



The mission of the Oregon State Board of Examiners for Engineering and Land Surveying (OSBEELS) is to regulate the practice of engineering, land surveying, photogrammetric mapping, and water right certification in the state as they relate to the welfare of the public in safeguarding life, health and property.

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## New Board Member

### *OSBEELS Welcomes Oscar J. Zuniga, PE*

**O**scar J. Zuniga, PE, was appointed by Governor John A. Kitzhaber, MD, to the Oregon State Board of Examiners for Engineering and Land Surveying (OSBEELS) as of July 2014.

He completed his undergraduate degree in Mechanical Engineering at the University of Texas at Austin and his Masters of Science degree in Fire Protection Engineering at Cal Poly at San Luis Obispo. He is also a licensed Professional Engineer in Oregon (mechanical, electrical), and also licensed in California (mechanical, electrical, fire protection), and Texas (mechanical, electrical, fire protection).

Zuniga's skill areas include design, consulting, construction administration in plumbing,

HVAC, lighting, power, and signal systems for schools, hospitals, office buildings, warehouses, and military facilities. His skill areas also include specification, construction observation and testing of plumbing, mechanical, electrical, and fire and life safety systems for commercial projects of all types. He has provided engineering and related work for facilities and systems on a research and development campus of 1,200 acres, 200 buildings, and 3,000 technical, professional, and scientific staff in the field of applied sciences. He managed the installation, commissioning and maintenance of mechanical and electrical systems, roads, roofs, buildings, laboratories, field test sites, campus fire mains, hydrants, fire pumps, fire water storage reservoirs, wet and dry fire sprinkler systems, chemical and

See **NEW BOARD MEMBER**, Page 2

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## ***Inside This Issue***

**1-2** New Board Member **3** Board Elects New Leadership **4-5, 7** Title Violations **8-9** Investigation and Enforcement **10-11** 2015 Annual Professional Engineers of Oregon Conference **12** OSBEELS bids farewell to Sue Newstetter **13-14** Renewal Form **15** Oregon Water Resources

NEW BOARD MEMBER, from Front Page .....

foam fire suppression systems and fire alarm and protection systems for all levels of hazards including extra hazard and special hazards.

His current position as Principal Mechanical Engineer at Marquess & Associates, Inc., in Medford, Oregon has provided him with a distinct and expert-level skill set in mechanical engineering. He is one of five principals in the nineteen-person, multi-discipline firm that offers structural, mechanical, electrical, fire protection, civil, and geotechnical engineering, and construction materials testing.

Zuniga's broad technical experience in engineering will help provide a skilled and knowledgeable perspective on future matters the Board may face.

"I have been an engineer all of my professional career and have been fortunate to have worked closely with many individuals in engineering, land surveying, architecture, and the construction-related trades. I [also] enjoyed working with the staff, Board members, and fellow volunteers as an examination proctor with OSBEELS in years past."

When it comes to the OSBEELS mission – safeguarding the life, health and property of the people of Oregon, Zuniga is looking forward to giving back.

Keeping active in the engineering community, Zuniga is a member of the American Society of Heating, Refrigerating, and Air Conditioning Engineers and the Society of Fire Protection Engineers. The Professional Engineers of Oregon

also endorsed Zuniga's application for appointment to OSBEELS, considering his qualifications, abilities, background and commitment.

"My interest is in giving something back to the profession and making use of the 40 years of experience that I have both in the office and in the field. I try to encourage young adults who are interested in getting into engineering and land surveying and mentor those who are already in practice."

After being examined and registered in three different states, Zuniga is looking forward to seeing the practice from a different perspective as a Board member.

"I have dealt with the engineering boards of several states during my years in the profession and have found all of them to be very good to work with. At this time in my career I have the time and interest to serve the citizens of Oregon, the engineers and land surveyors who are regulated by the Board, and the Governor."

Personally, Zuniga is a Licensed Private Pilot and enjoys building and flying experimental aircraft, boats and other woodworking and construction projects. Married 45 years to his wife Jay, they both hold certifications in advanced open water scuba diving and enjoy international travel, gardening and reading.

OSBEELS is pleased to welcome Mr. Oscar J. Zuniga, PE, to the Board. 

