

# Oregon State Aviation Board Meeting Minutes

**April 22, 2016**

**Portland, Oregon**

Pursuant to notice made by press release to newspapers of general and local circulation throughout the state and mailed to persons on the mailing list of the Committee, a meeting of the Oregon State Aviation Board was held on April 22, 2016, at Portland International Airport's (PDX) Conference Center in the Umatilla conference room.

**Board Members Present:** Chair, Mark Gardiner; Board Members Keith Washington, Larry Dalrymple, Paul Hudgens, Mary Rosenblum, Vince Granato and Martha Meeker.

**ODA Members Present:** Director, Mitch Swecker; Airports Manager, Matthew Maass; Planning Manager, Heather Peck; Fiscal Analyst, Nohemi Ramos, Administrative Assistant, Roger Sponseller.

**Presenters and guests in attendance included:** Ms. Jackie Murphy, Airway Sciences for Kids; Ms. Ann Witsil, Evergreen Aviation & Space Museum.

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## **CALL TO ORDER – INTRODUCTIONS**

The meeting started at 10:15 am

Self introductions were made.

***ACTION ITEM – Approval of Minutes from March 1, 2016 meeting.***

**Motion** to approve by: Larry Dalrymple

**Motion** 2<sup>nd</sup> by: Martha Meeker

**Motion** passed unanimously

## **Public Comments:**

**Lance Vanderbeck:** Mr. Lance Vanderbeck, Operations & Administration Manager for the Newport airport, thanked the board and ODA staff, particularly Planning Manager Heather Peck and Director Swecker for all their help.

### **Director's Update (handout):**

**Mitch Swecker:** ODA's Director, Mitch Swecker, briefed the board on current agency business.

➤ Calendar of Events:

- May    May 5<sup>th</sup> – Rail/Transit/Aviation/MCTD AOC Training  
          May 11<sup>th</sup> – Oregon Freight Advisory Committee  
          May 16<sup>th</sup> – AV Board meeting  
          May 18<sup>th</sup>-20<sup>th</sup> – WAMA/OAMA Spring Conference  
          May 22<sup>nd</sup>-23<sup>rd</sup> – E-Board Legislative Days
- June    June 7<sup>th</sup>-11<sup>th</sup> – Cascadia Rising Drill  
          June 12<sup>th</sup>-15<sup>th</sup> – Jump Start Air Service Conference  
          June 22<sup>nd</sup>-23<sup>rd</sup> – Contract Tower Workshop
- July    July 22<sup>nd</sup> – Mayor's Conference  
          July 31<sup>st</sup> – NW/AAAE Conference

➤ Business Report:

- Revenues / Expenditures by Program
- AV/Jet Fuel Revenue
- AV Gas in Gallons
- Jet Fuel in Gallons
- AV Gas Revenue by Program
- Jet Fuel Revenue by Program
- Annual Jet Fuel & AV Gas in Gallons
- Limitations and Cash Balances
- Operations Cumulative Totals
- ODA Operations Cash Balance
- State Owned Airports Profit/Loss Summary
- Search & Rescue Cumulative Totals
- Search & Rescue Cash Balance
- Revenue from Pilot Registration
- A/C Registration Cumulative Totals
- A/C Registration Cash Balance
- A/C Registration Actual vs. Renewals Due

- PMP Cumulative Totals
- PMP Cash Balance
- General Aviation Entitlement-Actual HB2075 Grants Revenue

➤ Current Events:

- ODA staff attended an FAA conference in Seattle where Director Swecker made a presentation on behalf of National Association of State Airport Officials (NASAO).
- Director Swecker and Airports Manager Matthew Maass went to Phoenix, AZ. to attend an air service conference hosted by Mead & Hunt.
- The following week Director Swecker travelled to central Oregon, specifically the John Day area, to discuss commercial air service with reps from Baker City, La Grande, Burns, John Day and Pendleton.

