

DIVISION: 20

PROCEDURE FOR CERTIFICATION OF CLINICAL SOCIAL WORK ASSOCIATE AND LICENSING OF LICENSED CLINICAL SOCIAL WORKERS

877-020-0009 REQUIREMENTS FOR CERTIFICATE OF CLINICAL SOCIAL WORK ASSOCIATE

To be eligible for a certificate of clinical social work associate, a person must:

- (1) Submit a complete and accurate application on a form provided by the board.
- (2) Hold a master's degree in social work from a college or university accredited by a credentialing body recognized by the board. The Council on Social Work Education and the Canadian Association for Social Work Education are recognized by the Board. The Board accepts determinations of equivalency of foreign degrees by the Council on Social Work Education's International Social Work Degree Recognition and Evaluation Service. Submission of proof of foreign degree equivalency and cost of the foreign degree equivalency determination are the responsibility of the applicant.
- (3) Meet the fitness requirements of OAR 877-020-0008(2).
- (4) Submit to the board for approval and, following approval, satisfactorily work toward completing an approved plan of practice and supervision that:
 - (a) Shows that the person will meet the requirements in OAR 877-020-0010(3) while working in an agency that:
 - (A) Provides the associate with sufficient support to progress toward licensure;
 - (B) Screens patients who are served by the agency and by the associate; and
 - (C) Either:
 - (i) Is licensed by the Oregon Department of Human Services; or
 - (ii) If not required to be licensed by the Oregon Department of Human Services, is in compliance with the requirements to conduct business in Oregon.
 - (b) Requires a minimum of 3,500 practice hours of which at least 2,000 hours must involve direct contact with a client of the agency.

- (c) Provides for all clinical social work practice by the associate to be supervised and that supervision of the associate meets the requirements of OAR 877-020-0012.
- (d) Provides that the associate meet with the plan supervisor for a minimum of one hour not fewer than two times a month. This requirement of the supervision is not met through a training or administrative activity. The associate may meet alone with the supervisor (individual supervision) or may meet with the supervisor and as many as four other mental health professionals (group supervision).

Stat. Auth.: ORS 675.510 – 675.600 & 675.990
Stats. Implemented: ORS 675.537
Hist.: BCSW 2-1990, f. & cert. ef. 7-13-90; BCSW 2-1991, f. & cert. ef. 5-30-91;
BCSW 1-1992, f. & cert. ef. 6-30-92; BCSW 2-1993, f. & cert. ef. 10-13-93;
BCSW 1-1999, f. & cert. ef. 4-9-99; BCSW 2-2005, f. & cert. ef. 12-22-05; BCSW
1-2008, f. 6-27-08, cert. ef. 7-1-08; BLSW 1-2010, f. & cert. ef. 1-15-10; BLSW 3-
2010, f. 12-15-10, cert. ef. 1-1-11

877-020-0010 PLAN OF PRACTICE AND SUPERVISION

- (1) After a person submits an application described in OAR 877-020-0009, the board will inform the person whether the application, including the plan of practice and supervision, is approved.
- (2) After an application has been approved, an associate may request a change to a plan of practice and supervision by submitting a request to the board that provides a justification for the change and ensures that the plan, as modified, will meet the requirements of this division of rules.
- (3) For the associate to satisfactorily complete a plan of practice and supervision, the following requirements must be met while the associate is working under an approved plan of practice and supervision:
 - (a) The contact with clients described in OAR 877-020-0009(4)(b) must be direct contact during which the associate practices clinical social work, which is defined in ORS 675.510(2).
 - (b) The associate must meet with a supervisor identified in the plan, as required in OAR 877-020-0009(4)(d):

**877-020-0012
REQUIREMENTS OF SUPERVISION**

(OAR 877-020-0010 Continued.....)