## Board Elects New Leadership

**D**uring the Board's May 16, 2015 meeting, Jason J. Kent, P.E. was elected to serve as the Board President, effective July 1, 2015. Shelly MC Duquette, P.E., S.E. was elected to serve as the Board's Vice President.

Currently in his first term, Mr. Kent joined the Board on November 12, 2013. He has served on the Examinations and Qualifications, the Law Enforcement, and the Rules and Regulations Committees, along with the Digital Signatures Task Force and the Joint Compliance Committee with the Oregon Board of Geologist Examiners.

Mr. Kent is a water resources engineer and group manager at Smith-Root, Inc. He has conducted water resources projects in Oregon, the western United States, and Europe involving stream restoration, fish passage, sea lion deterrence, dam removal, fish habitat analysis, flood hazard mapping, bridge and culvert design, and hydrology/hydraulics. Mr. Kent is a member of the American Society of Civil Engineers (ASCE), where he has been active in the local chapter and the Environmental & Water Resources Institute. Mr. Kent is also licensed in Minnesota, Washington, Idaho, and Alaska.

Also in her first term, Ms. Duquette joined the Board on August 16, 2013. She has served on the Examinations and Qualifications, the Law Enforcement, the Professional Practices, and Rules and Regulations Committees. Further, Ms. Duquette serves on the Oregon Specific Examination Task Force and on the Joint Compliance Committee with the Oregon Board of Geologist Examiners.

Ms. Duquette is a structural plan reviewer with the City of Portland and has been responsible for reviewing structures and structural components permitted within the City of Portland and Multnomah County to ensure conformance with governing building codes for almost 11 years. Prior to joining the City of Portland, she was employed as a structural engineer in the private sector for 8 years, worked for various state agencies, and provided construction support. Ms. Duquette is a member of the Structural Engineers Association of Oregon (SEAO) and has been in the engineering field in the Pacific Northwest for over 20 years. ■

***Congratulations to both  
Mr. Kent and Ms. Duquette!***



The Board of Examiners for Engineering and Land Surveying leased office is in this Salem building. (Oregon State Archives Photo)

## Title Violations in Exam applications

Every year the Oregon State Board of Examiners for Engineering and Land Surveying (OSBEELS) handles multiple cases of unauthorized use of the term “engineer.” Although it is rare for a license application to include potential violations of OSBEELS laws, applications containing potential title violations are forwarded from the OSBEELS Examinations and Qualifications Committee (EQC) to the Law Enforcement Committee (LEC) to determine the need for opening an investigation. The mission of the EQC is to assist the Board in evaluating the qualifications of examination candidates and to register individuals who meet the requirements for registration in the State of Oregon under Oregon Revised Statute (ORS) Chapter 672 and Oregon Administrative Rule (OAR) Chapter 820.

In Oregon, “engineer” is a protected title (see ORS 672.007, ORS 672.020, and ORS 672.045). Pursuant to ORS 672.020, “In order to safeguard life, health and property, no person shall practice or offer to practice engineering in the state unless the person is registered and has a valid certificate to practice engineering issued under ORS 672.002 and 672.325.”

Additionally, engineering work done by an unlicensed individual must be done under the direct supervision of a licensed engineer (see ORS 672.002(9) and OAR 820-010-0010(5) (6)), unless the work is specifically exempt from licensure by statute. Further, companies that offer or provide engineering services in Oregon must employ at least one full-time Oregon licensed engineer (see OAR 820-010-0720 – Advertising for or Offering to Perform Services without

Employing a Licensee or Certification Holder; Engineering, Land Surveying and Photogrammetry Offices). When an OSBEELS registration specialist receives an application with a reference that includes a potential title violation, the reference is placed on the EQC meeting agenda for committee determination on whether or not to forward the matter to the LEC. While reviewing applications for various exams administered by OSBEELS in 2014, the EQC referred eight potential title violations to the LEC for investigation. In each instance, investigators contacted the applicant and/or employer for more details. Since then, OSBEELS also updated its application forms to help prevent inadvertent title violations.

