



Oregon

**State Board of Examiners for
Engineering & Land Surveying**

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**STANDARDS OF LAND SURVEYING
PRACTICES COMMITTEE**

Minutes of Meeting

April 14, 2011

Board Members present:

Dan Linscheid, Chair

Carl Tappert

Sue Newstetter

Ken Hoffine

Public Members present:

Bob Neathamer, PLS

Gary Johnston, PLS

Chuck Gibbs, PLS

Staff present:

Mari Lopez, Executive Secretary

Jenn Gilbert, Executive Assistant

Others present:

Joanna Tucker-Davis, AAG

Grant Davis, observer

The meeting of the Standards of Land Surveying Practices Committee was called to order at 12:15 p.m. in the conference room of the Oregon State Board of Examiners for Engineering and Land Surveying (OSBEELS) office at 670 Hawthorne Avenue SE, Suite 220, Salem, OR 97301.

The Committee discussed the progress to date. Ms. Newstetter briefly noted that the Professional Land Surveyors of Oregon (PLSO) has shown interest in the Committee's progress. Furthermore, she stated that developing these standards is not important only to law enforcement, such as with the most recent case that points out there is no standard of practice, but standards are also important for the registrants to know what is expected of their practice. Ms. Newstetter stated that a general outline would be a good starting point; one that is not too prescriptive. Mr. Gibbs agreed and added that, as a County Surveyor, he sees inadequate narratives that do not contain the "how" or "why" which commonly will result in a telephone call to the professional land surveyor to obtain the information needed; for example, why was that particular method used. As a result, the Committee determined to focus on one topic at a time, narratives first. Upon completion, the final draft will be presented to the Board for implementation in the Oregon Administrative Rule (OAR) Chapter 820, Division 30. Notices of the Rulemaking Hearing will be published to the OSBEELS Web site and distributed to the interested parties.

Discussion was then held regarding the elements and level of detail contained in the narrative. Such components are deed reference, controlling points, description of corner evidence, how a decision was determined, and basis of bearing. Overall, sufficient information is needed to recreate the map based off the information provided; who, what, why, when, and where.

The discussion concluded with direction for the professional land surveyors on the Committee to email a “bucket list” of elements to be contained in a narrative no later than May 20, 2011 to Ms. Gilbert. Ms. Lopez will also request information from the other jurisdictions through the National Council of Examiners for Engineering and Surveying (NCEES) member board mailing list. Ms. Gilbert will then compile the elements for final discussion during the June meeting.

The meeting adjourned at 1:00 p.m.