



STATE of OREGON
BOARD of LICENSED SOCIAL WORKERS
Board Meeting by Conference Call
Wednesday, May 21, 2014
3218 Pringle Road S. Salem, OR 97302

Board Members Present: Carol Zancanella, *Chair**
Donna Henderson, *Vice Chair**
Kathy Outland*
Ebony Sloan Clarke*
Rachel Jensen*

Board Counsel Present: Kyle Martin, *AIC, Oregon Dept. of Justice*

Staff Members Present: Randy Harnisch, *Executive Director*
Mindy Tucker, *Senior Compliance Specialist*
Kim Sommer, *Interim Licensing Manager*

* = Participation by phone, all others present at the Board Office

1. CALL TO ORDER:

Chair Zancanella called the Board Meeting to order at 9:10 a.m., and determined that Board members were present for the call.

2. REVIEW OF AGENDA:

Chair Zancanella asked for review of the draft agenda.

- i. **Henderson moved to adopt and approve the agenda.**
- ii. **Clarke seconded.**
- iii. **Motion passed unanimously.**

3. MOVE TO EXECUTIVE SESSION:

Chair Zancanella announced that the Board would now enter into Executive Session to conduct Board business, pursuant to ORS 162.660(2)(b)(f)(h)(i)(k). The Board entered into Executive Session at 9:11 a.m.

- **Chair Zancanella moved the Board out of Executive Session at 9:24 a.m.**

4. COMMITTEE REPORTS:

Henderson presented the Consumer Protection Committee report.

In the matter of case 2013-57:

- i. **Henderson moved to dismiss the case.**
- ii. **Outland seconded.**
- iii. **Motion passed unanimously.**

5. SPECIAL REVIEWS:

Sommer reviewed with the Board the matter of **Julie Smith's** request to return to active licensure status after 13 years on inactive status. Smith is also requesting continuing education completed in the last three years be allowed to count toward her reactivation requirement. Board members discussed the matter.

- i. **Outland moved to approve Julie Smith's request to return to active status, subject to completion of 40 hours of continuing education, passage of the Oregon Statutes and Administrative Rules exam, and submission of a Plan of Supervision, subject to Board review and approval, which must include supervision at minimum for one hour per a month for one year. Continuing education completed within the last three years may count toward the 40 hour requirement.**
- ii. **Henderson seconded.**
- iii. **Motion passed unanimously.**

Sommer reviewed with the Board the matter of **Daniel Mintie's** request to return to active licensure status after 7 years on inactive status in Oregon, while actively practicing in the state of New Mexico. Board members discussed the matter.

- i. **Henderson moved to approve Daniel Mintie's request to return to active status, subject to completion of 40 hours of continuing education and passage of the Oregon Statutes and Administrative Rules exam.**
- ii. **Clarke seconded.**
- iii. **Motion passed unanimously.**

Sommer reviewed with the Board the matter of **Nicole Larson's** request to receive credit for previous work and supervision hours. Sommer reiterated to the Board that Larson came in person to the previous Board meeting for public comment. Per Board request, Larson submitted copies of her original CSWA application and plan of supervision for Board review. **Martin** stated that as long as the hours were done as part of an approved plan, then the hours can be counted. **Zancanella** suggests contacting Larson to find out how many hours she is requesting specifically from December 12, 2006 through August 31, 2007 with supervisor Alaine Toomey.

Sommer reviewed with the Board the matter of Julie Kingsland's request to extend the 60 consecutive month requirement for completing a CSWA plan of supervision. **Martin** reviewed Board rules and stated there is no authority to extend the 60 month requirement; Kingsland will need to reapply if she is unable to complete her supervision and work hours in 60 months. **Zancanella** suggested adding this topic for discussion during rule writing. Kingsland also submitted supporting documentation stating that although her administrative supervisor has changed, her place of employment still meets the Board's definition of Agency. **Outland** stated that Kingsland will need to submit a new plan of supervision when she reapplies.

6. APPROVAL OF THE CONSENT AGENDA:

- i. **Outland moved to approve the Consent Agenda as presented.**
- ii. **Henderson seconded.**
- iii. **Motion passed unanimously.**

7. EXECUTIVE DIRECTOR'S REPORT:

Harnisch discussed the Board meeting schedule for the remainder of 2014.

Harnisch reviewed Board member vacancies with the Board. Brenda Dennis has been appointed and could be an official Board member in as early as one week. There is one other potential Board member candidate that could be appointed in the fall. **Jensen** has applied for an LMSW license and plans on continuing on as a public member, then switching to a professional member once she procures licensure.

Harnisch informed the Board that the Joint Legislative Audit Committee would be meeting on May 29th and the Audits Division Director will report to the committee on their recent audit, including the Health Regulatory Board Audit.

Harnisch updated the Board on the vacant Board Investigator position. There were 48 applicants, with 16 meeting the qualifications. Four applicants were interviewed. The top two candidates declined their offers, so the Investigator recruitment was subsequently reopened. The interview process will begin in early June.

8. OLD BUSINESS:

Harnisch discussed draft administrative rules with the Board, focusing on the changes to Definitions and Child Custody Evaluations. **Harnisch** met with the NASW Oregon Chapter, stating they would be a good source of interested parties for the Rules Advisory Committee. **Harnisch** would like to get the Rules Advisory Committee identified and schedule a meeting.

Harnisch informed the Board that he has filed the Legislative Concept.

Harnisch reported on his presentations with PSU.

Harnisch discussed his desire to have the CSWA Taskforce review and/or create procedural guidelines for common CSWA issues. The CSWA Taskforce is planning on meeting during the June Board meeting.

9. NEW BUSINESS:

Chair Zancanella discussed the annual review of the Board's Executive Director and plans on starting that process in July.

Harnisch presented the Board with a New Board Member Orientation draft. Board members gave their input. Martin suggested adding a public records primer.

10. ANNOUNCEMENTS & ADJOURNMENT:

Henderson informed the Board that she is stepping out of the Vice Chair position as a result of a family medical obligation. **Zancanella** stated that Board elections will be held at the June Board meeting.

Chair Zancanella adjourned the Board meeting at 10:43 a.m.

Respectfully submitted,

Kim Sommer

Interim Licensing Manager