### Definition of “engineer”

ORS 672.002 – Definitions for ORS 672.002 to ORS 672.325

This statute gives Oregon’s definition of “engineer,” “professional engineer (PE),” or “registered engineer.” These titles can only be used by an “individual who is registered in this state and holds a valid certification to practice engineering in this state.” The statute defines an “engineering intern (EI)” as “an individual, enrolled by the Board, as having passed an examination in the fundamental engineering subjects.” This means interns (EIs) are prohibited from using the title “engineer” in their job title until they are fully registered as a professional engineer (PE).

Further details of Oregon’s statutes and rule regarding engineering follow:

Definition of “practice of engineering”

ORS 672.005 – additional definitions

This statute gives Oregon’s definition for the “practice of engineering” or the “practice of professional engineering” as “performing any professional service or creative work requiring engineering education, training and experience.” It also includes applying “special science knowledge to services such as consultation, investigation, testimony, evaluation, planning, design, and services during construction, manufacturing or fabrication for the purpose of ensuring compliance with specifications and design, in connection with any public or private utilities, structures, buildings, machines, equipment, processes, work or projects.” The only individuals allowed to do this type of work are those who are registered with the Board as professional engineers (PEs).

The act of engineering

ORS 672.007 – Acts constituting the practice of engineering, land surveying or photogrammetric mapping

This statute defines additional acts constituting the practice of engineering, as determined by the state of Oregon. A person is practicing or offering to practice engineering if the person “By verbal claim, sign, advertisement, letterhead, card or in any other way implies that the person is or purports to be a registered professional engineer” or “through the use of some other title implies that the person is an engineer or a registered professional engineer.”

# Construction Contractors

## OAR 820-010-0715(2) – Construction Contractors Offering Engineering

\* \* \* \*

(2) The engineer registration requirements of ORS 672.002 to 672.325 do not prevent a construction contractor from offering services constituting the practice of engineering when all of the following conditions are met:

- (a) The construction contractor holds an active license under ORS 701;
- (b) The services offered by the construction contractor, constituting the practice of engineering, are appurtenant to construction services to be provided by the contractor;
- (c) The services constituting the practice of engineering are performed by an engineer or engineers registered under ORS 672.002 to 672.325; and
- (d) The offer by the construction contractor discloses in writing that the contractor is not an engineer and identifies the registered engineer or engineers that will perform the services constituting the practice of engineering.

\* \* \* \*

OREGON STATE BOARD OF EXAMINERS FOR ENGINEERING AND LAND SURVEYING



**SAVE THE DATE**  
**for the 2015**  
**OSBEELS Symposium!**

**Friday September 11, 2015**

**@The Salem Convention Center**  
**200 Commercial Street SE, Salem OR 97301**

Registrants earn 1 PDH for every 1 hour of attendance.

Visit [www.oregon.gov/OSBEELS](http://www.oregon.gov/OSBEELS)  
**for more information**



Oregon State Board of Examiners  
for Engineering & Land Surveying  
670 Hawthorne Avenue, SE, Suite 220  
Salem, Oregon 97301



TITLE VIOLATIONS, from Page 5 .....

## Title use when registered in other jurisdictions

## OAR 820-010-0730 – Use of engineering title if registered in other jurisdictions

A recent addition to Oregon’s rules governing the use of the term “engineer” addresses engineers who are licensed in other states, but have yet to receive registration in Oregon by comity. “A person who is not registered in Oregon but holds a substantially equivalent, unexpired certificate of registration in another state, territory, or possession of the United States, the District of Columbia, or a foreign country, may use the title “engineer,” “professional engineer,” or any of its derivations provided that the jurisdiction(s) in which they are registered is written/printed after the title so as not to mislead the public regarding their credentials.” For example, if John Doe is a registered professional engineer in Washington and is giving a presentation in Oregon, all mentions of Mr. Doe’s registration should read “John Doe, PE (WA).” The purpose of this rule is to show an individual’s credentials without violating any Oregon law.