- (A) For a total of 100 hours over a period of not less than 24 consecutive months nor more than 60 consecutive months, of which a minimum of 50 hours must be individual supervision. The associate must meet at least twice each month with a plan supervisor for a minimum of one hour. If there is a second supervisor for group supervision, the requirement in this paragraph (A) is met by a single one-hour meeting with each supervisor.
- (B) After the associate has completed the plan requirements contained in paragraph (A) of this sub-section, the associate must continue to meet at least once each month with a plan supervisor for a minimum of one hour.
- (c) All supervision must be accomplished directly, in a professional setting.
- (d) The associate must submit to the board, on a form provided by the board, each evaluation by the supervisor (or supervisors in the event two are authorized) required by OAR 877-020-0012(2)(e)(A) of the progress by the associate toward completion of the plan.
- (e) The associate must pass the national examination required by OAR 877-020-0008.
- (f) The associate must work with each supervisor identified in an approved plan for not less than six months unless
- (A) A change in supervision is required by a reason outside the control of the associate and the board approves the change; or
- (B) The associate has completed the requirements of the plan.
- (1) Qualifications of supervisor.
- (a) The supervisor of the associate must be a licensed clinical social worker, approved by the board at the time the applicant submits the plan of practice and supervision for approval, unless the associate works more than 50 miles from the nearest licensed clinical social worker able to serve as supervisor of the associate. In this event, upon request of the associate, the board may authorize a supervisor who is one of the following:
- (A) A clinical psychologist licensed in Oregon, a psychiatrist licensed in Oregon, or a person similarly qualified.
- (B) A person who meets the following requirements for licensure but has not been licensed by the board:
- (i) The educational requirement in OAR 877-020-0009(2).
- (ii) Field experience requirement described in OAR 877-020-0009(3).
- (b) The supervisor of the associate:
- (A) Must have completed two years of licensed practice.
- (B) Must have completed and reported to the board at least six hours of continuing education hours described in OAR 877-025-0006(1) or (2) in techniques of supervision within five years prior to commencing the supervision of an associate.
- (2) Requirements of the supervision.
- (a) The associate may have one supervisor for individual supervision and a different supervisor for group supervision.
- (b) The relationship between the supervisor and the associate must be of a professional nature, and the ethical standards for social workers, including standards contained in this division of rules, are applicable to each of them.
- (c) The supervisor must have the authority to direct the caseload and treatment plans of the associate.

Stat. Auth.: ORS 675.510 - 675.600 & 675.990

Stats. Implemented: ORS 675.537

Hist.: BCSW 1-1982, f. & ef. 1-29-82; BCSW 1-1986, f. & ef. 7-7-86; BCSW 1-1987, f. & ef. 12-29-87; BCSW 2-1990, f. & cert. ef. 7-13-90; BCSW 2-1991, f. & cert. ef. 5-30-91; BCSW 1-1992, f. & cert. ef. 6-30-92; BCSW 2-1993, f. & cert. ef. 10-13-93; BCSW 2-2005, f. & cert. ef. 12-22-05; BCSW 1-2008, f. 6-27-08, cert. ef. 7-1-08; BLSW 3-2010, f. 12-15-10, cert. ef. 1-1-11; BLSW 1-2011(Temp), f. & cert. ef. 7-5-11 thru 12-31-11; BLSW 2-2011, f. & cert. ef. 12-29-11; BLSW 1-2012, f. 12-14-12, cert. ef. 1-1-13

(OAR 877-020-0012 Continued.....)

- (d) In order that the goals of the supervision are reached:
 - (A) The supervisor and associate are expected to discuss cases with each other based on case notes, charts, records, and audio or visual tapes of clients, if available.
 - (B) The associate must present to the supervisor assessments, diagnoses, and treatment plans of clients seen by the associate.
 - (C) The treatment plans presented by the associate must be appropriate, and the supervisor must focus on the therapeutic skill of the associate in promoting change in the client.
 - (D) The supervisor must have the authority to determine the appropriateness of the associate's client population to the associate's level of expertise.
- (e) A licensed clinical social worker or other person authorized by the board who agrees to supervise an associate must:
 - (A) Submit to the board at intervals not to exceed six months an evaluation of the associate's progress toward completion of the plan, on a form provided by the board.
 - (B) Report to the board in writing immediately in the event the associate is not complying with the plan of practice and supervision.
 - (C) Report to the board in writing immediately in the event the relationship between the supervisor and the associate ends earlier than the date provided for in the Plan.
 - (D) Make other reports as required by the board.

Stat. Auth.: ORS 675.510 - 675.600, 675.990
Stats. Implemented: ORS 675.537
Hist.: BCSW 1-1987, f. & ef. 12-29-87; BCSW 2-1990, f. & cert. ef. 7-13-90;
BCSW 2-1991, f. & cert. ef. 5-30-91; BCSW 1-1992, f. & cert. ef. 6-30-92; BCSW
2-1993, f. & cert. ef. 10-13-93; BCSW 1-1997, f. & cert. ef. 3-25-97; BCSW 1-
2001, f. & cert. ef. 5-4-01; BCSW 2-2005, f. & cert. ef. 12-22-05; BCSW 1-2008,
f. 6-27-08, cert. ef. 7-1-08