



Oregon

STATE BOARD OF EXAMINERS
FOR ENGINEERING &
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DIGITAL SIGNATURE TASK FORCE

Minutes of Meeting
February 13, 2015

Members present:

Ron Singh, Chair
William Boyd
Ken Hoffine
Jason Kent

Staff present:

Mari Lopez, Board Administrator
Jenn Gilbert, Executive Assistant
Adaira Floyd, Social and Communications Media Specialist

Others present:

Katharine Lozano, Assistant Attorney General

The meeting of the Digital Signature Task Force was called to order at 12:00 p.m. in the OSBEELS Conference Room at 670 Hawthorne Avenue SE, Suite 220, Salem, OR 97301.

Public Comment

There was no public comment.

Unfinished Business

Seal and Signature Rules

As discussed in previous Committee meetings, AAG Lozano provided a brief summary of the revisions made since the last Committee meeting to the draft language for rules related to the Official Seal – Wet Seal for Hard Copy Final Documents and Official Seal – Digital Seal and Signature for Electronic Final Documents. It was noted that these new changes propose a new division because some of the information is contained under the licensing division section, which makes it difficult for some readers to locate.

Chair Singh and Mr. Kent provided comments and suggestions on the definition of “digital seal and signature” and the section on electronic final documents. Chair Singh inquired if additional language in the definition should be added in reference to authentication. To add to the drafted definition, Chair Singh suggested that a digital signature is the equivalent of a hand written signature on a hard copy, but more; it is also an electronic authentication process for the signor and a mechanism to authenticate that the content of the document hasn’t changed. Mr. Kent

agreed that the definition should be as complete as possible. Ms. Lopez reminded the Committee that similar language is placed elsewhere within the rule. The Committee noted this, and provided adjustments to the definition.

Chair Singh suggested altering the drafted language to more clearly explain that the placement of “digitally signed” on the affixed page-by-page simile of stamps on individual electronic sheets is intended to be in lieu of a handwritten signature, and to indicate the file was digitally signed. The Committee agreed to continue the discussion during the next meeting in April.

The meeting adjourned at 12:32 p.m.