There may be instances where one or more exemptions apply to individuals, businesses, or both (see ORS 672.060). For example, a company may be exempt whose work is incidental to the operations of the company and is not offered directly to the public (see ORS 672.060(6)). If exempt, internally using an engineering title (ex: software engineer)

does not violate Oregon law. The exemption does not apply if the business or unlicensed employee uses the engineering title with members of the public (through the company website, business cards, email signatures, license applications, etc.) Generally, with cooperation and compliance, these often inadvertent title violation cases have been resolved informally.

Similar rules and statutes apply to Professional Land Surveyors (PLS), Registered Professional Photogrammetrists (RPP) and Certified Water Right Examiners (CWRE).

Improper use of the term “engineer” and the unlicensed practice of engineering continue to be an issue in Oregon. Therefore, recent graduates, interns (EIs), and professional engineers (PEs) alike need to be aware of the rules and statutes governing titles and participate appropriately.

Quick-links to current statutes and rules relating to this article and OSBEELS’ can be found at [www.oregon.gov/osbeels/pages/statutes.aspx](http://www.oregon.gov/osbeels/pages/statutes.aspx) (statutes) and [www.oregon.gov/osbeels/pages/adminrules.aspx](http://www.oregon.gov/osbeels/pages/adminrules.aspx) (rules).

If you suspect an individual is improperly using a PE or any other professional title and/or is engaging in unlicensed practice, visit [www.oregon.gov/osbeels/pages/law\\_enforcement.aspx](http://www.oregon.gov/osbeels/pages/law_enforcement.aspx) for information on the compliance process or to file a complaint. ■

## Investigation & Enforcement

### Law enforcement cases with sanctions from July 8, 2014 to Sep. 9, 2014

(Cases not listed in previous publication)

#### 2867 – George W. Sening

The Board issued a Default Final Order against George W. Sening, finding that he failed to cooperate with the Board by not responding to a number of attempts by the Board to gain compliance with a PDH audit. In addition, Mr. Sening failed to produce documentation to support continuing education reported for the audit period of July 1, 2010 through June 30, 2012. Mr. Sening was assessed a \$1,500 civil penalty and a 60-day suspension of his PE

registration for the violations of OAR 820-020-0015(7)&(8) and the former OAR 820-010-0635.

#### 2870 – Richard Carl Skinner

The Board issued a Default Final Order against Richard Carl Skinner, finding that he did not provide the required notice for his right of entry while completing a property survey. Mr. Skinner was assessed a civil penalty of \$300 for violation of ORS 672.047.

### Law enforcement cases with sanctions from Nov. 18, 2014 to Mar. 10, 2015

#### 2795 – Shoji Hamaya

The Board issued a Final Order against Shoji Hamaya, PE, finding he failed to cooperate with the Board by not responding to numerous attempts by the Board to gain his compliance with a continuing professional development (CPD) audit. Mr. Hamaya also failed to produce documentation to support the continuing education he reported for the audit period of July 1, 2009 through June 30, 2011. Mr. Hamaya was assessed a \$1,500 civil penalty and his registration suspended for 60 days for violations of OAR 820-020-0015(8), OAR 820-020-0015(7), and former OAR 820-010-0635.

period of January 1, 2009 through December 31, 2010. Mr. Lee was assessed a \$1,500 civil penalty and his registration suspended for 60 days for violations of OAR 820-020-0015(8), OAR 820-020-0015(7), and former OAR 820-010-0635.

#### 2810 – Francisco Meneses

The Board issued a Final Order against Francisco Meneses finding he operated in Oregon the unregistered firm "Fire Escape Engineers," with addresses in Simi Valley, CA, and Somerville, MA. The firm purports to perform and performed fire escape inspections, certifications, and load tests to verify compliance with established fire codes. These acts constitute the practice of engineering. In addition, Mr. Meneses was using the protected title of "engineer" in his firm's name. However, at no time relevant did the firm employ an Oregon registered professional engineer. Mr. Meneses was assessed a civil penalty of \$3,000, of which \$2,000 was suspended for five years pending no new violations

#### 2802 – Chang-Woo Lee

The Board issued a Final Order against Chang-Woo Lee, PE, finding he failed to cooperate with the Board by not responding to numerous attempts by the Board to gain his compliance with the CPD audit. In addition, Mr. Lee failed to produce documentation to support continuing education reported for the audit

See INVESTIGATION, Page 9

## INVESTIGATION, from Page 8 .....

of statutes or rules under the Board's authority, for violating ORS 672.020(1), ORS 672.045(2) and OAR 820-010-0720.

