



# Oregon State Interoperability Executive Council Partnership Committee Charter Document

Revised: Sept. 30, 2011 | Oct. 11, 2011 | Jan. 24, 2012

## Mission Statement

The mission of the Partnership Committee is to maximize resource sharing and interoperability of communications.

## Goals & Objectives

- Provide the structure and channel for state, tribal and local partners, and private entities to define lines of authority, resolve issues, and make recommendations to the State Interoperability Executive Council (SIEC) and Oregon Transportation Council (OTC).
- Recommend goals and guidelines for system governance initially and as issues and needs arise over time.
  - Establish a clearly defined structure for dispute resolution.
- Provide a forum for the Oregon Broadband Advisory Council (OBAC) to share information and opportunities for involvement.
- Provide a forum for local-to-local, federal, state and tribal partnership opportunities.
- Provide guidance and support for future communications interoperability.
  - Identify and develop partnership opportunities for interoperable communications.
  - Identify barriers and opportunities to maximize interoperability partnerships.
- Provide guidance and support for future physical infrastructure development.
  - Identify and develop partnership opportunities for site development.
  - Identify barriers and opportunities to maximize site development partnerships.
    - Establish a forum to resolve barriers.
- Provide a forum to seek, share and develop grant opportunities.
- Develop policy criteria for grants tied to interoperability and mission critical communications (in conjunction with technical and strategic committees).
- Provide input, recommendations and take part in interoperable policy development and coordination.
- Identify and recommend available partnership resources to enhance infrastructure development and interoperability.
- Coordinate with SIEC to implement public outreach and communications activities to report on progress of the public safety communications system and interoperability to citizens, stakeholders and partners.
- Facilitate understanding between partners for development of public safety partnerships of standards, protocols and agreements.



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## Customers

- Oregon SIEC membership and committees
- Public safety entities at federal, tribal, state, county and municipal level
- Oregon Broadband Advisory Council and other government entities
- Private entities and the vendor community

## Success Indicators

- Partners and stakeholders in public safety communications systems have a robust forum in which effective two-way communication allows for valuable information to be shared and/or vetted with a clearly defined structure for dispute resolution and enhanced partnerships.
- The SIEC and OBAC move in a coordinated fashion to maximize broadband and data sharing opportunities for public safety.
- Working partnership agreements are established, tracked and available as models.
- SIEC indicates that the Partnership Committee function has made a difference in pursuit of interoperable communications.

## Feedback Plan

- Regular reports to the full Council and OBAC
- Meet as necessary with Council committees and other customers to include as necessary the Legislative and Executive branches of State Government

## Scope and Priority

Make recommendations to the SIEC in line with stated Partnership Committee mission, goals and objectives.

## Procedures & Meeting Frequency

The committee will meet every other month or at the call of the Chair.

## Decision Making Process

Decisions will be by consensus.

## Decision Ratifying Body

The Oregon State Interoperability Executive Council



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## Boundary Conditions to Decisions Made

- Full communication with all committee members.
- Meaningful input from other committees, as necessary.

## Committee Membership

Chair – Yamhill County Commissioner Kathy George, representing the Association of Oregon Counties.

## Team Expectations Clause

- Participate, listen and collaborate on meeting the team's responsibilities.
- Be present at scheduled meetings, conference calls or other committee forums.
- Relay input in a timely manner.
- Provide timely, candid feedback to the committee chair on matters affecting committee goals.

## Sustaining Plan and Statement of Work

The Committee accepts responsibility to work collaboratively to achieve Committee goals and objectives.