



**BOARD MEETING PUBLIC SESSION MINUTES
~ AUGUST 16th, 2013 ~**

2nd Floor Conference Room – Telephone Conference Call

BOARD MEMBERS:

Carol Zancanella, LCSW, *Chair – Via Telephone*
Donna Henderson, LCSW, *Vice Chair – In person*
Kittee Custer, *Public Member – In Person*
Kathy Outland, LCSW – *In Person*
Ebony Sloan Clarke, LCSW – *Via Telephone*

BOARD STAFF: (Present In-Person)

Mindy S. Tucker, *Sr. Compliance Specialist*
Jesse A. Milich, *Compliance Investigator*
Kim Sommer, *Interim Licensing Manager*

BOARD COUNSEL: (Present In-Person)

Kyle J. Martin, *Assistant Attorney General - DOJ*

1. CALL TO ORDER:

CHAIR ZANCANELLA called the meeting to order at: **10:38 a.m. hours**, and provided brief opening remarks.

2. REVIEW OF AGENDA:

CHAIR ZANCANELLA asked for review of the draft agenda.

- i. HENDERSON moved to adopt & approve the agenda*
- ii. OUTLAND seconded the motion*
- iii. MOTION PASSED UNANIMOUSLY*

3. APPROVAL OF MINUTES:

CHAIR ZANCANELLA asked Board members to review minutes of the Board Planning Meeting that was held April 12th, & 13th, 2013.

- i. HENDERSON moved to approve the Board meeting minutes of April 12th-13th, 2013 as presented*
- ii. SLOAN CLARK seconded the motion*
- iii. OUTLAND recused herself due to being at the ASWB conference*
- iv. MOTION PASSED*

4. MOVE TO EXECUTIVE SESSION:

CHAIR ZANCANELLA announced that the Board would now enter into *****EXECUTIVE SESSION***** to conduct Board business, pursuant to ORS 192.660(2)(b)(f)(h)(i)(k). The Board entered into Executive Session at **10:41 a.m.**

Carol ZANCANELLA MOVED OUT OF EXECUTIVE SESSION AT 11:06 a.m.

5. COMMITTEE MOTIONS:

5a. CHAIR ZANCANELLA asked for Consumer Protection Committee Reports (Motions) and CPC Committee **Chair HENDERSON** presented the CPC reports for the following Motions:

~ IN THE MATTER OF CASE #2012-26 ~

- i. Chair HENDERSON moved to ISSUE a Notice of Proposed Disciplinary Action (Reprimand), \$500 Civil Penalty & Assess costs for (1) VIOLATION OF OAR 877-030-0009(1)*
- ii. OUTLAND seconded the motion*
- iii. MOTION PASSED UNANIMOUSLY*

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~ IN THE MATTER OF CASE #2012-53 ~

- i. Chair HENDERSON moved to CLOSE the case
- ii. OUTLAND seconded the motion
- iii. MOTION PASSED UNANIMOUSLY

~ IN THE MATTER OF CASE #2013-34 ~

- i. Chair HENDERSON moved to CLOSE the case
- ii. CUSTER seconded the motion
- iii. MOTION PASSED UNANIMOUSLY

~ IN THE MATTER OF CASE #2013-35 ~

- i. Chair HENDERSON moved to CLOSE the case
- ii. OUTLAND seconded the motion
- iii. MOTION PASSED UNANIMOUSLY

6. REVIEW & DISCUSSION OF APPLICANT FILES (SPECIAL REVIEWS):

6a. STEPHEN D. AUERBACH:

BOARD STAFF SOMMER reviewed with the Board the matter of **STEPHEN D. AUERBACH** who requests to reactivate his license after being on "Inactive" status for 9 years. Board members discussed the matter.

- i. **CUSTER** moved to **APPROVE STEPHEN AUERBACH'S application to return to active status, subject to completion of an additional (40) hours of Continuing Education requirements, passage of the Oregon Rules & Laws Exam, and submission of a Plan of Supervision, subject to Board review & approval, which must include supervision at minimum for (1) hour per month for (1) year.**
- ii. **SLOAN CLARK** seconded the motion
- iii. **MOTION PASSED UNANIMOUSLY**

6b. FREDERICK VONTRESS:

BOARD STAFF SOMMER reviewed with the Board the matter of **FREDERICK VONTRESS** who requests to reactivate license after being on "Semi-Retired" status for 3 years. Board members discussed the matter.

- i. **OUTLAND** moved to **APPROVE FREDERICK VONTRESS' application to return to active status, from Semi-Retired status.**
- ii. **CUSTER** seconded the motion
- iii. **MOTION PASSED UNANIMOUSLY**

6c. AUDREY SCHWARTZ:

BOARD STAFF TUCKER reviewed with the Board the matter of applicant **AUDREY SCHWARTZ**, who is applying for CSWA certification. Board members discussed the matter of the disclosure on **SCHWARTZ'S** application & approved the application to move forward in the licensing process.

6d. JOSEPH GRUTTA:

BOARD STAFF TUCKER reviewed with the Board the matter of applicant **JOSEPH GRUTTA**, who is applying for CSWA certification. Board members discussed the matter of the disclosure on **GRUTTA'S** application.

6e. **KRISTEN WIELAND:**

BOARD STAFF TUCKER reviewed with the Board the matter of applicant **KRISTEN WIELAND**, who is applying for CSWA certification. Board members discussed the matter of the disclosure on **WIELAND'S** application.

7. **APPROVAL OF CONSENT AGENDA:**

CHAIR ZANCANELLA asked for review of the Consent Agenda.

- i. **HENDERSON** moved to **APPROVE the Consent Agenda as presented**
- ii. **CUSTER** seconded the motion
- iii. **MOTION PASSED UNANIMOUSLY**

8. **PUBLIC COMMENT:**

CHAIR ZANCANELLA made note there were no members of the public present for comment.

9. **OLD BUSINESS:**

CHAIR ZANCANELLA made note there was no old business to discuss at this time.

10. **NEW BUSINESS:**

10a. **CHAIR ZANCANELLA** directed the discussion to **BOARD STAFF SOMMER** to brief the Board on the recruitment update for the Office Specialist I position. **SOMMER** advised there were over 170 applications accepted for the position.

11. **CORRESPONDENCE:**

CHAIR ZANCANELLA made note there was no correspondence for discussion.

12. **PLANNING:**

CHAIR ZANCANELLA made note there were no planning items for discussion.

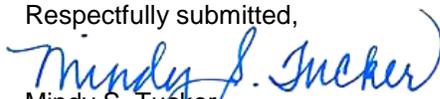
13. **ANNOUNCEMENTS & ADJOURNMENT:**

CHAIR ZANCANELLA asked the Board for any announcements for discussion. **SLOAN CLARK** advised the Board she had been asked to present Ethics Training for her employer at Multnomah Co. in September & solicited input on resources to assist in that presentation. **BOARD STAFF TUCKER** advised she would be willing to go to **SLOAN CLARK'S** work to assist in the presentation & to discuss compliance & ethics related topics.

OUTLAND also suggested contacting NASW Ethics Committee, Association of Social Work Boards and contacting an attorney for specific legal issues, for resources for presentation. **OUTLAND** stated consulting an attorney for specific legal matters is a great resource, especially for those who are in private practice.

CHAIR ZANCANELLA adjourned the Board meeting at 11:38 a.m.

Respectfully submitted,


Mindy S. Tucker
Sr. Compliance Specialist


Kim Sommer
Interim Licensing Manager