OREGON WATERSHED ENHANCEMENT BOARD
REQUEST FOR RELEASE OF FUNDS

Grantee Name: _____

Grantee's Fiscal Agent: _____ **Phone:** _____

Project Number:_____ **Project Name:** _____

Payment Request Number _____ **OR** **Final Request** _____

In accordance with the terms of the Grant Agreement, I request funds as follows:

Budget Category (per Grant Agreement)	Current Budget Amount	Total of All Amounts Previously Paid	CURRENT Request Amount	TOTAL Requested to Date	Remaining Budget
				0.00	0.00
				0.00	0.00
				0.00	0.00
				0.00	0.00
				0.00	0.00
				0.00	0.00
				0.00	0.00
				0.00	0.00
				0.00	0.00
				0.00	0.00
				0.00	0.00
				0.00	0.00
				0.00	0.00
				0.00	0.00
TOTALS	0.00	0.00	0.00	0.00	0.00

Receipts/invoices and an **expense tracking spreadsheet** are required to document all funds previously received from OWEB for this project within 120 days of the date of the check.

Signature on this form replaces the requirement of submitting letterhead as a receipt for (a) Fiscal Administration and (b) Post-Implementation Status Reporting. All other OWEB receipt requirements remain in effect.

By signing this request, I declare that expenses for this project are to the best of my knowledge true, correct, and complete. Grantee's signature on this form certifies that all funds being requested under the "Current Request Amount" column are for project activities that either do not require permit(s)/license(s), **or** copies of required permit(s)/ license(s) for project activities have been provided to the OWEB Project Manager.

Grantee's Authorized Signature:_____ **Date:**_____

Print Signature Name: _____ **Title:** _____

Grantee Contact Phone Number for Billing Questions:_____ **Fax:** _____

Grantee Contact E-mail Address:_____

This Request must be forwarded to the OWEB Project Manager for Signature below

I find this request to be consistent with the Grant Agreement and all funding conditions have been met.

OWEB Project Manager: _____ **Date:** _____