools for Emergency Planning) program. This is aimed at 4th/5th graders and the aim is to incorporate the hour instruction into the schools. There was also a push to get responders to have 72 hour kits.

UASI: Mitch Neilson reminded everyone about the Citizen Corps conference in Portland Nov. 5-6. In conjunction with that they are holding a CERT Train-the-Trainer course Nov. 2-4. There are 40 classes scheduled over the two days. The cost is only \$5 and there were 215 registrants so far.

Medical Reserve Corps: Richard Newton said he had sent out inquiries regarding the MRC. He is going to the conference.

Marion County: Krista Rowland announced that she is transitioning Citizen Corps representation to Molly Fillion. Molly said she is going to the Citizen Corps Conference, and CERT T-T-T. She is working with Silverton, Mt. Angel and Hubbard. They are working with having materials in Russian, Spanish and English, and have been working with churches. Mitch added that he has had success working through churches since there is a built-in trust factor for non-English speakers. Marion County has an upcoming class on sandbagging and flood fight. They have held several September safety events. She said that Marion County is mostly CERT groups.

State Defense Force: Roberta Janssen briefed the SAC on the OSDF. They consist of 100 members, and work under the Oregon Military Department with a command structure like the National Guard. They can serve as back up to the National Guard in emergencies, working in armories around the state as well working as HAM operators. OSDF does exercises with county EOCs and do ICS classes. Other duties include serving as historians for the Guard, providing interpreters, bagpipes, etc. A lot of OSDF members have CERT training. Their training officer is COL Fred Broadwater: e-mail broadwater6616@comcast.net

4. State Update:

Chuck went to Washington, DC last summer for a talk regarding the AEL (Authorized Equipment List Update). For 2011 he suggested printing more Map Your Neighborhood brochures. Chuck reported on the grant review done by Cathy, Akiko, Kelly Jo, and himself. Kelly Jo said there is a need for training on grant writing. Eighteen applications were reviewed with only three being properly submitted; however, all were awarded. Chuck also indicated a need for Citizen Corps programs other than CERT to be represented in the grant process.

Cathy and Krista thanked OEM for the grant process and determining what could be funded under SHSP as opposed to the Citizen Corps grant. Chuck said he is still waiting for FEMA to update the Citizen Corps website. He handed out samples of the Go-Kit brochure that Althea Rizzo put together. The EMI course 317-CERT has been removed with no reason given. Pets and animal training was recently added to the CERT training materials online.

5. State Advisory Council Activity Discussion:

Brainstorming was done regarding SAC activities to support in FY 2011. Cathy summed up the top three as: 1) Supporting the March Fire Corps gathering, 2) Doing a road trip for education about Citizen Corps, and 3) promoting grants for the five organizations of CC. Stella will be asking for fed support at her 11/5 conference in DC. Kelly Jo said what is supported are presenters, (not the facility), hosting meals, and booth displays. Stella will report back the week of Nov. 8-12.

Cathy said that the agenda for the next meeting should include grant targeting, to let people know what is ok for grants and what is not. Additionally it was decided, to continue looking into the goal of a road show. Kelly Jo will find out how many can go. Mitch wants to put together something on how to start new groups and keep them – piggyback with others. Kelly Jo suggested finding out Best Practices and put on the OEM website on a separate SAC page. Chuck will proceed with the SAC website on the OEM webpage.

6. Federal Update: Fred Bretsch joined the meeting via phone so gave his report:

There was a conference call the day before in FEMA's grant division and update on Citizen Corps. The priorities are:

- Youth Preparedness
- Outreach to organizations and constituents including cultural issues. This would include the "thirteen centers of gravity" and "planning for real, not easy."
- Collaboration and communication – community preparedness on all levels
- Data Management – website
- New technology – social media

Federal Citizen Corps Program Accomplishments:

- Animal response modules
- CERT program manager's course
- CERT Train the Trainer
- Two-four hour class: "CERT Light" and "Are You Ready"

Kelly Jo asked if RISC is including Citizen Corps and would there be national conference calls in the future? Fred will follow up via email.

7. Good of the Order:

Chuck announced that OEMA rep Sara Rubrecht has resigned from the SAC and needs replacing. Chuck and Kelly Jo will follow up with Mike.

8. Adjourn: The meeting was adjourned at 2:50 p.m.