



**STATE of OREGON**  
**BOARD of LICENSED SOCIAL WORKERS**  
**Board Meeting by Conference Call**  
**Friday, March 13, 2015**  
**3218 Pringle Road S. Salem, OR 97302**

**Board Members Present:** Carol Zancanella, *Chair\**  
Kathy Outland, *Vice Chair*  
Donna Henderson\*  
Ebony Sloan Clarke\*  
Rachel Jensen\*  
Brenda Dennis

**Board Counsel Present:** Kyle Martin, *AIC, Oregon Dept. of Justice*

**Staff Members Present:** Randy Harnisch, *Executive Director*  
Kim Sommer, *Interim Licensing Manager*  
Mindy Tucker, *Senior Compliance Specialist*

\* = Participation by phone, all others present at the Board Office

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**1. CALL TO ORDER:**

**Chair Zancanella** called the Board Meeting to order at 9:03 a.m., and determined that Board members were present for the call.

**2. REVIEW OF AGENDA:**

**Chair Zancanella** asked for review of the draft agenda.

- i. **Henderson moved to adopt and approve the agenda.**
- ii. **Dennis seconded.**
- iii. **Motion passed unanimously.**

**3. APPROVAL OF MINUTES:**

**Chair Zancanella** asked if the Board members had an opportunity to review the minutes for the December 5, 2014 Board meeting:

- i. **Henderson moved to approve the minutes for December 5, 2014 as amended.**
- ii. **Clarke seconded.**
- iii. **Motion passed unanimously.**

**4. MOVE TO EXECUTIVE SESSION:**

**Chair Zancanella** announced that the Board would now enter into Executive Session to conduct Board business, pursuant to ORS 162.660(2)(b)(f)(h)(i)(k). The Board entered into Executive Session at 9:17 a.m.

- **Chair Zancanella moved the Board out of Executive Session at 9:33 a.m.**

**5. EXECUTIVE DIRECTOR'S REPORT:**

**Harnisch** provided the Board with a personnel update. The new Executive Director for the Board of Psychologist Examiners and Board of Licensed Professional Counselors and Therapists, Charles Hill, started earlier in the month. Harnisch is working with Hill on budget and legislative items. Harnisch has completed personnel evaluations for Board staff.

**Harnisch** discussed Board appointments. Due to the Governor change, there has been a delay in appointing Board members.

**Harnisch** provided the Board with a legislative update. House Bill 2473, giving the Board the authority to issue temporary licenses, is in the House Human Services and Housing Committee, and is waiting to be scheduled. The Board's budget Bill had a hearing last month. The Board's LFO analyst said to expect the work session to be mid to late April.

**6. APPROVAL OF THE CONSENT AGENDA:**

- i. **Outland moved to approve the Consent Agenda as presented.**
- ii. **Henderson seconded.**
- iii. **Motion passed unanimously.**

**7. PUBLIC COMMENT:**

[No Public Comment]

**8. OLD BUSINESS:**

Board members discussed the Board's Peer Audit Report. **Henderson** highlighted the recommendation of moving the Senior Compliance Specialist's non-compliance related administrative duties to other Board staff to free up investigatory time. **Harnisch** advised that he and staff, **Sommer**, would be taking on some of those duties. **Harnisch** informed Board members that he and staff members have set a goal of closing 50 cases this year. **Harnisch** will draft a response to the Peer Audit and bring it to the Board for review.

**9. CORRESPONDENCE:**

[No Correspondence]

**10. NEW BUSINESS:**

**Chair Zancanella** reminded Board members that the Board's Planning meeting is scheduled for April. **Outland** will Chair that meeting in **Zancanella's** absence. **Outland** discussed the importance of cross training Board members on committee duties. **Harnisch** suggested having a full Board CPC executive session during the Planning meeting.

**Harnisch** discussed university accreditation with Board members. The Director of the George Fox University program asked Harnisch if their candidacy status Masters program would be accepted by the Board. Board rules currently only allow candidacy status Bachelors programs. **Outland** suggested finding out the CSWE accreditation process and finding out what other ASWB Boards have done in this case. **Harnisch** added that he was recently introduced to the Director of Warner Pacific School of Social Work, which is also in candidacy status.

**11. ANNOUNCEMENTS & ADJOURNMENT:**

**Chair Zancanella** adjourned the Board meeting at 10:28 a.m.

Respectfully submitted,



Kim Sommer  
Interim Licensing Manager