

## Non-Oregon Based Program Information

For information regarding **Non-Oregon Based Programs requesting OSBN approval** for student clinical placements in Oregon, please visit our website at [www.oregon.gov/OSBN](http://www.oregon.gov/OSBN). (On left side in the grey area – click on **Non-Oregon Based Programs**.) See below for additional information on requirements and forms.

- **Students:** It is recommended that students also review the **Publications** link (grey area on left side of webpage) and the **Sentinel** articles regarding nursing education in the March 2011 & 2012, September 2012, and December 2012 issues. The publications direct link is: <http://www.oregon.gov/OSBN/Pages/publications.aspx>.

### **ODA and OSBN Approval:**

**ODA Approval:** A nursing program not based in Oregon that intends to operate in Oregon through courses, services, or other activities for college credit provided to Oregon residents is required to be approved by the Oregon Office of Degree Authorization (ODA) prior to any actual student enrollment(s). You will find the information available on the website at: <http://www.oregonstudentaid.gov/oda-degree-authorization-academic-programs-apply-outofstate.aspx>.

**OSBN Approval:** The Oregon State Board of Nursing (OSBN) requires that each student's clinical practicum be approved by the Board prior to the start of the clinical placement. (See petition details below.)

➤ **OSBN Required Forms for Clinical Placement in Oregon:** The required forms are as follows:

- 1) **Petition for Non-Oregon Based Programs Offering Clinical Experience in Oregon** - The required petition must be submitted to the OSBN prior to the start of a student's clinical placement. The petition has two parts:

**A) Petition Part A – Program Information:** Requests information/documentation to verify that the educational program meets Oregon requirements. Petition Part A (and supporting documentation) is only submitted to OSBN on an annual basis. This petition can also be utilized as a **great tool** for a student to understand the requirements for educational institutions of interest. A program unable to meet the requirement will be unable to offer clinicals in Oregon.

**B) Petition Part B – Student Clinical Placement:** Requests information specific to the student's clinical practicum. This petition is submitted to OSBN prior to the start of each student's clinical placements.

This form is utilized for a New Submission as well as an Addendum/Revision of a previously approved clinical placement.

- There is no "start" or "end date" minimum or maximum for a clinical placement.
- Allow OSBN a minimum of three weeks to process a completed petition. Once the petition has been reviewed/screened, any missing data or clarification will be requested/communicated to the educational program via email.
- After a completed petition has been processed and approved, the approval letter will be sent via email to the educational program.
- It's the **responsibility of the educational program** to communicate with their students, preceptors, and faculty the status of a clinical placement.
- It's OSBN's position that the Petition for Non-Oregon Based Programs (both part A & B) be completed and submitted by the educational program who is responsible for student's

clinical placements for completion of a degree that will lead to licensure. Forms submitted directly from students are not accepted.

**Preceptor Agreement** - A signed preceptor agreement is required for APRN clinicals with the submission of Petition – Part B. The agreement located on the OSBN website is a sample form and an educational program may opt to use their institution specific form provided that the same information is included as the OSBN sample form.

- 2) **Nursing Program Faculty Appointment** - The OSBN appoints Oregon licensed faculty for the purpose of clinical supervision or teaching which occurs in state. See the appropriate Division regulations for further details and requirements, including qualifications related to faculty clinical practice history. All APRN programs must have Oregon licensed faculty.
- 3) **List of Non-Oregon Based Programs Granted Clinical Placement Positions** –This is a list of universities (programs/schools) with APRN nursing programs who currently have students completing clinicals in Oregon. Please note that there are other universities that are working toward meeting Oregon requirements and this is not an all-inclusive list.

- **OSBN APRN LICENSING:** For information regarding licensing, please see the application packet on the website: [Nurse Practitioner Application Packet](#) or [CNS Application Packet](#). (Click on Forms in left side in grey area – then scroll to the Advanced Practice section.)

∞ If you have additional questions on APRN licensing, please contact Amanda Meeuwsen, Advanced Practice Licensing Tech, via email at [Amanda.Meeuwsen@state.or.us](mailto:Amanda.Meeuwsen@state.or.us).

Please feel free to contact me if you have additional questions.

Sincerely,

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