**2833 – Francisco J. Silva**

The Board issued a Final Order against Francisco J. Silva, PE, finding he failed to respond to the Board's CPD audit requests multiple times and over a period of eight months. When contacted, Mr. Silva was unable to submit documentation demonstrating compliance with CPD requirements. Mr. Silva entered into a settlement agreement wherein he agreed to permanent retirement of his Oregon professional engineer registration, without possibility of reinstatement in lieu of the proposed civil penalty and registration suspension, for violations of OAR 820-010-0635, OAR 820-020-0015(7), and OAR 820-020-0015(8).

**2840 – Sung Ho Kim**

The Board issued a Final Order against Sung Ho Kim, PE, finding he failed to cooperate with the Board during an audit of his PDH units for the 2011-2013 renewal period due to a failure to report an address change. Mr. Kim was assessed a civil penalty of \$250 for violation of OAR 820-010-0605.

**2862 – Itaru Sano**

The Board issued a Final Order against Itaru Sano, PE, finding he failed to cooperate with the Board by not responding to numerous attempts by the Board to gain his compliance with the CPD audit. Mr. Sano also failed to produce documentation to support continuing education he reported for the audit period of July 1, 2010 through June 30, 2012. Mr.

Sano was assessed a \$1,500 civil penalty and his registration suspended for 60 days for violations of OAR 820-020-0015(8), OAR 820-020-0015(7), and former OAR 820-010-0635

**2868 – Shaun Patrick Martin**

The Board issued a Final Order against Shaun Patrick Martin, EI, finding that he provided false testimony to the Board, submitted a falsified résumé to the Army Corps of Engineers, used the PE designation without registration in his employment communications, and engaged in the professional practice of engineering without registration. Mr. Martin was issued a letter of reprimand and assessed a \$4,000 civil penalty for violations of ORS 672.020(1), ORS 672.045(1) and (2), and OAR 820-020-0025(1).

**2883 – David A. Edwards**

The Board issued a Final Order against David A. Edwards, PLS, finding that he failed to provide notice of right-of-entry. Mr. Edwards did not contest and was assessed a civil penalty of \$500 for violation of ORS 672.047.

**2896 – Stephen T. Waring**

The Board issued a Final Order against Stephen T. Waring, PE, finding he failed to renew his registration and thereafter falsely represented that he was authorized to practice engineering in this state when he was not, and was practicing engineering without a valid registration by use of the "P.E." designation. Furthermore, Mr. Waring failed to update his contact information. Mr. Waring was assessed a \$350 civil penalty for violation of ORS 672.020(1), ORS 672.045(2), and OAR 820-010-0605.

## 2015 Annual Professional Engineers of Oregon Conference Sunriver, Oregon

The Professional Engineers of Oregon (PEO) held their annual conference at the Sunriver Resort in Sunriver, Oregon. At the request of the PEO Program Committee, OSBEELS Board members Jason Kent, PE and Shelly Duquette, PE, SE gave a presentation on Friday, May 15. Topics covered included responsible charge and digital signatures. Although few responded to the informal poll on those who use digital signatures, there was a lot of interest on the subject. It appeared that efforts are being made to use a digital signature, but there is still confusion on the process and how to manage a digital signature.

Following the conference, PEO requested a breakfast meeting with the OSBEELS Board members to exchange information about education and training, registration and licensure, and leadership training. While the PEO mission is to unify engineering professionals under a code of conduct, ethics, professionalism, a standard of technical excellence and public safety, in promoting and protecting licensure, the OSBEELS mission is to regulate the practice of engineering, land surveying, photogrammetric mapping, and water right examination in the state as they relate to the welfare of the public in safeguarding life, health and property. As such, Dave Bassett noted that meetings were held regularly with PEO and the Professional Land Surveyors of Oregon (PLSO) and “hopes to reestablish a long history.” Past OSBEELS Board President Bob Neathamer and the Legislative Chair, Dave Williams, were also present. An in-depth

discussion was also held regarding the OSBEELS 2015 Legislation and other legislative efforts of PEO. The OSBEELS members expressed their appreciation for the support the PEO members exerted during the Legislative Session. OSBEELS later held its May Board meeting in the Homestead Conference Room.

