

Grantee Identifying Information

Grantee Name – State of Oregon Employment Department

Grant Number – MI-244490-13-60-A-41

Program/Project Name – Workforce Data Quality Initiative

Report Submitted by – John Glen, Program Analyst

Grantee Address

875 Union Street NE

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Report Quarter End Date – 9/30/2015

Report Due Date – 11/14/2015

Report Submission Date – 11/13/2015

A. Summary of Grant Activities

Oregon's grant is tied closely to a complete redesign of Oregon's workforce development system and, related, a redesign of Oregon's workforce system performance measures.

The project has three phases:

1. Identify and define the workforce performance measures that will be developed and used.

Phase one was completed during November 2013 and December 2013.

2. Develop and implement data systems to collect and analyze the necessary performance data. This phase will be completed in collaboration with program and IT state in state and local agencies, organizations, and workforce boards.

The team is currently in phase two of the project.

3. Develop and implement a web-based information system giving all relevant audiences the ability to view performance measures based on their customized selections base on geography, program, demographics, etc.

Initial work was started on the web site that will be home for both the WIOA and Oregon's performance reports.

These activities were completed or started during this reporting period.

- ✓ *IT developed an identity resolution programming which will find transmissions without SSNs to find the SSNs in other partner's transmissions.*
- ✓ *Executed an agreement with the Higher Education Coordinating Commission (HECC). The agreement permits HECC to submit student data to the performance system.*
- ✓ *IT developed a process to extract unique SSNs from the WIOA partners for the purpose of submitting the SSNs to the Wage Record Interchange System (WRIS) for the purpose of obtaining out-of-state wage records for those individuals who received services from Oregon's workforce system and eventually got employed in another state. A similar process was developed to extract SSNs from non-WIOA partners to submit the SSNs to the Wage Record Interchange System (WRIS 2).*
- ✓ *Received data files from Unemployment Insurance, Wagner Peyser, and Trade Act. The files were validated for correct formatting, the source tables were loaded properly, and the data validation was successful.*
- ✓ *Initial work was started on the web page that will display reports for the WIOA and Oregon's measures. The first page was designed, built, and tested, but remains in the development phase for further work.*
- ✓ *Staff amended the data dictionary to include the WIOA data elements necessary for reporting. The partners use the data dictionary to develop their programming extract for data submission to the system.*
- ✓ *The performance website will be home to the performance outcomes of Eligible Training Providers. Data elements were identified and included in the data dictionary so that outcome reports can eventually be available on the website.*
- ✓ *Staff presented the wireframes of the suspense correction process to the business partners. The suspense correction process allows for the partners to correct their data that failed validation checks. Presentation of the wireframes provided staff with initial feedback from the partners prior to designing the system.*
- ✓ *Hired a contractor to develop the web based suspense correction process which allows the partners to correct their data previously sent to the system that failed validation checks.*

B. Status Update on Strategic Partnership Activities

Oregon Employment Department (OED) continues to have excellent working relationships with our partners. These partners, including the recent addition of Higher Education and K-12, will be submitting data to the system for performance reporting:

- 1) Title 1 Youth, Adults, and Dislocated Workers;
- 2) Title II Adult Basic Education;
- 3) Title IV Vocational Rehabilitation;

- 4) Title III Wagner-Peyser Employment Service;
- 5) Community Colleges;
- 6) Temporary Assistance for Needy Families (TANF);
- 7) Supplemental Nutrition Assistance Program (SNAP);
- 8) Trade Act;
- 9) Unemployment Insurance;
- 10) Higher Education; and
- 11) Education K-12.

Numbers 1 through 4 are programs authorized by WIOA.

C. Timeline for Grant Activities and Deliverables

While many aspects of the grant are going well e.g., partnerships, project team dynamics etc., the status of the project schedule borders on danger level. Programming for the measures remains on hold until the TEGl containing the guidance for the WIOA measures is released by ETA. The timeline for release of the TEGl is unknown.

Legislative/administrative changes to Oregon’s workforce system, IT project oversight shifting to another agency, and having to wait for the guidance for the WIOA measures, all impacted the schedule triggered delays in the project. As a result of these delays, *Oregon plans on submitting a one-year grant extension during December 2015 or January 2016.*

Project Status

Schedule	<input type="checkbox"/> On Track	<input checked="" type="checkbox"/> Caution	<input type="checkbox"/> Danger	
Budget	<input checked="" type="checkbox"/> Below	<input type="checkbox"/> On Track	<input type="checkbox"/> Caution	<input type="checkbox"/> Danger
Scope	<input checked="" type="checkbox"/> On Track	<input type="checkbox"/> Caution	<input type="checkbox"/> Danger	
Project Health	<input type="checkbox"/> On Track	<input checked="" type="checkbox"/> Caution	<input type="checkbox"/> Danger	

D. Data Security and Linkages

Over the past 15 plus years, data security within Oregon’s workforce reporting system has been paramount. The project team includes a staff member from the IT security division. The responsibility of this project team member is to review, analyze, and evaluate all processes relative to security of data transmission and data storage.

E. Key Issues and Technical Assistance Needs

See C. above.

F. Best Practices and Lessons Learned

Flexibility is an important quality to have in a project team. During this project several tasks have been delayed due to circumstances beyond the control of the project team. However, the project team members brainstorm and suggest/recommend tasks that can be accomplished. Team members remain flexible to embrace and move forward on tasks that can be accomplished.

G. Sustainability

Funding for performance measurement system will be provided by the partners participating in the system. Current partners include the Oregon Employment Department, Department of Human Services, and the Higher Education Coordinating Commission.

H. Additional Information

Name of Grantee Certifying Official/Title – Graham Slater, Research Division Director

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