



# Oregon

**State Board of Examiners for  
Engineering & Land Surveying**

670 Hawthorne Ave. SE, Suite 220

Salem, OR 97301

(503) 362-2666

Fax (503) 362-5454

E-mail: osbeels@osbeels.org

## DIGITAL SIGNATURES TASK FORCE

Minutes of Meeting

August 15, 2014

### Members present:

Jason Kent, Ad hoc Chair

Bill Boyd

Ron Singh (excused)

### Staff present:

Mari Lopez, Administrator

Jenn Gilbert, Executive Assistant

### Others present:

Katharine Lozano, Assistant Attorney General

Sue Newstetter (Observer)

Oscar Zuniga (Observer)

Steven Burger (Observer)

Shelly Duquette

Kristi Nelson

The meeting of the Digital Signatures Task Force (Task Force) was called to order at 12:03 p.m. in the OSBEELS Conference Room at 670 Hawthorne Avenue SE, Suite 220, Salem, OR 97301. Due to the excused absence of Ron Singh, Jason Kent chaired the meeting.

### **Public Comment**

Chair Kent moved the Public Comment to the second item of the agenda.

### **New Business**

#### Digital signing of electronic documents with multiple drawings within

This topic was previously presented to the Professional Practices Committee and subsequently brought to the Board. During the May Board meeting, an in-depth discussion occurred. As a result, a potential rule change may occur in the future and Chair Kent tabled the discussion.

#### Signature on final documents

Shelly Duquette submitted a Question form about electronic signatures. She summarized her question for the members and it was determined to be presented to the October meeting of the Professional Practices Committee for consideration. There was no further discussion.

### Authentication Authorities

Kirsti O'Sullivan submitted an inquiry regarding authentication authorities. At this time, Chair Kent tabled the matter for future discussion.

### Public Comment

Kristi Nelson, PE at HDR Engineering, informed the Board of her findings regarding certificate authorities. She summarized several processes available and the Adobe Ecosign process used by HDR. Processes included turn-key systems used by corporations and individual certificates that can be purchased from certificate authorities. Discussion was also held on how an individual can trust a certificate. At this time to further the discussion, Ms. Nelson was requested to submit a completed Question form.

Because there have been many questions about the nuances of digital signatures, staff was directed to reach out to Rob Brawn for another presentation. Since his last presentation in February 2013, the Board has gained 7 new Board members.

It was noted that no decisions or recommendations to Board were made during this meeting.

The meeting adjourned at 12:21 p.m.