“I’ve observed that OSBEELS has the authority and enforcement ability but PEO has the advocacy aspect ability and the cooperation is a great thing”  
Ralph Graves, PEO Member

During the OSBEELS Board meeting, the members voted to move forward with the Rulemaking Process that proposes to clarify the rules related to digital signatures. To review the language on the proposed rules, please visit the OSBEELS web site at: [www.oregon.gov/Osbeels/Pages/proposed\\_rulemaking.aspx](http://www.oregon.gov/Osbeels/Pages/proposed_rulemaking.aspx).

Other highlights from the PEO annual conference included PEO’s 2015 Awards Banquet, which was held on Thursday, May 14. Past Board member Ronald Stuntzner, PE accepted the Engineer of the Year award for his outstanding professional achievements. Mr. Stuntzner was appointed to the OSBEELS on August 1, 2000 and served until June 30, 2008, serving on the Law Enforcement and Rules and Regulations Committees and as the Chair of the Examinations and Qualifications Committee.

See PEO CONFERENCE, Page 11



**“It’s been a long journey.” -Ronald Stuntzner**

Mr. Stuntzner reflected on his achievements and thanked those who mentored him over the years.

John “Jack” Talbott, PE, F NSPE accepted the Life Time Achievement Award and received a standing ovation from the banquet attendees. The award was presented to Mr. Talbott for his contribution to the engineering field as a licensed Professional Engineer for 65 years. ■



**“I never forgot that selfless help from [those] who had no reason to help me.” - John “Jack” Talbott**

## Criteria for the PEO Engineer of the Year:

### *Qualifications for Award*

Candidate must be:

- Citizen of Oregon for past ten years
- Registered Professional Engineer in Oregon
- Active in the Engineering Profession for at least 25 years

### *Basis of Award*

The following factors are considered in selecting the recipient of this award:

• Outstanding professional achievement over a period of years. Factors determining professional achievement include:

1. Contributions by research
  - Contributions to design and design methods
  - Contributions in educational field.
  - Success in handling unusual construction problems
  - Executive ability in handling large projects, emergencies or disasters
  - Acceptance as outstanding by his associates in his chosen field of professional engineering
  - Contributions to technical literature either by presentation of technical papers or publication of technical books
2. Contributions to advancement of Professional Engineering by:
  - Service to community on advisory boards, etc
  - Service to the Professional Engineers of Oregon and to engineering technical societies

\* \* \* \*

## OSBEELS bids farewell to Sue Newstetter

*July 21, 1954 – May 1, 2015*



2012 NCEES Annual Meeting in St. Louis. From left: Amin Wahab, Dan Linscheid, Mari Lopez, Sue Newstetter, and Masahiko Hirajo

**T**he Oregon State Board of Examiners for Engineering and Land Surveying (OSBEELS) is saddened of the passing of Board member, Sue Newstetter. Ms. Newstetter died on May 1, at her home in Mt. Vernon with her husband John, and friends by her side. She was 60 years “young.”

Ms. Newstetter began her surveying career as an employee of the US Forest Service in the late 1970’s working primarily on road location projects for timber sales. Opportunity arose in the early 1980’s for her to work in the cadastral surveying section on the Umatilla National Forest; this changed her life as she found her professional niche! She became a member of the Professional Land Surveyors of Oregon (PLSO) in 1983 where members of the Blue Mountain Chapter served as mentors and assisted her in achieving her goal of becoming a licensed professional land surveyor. Ms. Newstetter left the U.S. Forest Service in the early 1990’s to enter into private practice as a PLS with an engineering/surveying firm in eastern Oregon. In 1994, she started Eastern Oregon Professional Services, a business that assists small communities and rural counties with requesting and administrating surveying and engineering projects.