**Airports Update (handout):**

**Matthew Maass:** ODA's Airports Manager, Matthew Maass, updated the board members on current airport issues. These issues included:

- Lebanon Land Purchase – The AV Board had approved the purchase of land at Lebanon in December of last year. ODA's offer letter went out this week. Property is appraised at \$370,000. The FAA will reimburse this amount. Since it's a grant there will be a 10% match coming from ODA. The funds for the purchase are coming out of the GA Entitlement fund which will then be reimbursed by the FAA.
- WRAPM Conference – Mr. Maass attended the Western Regional Airport Property Managers meeting which is a non-profit group of airport managers from the western U.S. that get together to talk about property management and TTF (Through-The-Fence) issues.
- State Airport Maintenance Project List – Brief overview of projects list for state airport maintenance. Crescent Lake and Prospect are both high on the list for maintenance. The board expressed interest in having more input into what projects were on the list and in what priority. Director Swecker and Airports Manager Maass assured the board that the list was just a very early draft and that participation by the board in the decision making process was welcome.
- Cascade Locks – Mr. Maass briefed the board on the history, current use, issues and possible development of Cascade Locks airport.

### **Airway Sciences for Kids (handouts):**

**Jackie Murphy:** Jackie Murphy, Executive Director for Airway Science for Kids, spoke to the board about the outreach program. Airway Science for Kids, Inc. exposes youth, especially those who are socially and economically challenged, to activities that inspire their interest and growth toward higher learning and careers in aerospace, science, technology, engineering and mathematics (STEM).

Airway Science for Kids, Inc. (ASK) was founded in 1992 by Bob Strickland, a retired Air Force auditor and aeronautics enthusiast with a passion for working with Portland's hard-to-reach youth. Since then, ASK has been providing youth unique opportunities to learn about **science, technology, engineering, and math (STEM)**, through the exciting world of flight. Starting in elementary school and continuing on through high school, youth have the opportunity to learn in-depth aeronautic principals and apply them in simulated – and actual – flight experiences. Along the way, youth are introduced to the various STEM academic and career pathways available to them by career professionals, educators, mentors, and volunteers. ASK programs are offered in the Portland – Metro, specifically N/NE Portland, and Hillsboro communities.

### **Evergreen Aviation Museum:**

**Ann Witsel:** Ann Witsel, Executive Director at Evergreen Aviation Museum, briefed the board on youth outreach programs at Evergreen. About 10,000 students, from grade school through high school, come through the Evergreen Campus every year. Programs include history, hands-on activities, educational tours and Spring Break/Summer camps. Ms. Witsel also spoke about the Oregon Aviation Hall of Honor which was established in 2003 by the Oregon Department of Aviation in conjunction with Evergreen to recognize outstanding men and women in Oregon aviation.

### **HB2075 Rule Vote (handouts):**

**Heather Peck:** ODA's Planning & Projects Manager, Heather Peck, updated the board on the rules and procedures related to HB2075. Specifically, procedures for grants associated with ORS 319.020 Section 7. These rules shall implement 2015 HB2075 by adding language detailing how revenues derived from monies associated with the fuel tax increase shall be distributed by ODA. Monies derived from the fuel tax increase will be known as the Aviation Assistance Fund.

***ACTION ITEM – Adopt Temporary Rule and Initiate the Permanent Rule Making Process Based on the Temporary Rule.***

**Motion** to approve by: Mary Rosenblum

**Motion 2<sup>nd</sup>** by: Martha Meeker

**Motion** passed unanimously

Ms. Peck also presented a tentative grant timeline to the board. The timeline is as follows:

- September – FAM Grant Application becomes available to the public.
- October – Deadline to submit FAM Grant application. ODA’s technical review of applications begins.
- Mid-October – Review Committee begins evaluation process and recommends applications to the AV Board.
- November – Aviation Board reviews recommended applications.
- December – Aviation Board approves project(s) and awards grants to selected applicants.

### **Land Use and Private Airports:**

**Heather Peck:** ODA’s Planning & Projects Manager, Heather Peck, updated the Aviation Board on various land use and private airport issues. Items included:

- Update on the Streak Horned Lark (bird) and how its habitat preservation will affect airport maintenance and projects this year.

### **Annual Report:**

**Mitch Swecker:** ODA’s Director, Mitch Swecker, presented to the AV Board for approval the Oregon Department of Aviation’s Annual Report.

### ***ACTION ITEM – Approval of ODA’s Annual Report***

**Motion** to approve by: Paul Hudgens

**Motion** 2<sup>nd</sup> by: Larry Dalrymple

**Motion** passed unanimously

### **New Military Operating Areas (MOA’s) / Oregon Airspace Issues (handouts):**

**Mary Rosenblum:** Aviation Board member Mary Rosenblum briefed the board on a recent meeting with the FAA regarding the proposed changes to the Redhawk, Juniper, Boardman, Hart and Eel (coast) Military Operating Areas (MOA).

Meeting ended at 1:40pm