

## **Grantee Identifying Information**

Grantee Name – State of Oregon Employment Department

Grant Number – MI-244490-13-60-A-41

Program/Project Name – Workforce Data Quality Initiative

Report Submitted by – John Glen, Program Analyst

Grantee Address

875 Union Street NE

Salem, Oregon 97311-0024

Report Quarter End Date – 12/31/2015

Report Due Date – 2/15/2016

Report Submission Date – 2/16/2016

### **A. Summary of Grant Activities**

Oregon's grant is tied closely to a complete redesign of Oregon's workforce development system and, related, a redesign of Oregon's workforce system performance measures.

The project has three phases:

1. Identify and define the workforce performance measures that will be developed and used.

*Phase one was completed during November 2013 and December 2013.*

2. Develop and implement data systems to collect and analyze the necessary performance data. This phase will be completed in collaboration with program and IT state in state and local agencies, organizations, and workforce boards.

*The team is currently in phase two of the project.*

3. Develop and implement a web-based information system giving all relevant audiences the ability to view performance measures based on their customized selections base on geography, program, demographics, etc.

*Initial work was started on the web site that will be home for both the WIOA and Oregon's performance reports.*

These activities were started or completed or during this reporting period.

- ✓ *IT started the development of the suspense correction web-based tool. Once development is completed, the tool will allow for the partners submitting data to correct records that fail validation and fall into the suspense tables. Completed work on this tool during this quarter include:*
  - *Suspense correction login*
  - *Suspense correction login – password change*
  - *Development of the suspense correction menu*
  - *Suspense correction summary report developed*
- ✓ *A service sites code table was developed for all the partners. The service site code table provides the data required for outcome performance reporting at the county level.*
- ✓ *Identified the education K-12 program codes. A table was developed that included the program codes. The table will allow for developing outcome reports for each of the programs identified in the table.*

## **B. Status Update on Strategic Partnership Activities**

Oregon Employment Department (OED) continues to have excellent working relationships with our partners. Data sharing agreements have been executed and these eleven partners have agreed to send data to the system for performance reporting:

- 1) Title 1 Youth, Adults, and Dislocated Workers;
- 2) Title II Adult Basic Education;
- 3) Title IV Vocational Rehabilitation;
- 4) Title III Wagner-Peyser Employment Service;
- 5) Community Colleges;
- 6) Temporary Assistance for Needy Families (TANF);
- 7) Supplemental Nutrition Assistance Program (SNAP);
- 8) Trade Act;
- 9) Unemployment Insurance;
- 10) Higher Education; and
- 11) Education K-12.

Numbers 1 through 4 are programs authorized by WIOA.

## **C. Timeline for Grant Activities and Deliverables**

While many aspects of the grant are going well e.g., partnerships, project team dynamics etc., the status of the project schedule is now in the danger level zone. Delays in the project schedule are a result of: 1) IT project oversight shifting to another agency. These administrative changes impacted all Oregon state government IT projects; and 2) Computer programming for the measures remains on hold until the TEGP containing the guidance for the WIOA measures is released by ETA. The timeline for release of the TEGP has been announced for June 2016.

*As a result of these delays, Oregon plans to submit a request for one-year grant extension.*

### Project Status

Schedule	<input type="checkbox"/> On Track	<input type="checkbox"/> Caution	<input checked="" type="checkbox"/> Danger	
Budget	<input checked="" type="checkbox"/> Below	<input type="checkbox"/> On Track	<input type="checkbox"/> Caution	<input type="checkbox"/> Danger
Scope	<input checked="" type="checkbox"/> On Track	<input type="checkbox"/> Caution	<input type="checkbox"/> Danger	
Project Health	<input type="checkbox"/> On Track	<input checked="" type="checkbox"/> Caution	<input type="checkbox"/> Danger	

### D. Data Security and Linkages

Over the past 15 plus years, data security within Oregon’s workforce reporting system (PRISM) has been paramount. To ensure the data within the system is secure, the project team includes a staff member from the IT security division. The responsibility of this project team member is to review, analyze, and evaluate all processes relative to security of data transmission and data storage.

### E. Key Issues and Technical Assistance Needs

During October 2015, the second project manager assigned to this project accepted another position with a local government agency. Although the individual assigned to take over the role of project manager has several years of project management experience, a learning curve time period was required for the project manager to come up-to-speed on the project activities.

### F. Best Practices and Lessons Learned

Flexibility is an important quality to have in a project team. During this project several tasks have been delayed due to circumstances beyond the control of the project team. However, the project team members brainstorm and suggest/recommend tasks that can be accomplished. Team members remain flexible to embrace and move forward on tasks that can be accomplished.

### G. Sustainability

Funding for performance measurement system will be provided by the partners participating in the system. Current partners include the Oregon Employment Department, Department of Human Services, and the Higher Education Coordinating Commission.

### H. Additional Information

Name of Grantee Certifying Official/Title – Graham Slater, Research Division Director  
 Telephone Number – (503) 947-1212  
 Email Address – [graham.j.slater@oregon.gov](mailto:graham.j.slater@oregon.gov)