Ms. Newstetter provided outstanding leadership as President of the Board with her varied background that encompassed virtually all aspects of the practice of land surveying from being employed in both the government and the private sectors. She gave much time and energy, had a can-do attitude, and did not back down from difficult situations while always maintaining an exemplary level of professionalism, expertise, and commitment in performing her duties. Ms. Newstetter’s first term as an OSBEELS Board member began on March 18, 2008.

In 2003, PLSO named Ms. Newstetter as the Surveyor of the Year. She gave back to the profession with her active involvement in recruiting students to the land surveying profession as well as serving as a member of the Industrial Advisory Committee for Geomatics at OIT. She was interested in the future of the surveying profession as it faced the rapid technological changes and felt that professional licensing standards needed to reflect the dynamics yet still recognize the importance of past surveying practices.

Ms. Newstetter also understood public service well from serving as the Mayor of Mt. Vernon 1995-1996. She was also a member of the Grant County Chamber of Commerce, the Grant County Library Foundation, and Kam Wah Chung.

She was an enthusiastic camper and an outdoor recreational person. She loved her teardrop trailer and was a collector of vintage camping and fishing equipment as she was also an avid fisherwoman since age of 2. Ms. Newstetter also enjoyed reading, outdoor cooking, knitting, cross country road trips, and geocaching. ■

# Renewal Form

Registrant Contact Information			
First name (personal name)	Middle name or initial	Last name (family name)	
<b>If you have a Social Security number Oregon law requires that it be used.</b> <i>Only use a Passport number if you don't have a Social Security number.</i>			
Social Security #	OR	Passport #	Country issuing passport
Birth date (Mo/Day/Yr)	Where do you want correspondence mailed to? Home address OR Business address		
Home address (include any apartment number)			Home/Personal phone #
City	State	Zip/Postal code	Home email address
Business name		Business phone #	Business fax #
Business address (include any suite number)			
Address for public disclosure (As per Oregon Revised Statute (ORS) Chapter 192)			Same as mailing address
City	State	Zip	

## Social Security Guidelines

As part of your application for an initial or renewed occupational, professional or recreational license, certification, or registration issued by OSBEELS, you are required to provide your Social Security Number to OSBEELS. This is mandatory. The authority for this requirement is ORS 25.785, ORS 305.385, 42 USC § 405 (c) (2) (C) (i), and 42 USC § 666 (a) (13). Failure to provide your Social Security Number will be a basis to refuse to issue or renew the license, certification, or registration you seek. This record of your Social Security Number will be used for child support enforcement and tax administration purposes (including identification) only, unless you authorize other uses of the number. Although a number other than your Social Security Number appears on the face of the licenses, certificates, or registrations issued by OSBEELS, your Social Security Number will remain on file with OSBEELS.

If, the United States Social Security Administration has not issued you a social security number, you must follow these guidelines:

- a. form must be signed by you;
- b. You are attesting to the fact that no social security number has been issued to you by the United States Social Security Administration; and
- c. are acknowledging that knowingly supplying false information under this section is a Class A misdemeanor, punishable by imprisonment of up to one year and a fine of up to \$6,250.

**By providing the following signature, you are agreeing to comply with the guidelines listed above.**

Signature	Date (Mo/Day/Yr)

If requesting reinstatement from inactive or retired status, please complete the Reinstatement from Inactive or Retirement Status form available at [www.oregon.gov](http://www.oregon.gov) under the "Registration" tab.

See RENEWAL FORM, Page 14

RENEWAL FORM, from Page 13

# Renewal Form Continued

**Please check the applicable boxes and enclose the appropriate amount**

Active registration renewal: \$150.00 each profession

PE    PLS    RPP

I have attached the CPD Organizational form

I have attached the Continuing Education Request for a Grace Period form

*Please refer to the Oregon Administrative Rule (OAR) 820-010-0505, OAR 820-010-0510, OAR 820-010-0635 and OAR 820-015-0026 for additional details.*

Certified Water Right Examiner (CWRE) renewal: \$40.00  
*For PE or PLS registrants, please refer to OAR 820-050-0010(1)(b)*

For a Registered Geologist (RG) holding a CWRE:

I have attached the CPD Organizational form

I have attached the Continuing Education Request for a Grace Period form

*Please refer to the Oregon Administrative Rule (OAR) 820-050-0001 and OAR 820-050-0010 for additional details.*

