

Oregon State Aviation Board Meeting Minutes

August 16, 2012

Teleconference

Pursuant to notice made by press release to newspapers of general and local circulation throughout the state and mailed to persons on the mailing list of the Committee, a teleconference of the Oregon State Aviation Board was held on August 16, 2012.

Oregon Department of Aviation (ODA) Attendees: Mitch Swecker, Director (by phone); Cindy Pease, Fiscal Manager; Roger Sponseller, Administrative Assistant.

Board members via phone: Mark Gardiner, Board Chair; Chris Corich, Vice-Chair; Board Members: Paul Hudgens, Jack Loacker, Larry Dalrymple, Nan Garnick and Joe Smith.

Other attendees by phone: Mary Rosenblum, Oregon Pilots Association; David Blair, Senator Ron Wyden's Office.

CALL TO ORDER – INTRODUCTIONS

- The teleconference started at 10:05 a.m.
- Self-introductions were made.

ACTION ITEM – Approval of minutes from July 2012 Aviation Board meeting.

Motion to approve by Joe Smith

Motion 2nd by Larry Dalrymple

Motion passed unanimously

Public Comments:

There were no public comments.

Director's Update (handout):

Mitch Swecker: ODA's Director, Mitch Swecker, briefed the board on agency business.

- Calendar of Events:

August: *ConnectOregon* IV OTC meeting in Baker on August 18, 2012.
Emergency Board on August 20, 2012.

Positive Aurora Airport Management (PAAM) August 23, 2012.

September: NASAO convention (Salt Lake) September 9-11, 2012.
E-Board is September 12-14, 2012.
September Aviation Board is in Madras on September 18, 2012.
AAAE conference is September 26-28, 2012.

October: OAMA Conference in Creswell October 14-16, 2012.
October Aviation Board also in Creswell on October 16, 2012.
PAAM meeting at Aurora Airport on October 25, 2012.

Fiscal Statement (handout):

Cindy Pease: ODA Fiscal Manager, Cindy Pease, briefed the board on the current fiscal status of the agency. Topics covered included:

- Operating Revenue
- Revenue of AV/Jet Fuel Tax
- Revenue to date
- Cost Drivers
- Actual Operating Expenditures
- Search & Rescue
- Aircraft Registration
- Pavement Maintenance Program
- Cash and Limitation Balances
- All Other State Owned Airport Profit and Loss Statement

Construction Projects Update:

Mitch Swecker: ODA's Director, Mitch Swecker (filling-in for Heather Peck) briefed the board on ODA's planning and construction projects. Topics covered included:

- Crescent Lake: ODA got an estimate from one of its PMP contractors that offered a minimum bid of \$25,000 for the cost of fixing the runway. Heather Peck was able to negotiate with the contractor for a lower amount of \$15,000. Work should be done by the end of next week.
- Cottage Grove: ODA signed the contract for the obstruction removal. This has been in the works for a couple of years. There was an environmental issue that set the project back a year but it's moving forward now.

- Siletz Bay: Still in the preliminary stages of planning the ramp rehabilitation. The design portion is currently underway. Construction should be done sometime in 2013.
- Chiloquin: Started construction last week; they have torn the runway out for a complete replacement.
- Aurora: Mitch signed the ALP this past week so all that is needed is for it to be completed for the FAA to sign.

E-Board Request (handout):

Mitch Swecker: ODA’s Director, Mitch Swecker, briefed the Aviation Board on the request ODA would be submitting to the State Emergency Board.

The nature of the request is to seek retroactive authorization and limitation to accept Federal funds via an “Other Transaction Agreement” (OTA) for the purpose of providing funds for the Oregon Department of Aviation to purchase, install, house and maintain Air Traffic Control Equipment for the Air Traffic Control Tower (to be built) at Aurora State Airport.

The FAA is the source of the funding. This is the end of the Federal Fiscal Year “sweep money” offered to ODA on short notice and must be obligated immediately or it is swept and obligated for other projects. The OTA was sent to ODA on the 9th of August and was asked to be returned signed as soon as possible or risk loss of funds. The amount is \$614,000.

If the funding is not received, tower design will be amended to include value of equipment available through this OTA funding into a 42.64 million ConnectOregon III grant for construction of the ATCT previously authorized by the legislature. ATCT design will be adjusted to reflect a tower height for existing runway length of 5,000 feet vice an Airport Master Plan proposal to extend the runway by 1,000 feet in the future as FAA funding becomes available. Future extension of the runway will then require additional funds to reconstruct the ATCT to provide sufficient visual sightlines for the runway extension.

ACTION ITEM – Approval of E-Board Request for Money from the Legislature and Accepting the Money from the FAA.

Motion to approve by Larry Dalrymple

Motion 2nd by Jack Loacker

Motion passed unanimously

Meeting ended at 10:30am.