**I certify that I have completed the required professional development hour (PDH) units in accordance with the applicable OARs.**

Signature

Date (Mo/Day/Yr)

Delinquency fee per registration renewal: \$80.00 each profession

PE    PLS    RPP    CWRE

*Please refer to the OAR 820-010-0505 and OAR 820-010-0520 for further details.*

**Select payment method (choose one)**

Check or Money Order (payable to OSBEELS)

Cash

Amount enclosed:

Debit or Credit Card (Visa, Mastercard, Discover, or AmEx)

Total charge to card:

Card number

Exp. date

Security code\*

Billing Zip/Postal code

**Payment Signature (serves as payment authorization if paying by debit or credit card)**

Signature

Date (Mo/Day/Yr)

**The Oregon Examiner Newsletter**

Please indicate how you would like to receive the OSBEELS newsletter, *The Oregon Examiner*.

Primary Address

Primary Email

Business Address

Business Email

No Newsletter

**\* Debit or Credit Card Security Codes**

If submitting a payment to the OSBEELS for fees by debit or credit card, please provide the security code. These codes are a security feature that appears on the back of most Visa, MasterCard, and Discover cards, and on the front of American Express cards.

American Express Card Users: Look for the 4-digit code printed on the front of the card just above and to the right of the main card number. This 4-digit code is the card security code.

Visa, MasterCard, and Discover Card Users: Flip the card over and look at the signature box. A special 3-digit code will be located in the signature box. This 3-digit code is the card security code.

# Oregon Water Resources

## 2015 Fall CWRE Workshops

The Oregon Department of Water Resources will be having the 2015 Fall CWRE workshops in October. The following is a list of dates and locations for the workshops.

Date	Location	City
October 6th	Blue Mountain Conference Center	LaGrande
October 8th	McMenamins Old St. Francis School	Bend
October 14th	Taprock Event Center	Grants Pass
October 21st	Fish & Wildlife Headquarters	Salem
October 22nd	Fish & Wildlife Headquarters	Salem

Registration packets will be mailed out in July to all current CWREs. Deadline for registration will be August 24, 2015. If you have questions, please contact Leona Albin at (503) 986-0818 or by email: [leona.m.albin@ wrd.state.or.us](mailto:leona.m.albin@ wrd.state.or.us)

## Friendly Reminders

### Registration renewal

Not sure if your registration(s) is current? Visit the OSBEELS website at [www.oregon.gov/osbeels](http://www.oregon.gov/osbeels) and click on the "Find a Licensee" link to confirm your registration(s) status.

### Employer Checks

If your employer sends a check for your renewal, please ensure that it includes your registration number(s) and your Continuing Professional Development Organizational Form is attached. If

these items are not included, it will delay the renewal process.

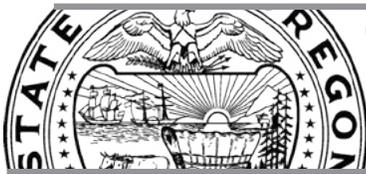
### Social Security Number

To comply with child support enforcement and tax administration law, OSBEELS requires that all applicants and licensees provide their Social Security numbers. The Oregon Revised Statute (ORS) 25.785, specifically requires that the Social Security number be recorded on an application for, or form for renewal of, a license, certificate or registration. If you

have not been issued a Social Security number, OSBEELS will accept a written certification to fulfill this requirement.

### Deceased Registrants

If you are aware of a registrant who has passed on, please call (503) 362-2666. OSBEELS would like to avoid sending renewal notices and other communications to the families. 



# Oregon

BOARD OF EXAMINERS  
FOR ENGINEERING &  
LAND SURVEYING

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You may return this form by email to [osbeels@osbeels.org](mailto:osbeels@osbeels.org), by fax to (503) 362-5454 or by mail to the address listed above. Please note, the contact information in which Board correspondence is sent will not be changed by submitting this form. Please utilize the Name/Address Change form to comply with Oregon Administrative Rule (OAR) 820-010-0605.

Registrant Information			
First name (personal name)	Middle name or initial	Last name (family name)	
Email Address		Registration or certificate number, if applicable	
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