

Approved January 16, 2015



STATE of OREGON
BOARD of LICENSED SOCIAL WORKERS
Board Meeting
Friday, October 24, 2014
3218 Pringle Road S. Salem, OR 97302

Board Members Present: Carol Zancanella, *Chair*
Kathy Outland, *Vice Chair*
Donna Henderson
Rachel Jensen
Ebony Sloan Clarke
Brenda Dennis

Board Counsel Present: Kyle Martin, *AIC, Oregon Dept. of Justice*

Staff Members Present: Randy Harnisch, *Executive Director*
Kim Sommer, *Interim Licensing Manager*
Mindy Tucker, *Senior Compliance Specialist*
Troy Clinton, *Investigator*

1. CALL TO ORDER:

Chair Zancanella called the Board Meeting to order at 2:00 p.m., and provided brief opening remarks.

2. REVIEW OF AGENDA:

Chair Zancanella asked for review of the draft agenda.

- i. **Clarke moved to adopt and approve the agenda.**
- ii. **Dennis seconded.**
- iii. **Motion passed unanimously.**

3. APPROVAL OF MINUTES:

Chair Zancanella asked if the Board members had an opportunity to review the minutes for the July 25, 2014 Board meeting:

- i. **Outland moved to approve the minutes for July 25, 2014.**
- ii. **Henderson seconded.**
- iii. **Motion passed unanimously.**

4. MOVE TO EXECUTIVE SESSION:

Chair Zancanella announced that the Board would now enter into Executive Session to conduct Board business, pursuant to ORS 162.660(2)(b)(f)(h)(i)(k). The Board entered into Executive Session at 2:03 p.m.

- **Chair Zancanella moved the Board out of Executive Session at 2:19 p.m.**

5. COMMITTEE REPORTS:

Henderson presented the Consumer Protection Committee report.

In the matter of case 2013-44:

- i. **Henderson moved to dismiss the case.**
- ii. **Zancanella seconded.**
- iii. **Motion passed unanimously.**

In the matter of case 2013-58:

- i. **Henderson moved to close the case.**
- ii. **Jensen seconded.**
- iii. **Motion passed unanimously.**

In the matter of case 2014-08:

- i. **Henderson moved to dismiss the case.**
- ii. **Clarke seconded.**
- iii. **Motion passed unanimously.**

In the matter of case 2013-48:

- i. **Henderson moved to dismiss the case.**
- ii. **Clarke seconded.**
- iii. **Motion passed unanimously.**

In the matter of case 2013-36:

- i. **Henderson moved to approve and adopt the settlement agreement and stipulated final order as presented.**
- ii. **Jensen seconded.**
- iii. **Motion passed unanimously.**

Jensen provided the Continuing Education Committee report, and advised that committee had approved four CE requests from LCSWs **Imhoff, Sass, McCulloch** and **Puttler-Miller**.

Chair Zancanella provided the Licensing and Exam Committee report. The Committee focused on ways to support clinical supervisors, and discussed updating the Board's informational social worker pamphlet and supervisor booklet.

6. SPECIAL REVIEWS:

Sommer reviewed with the Board the matter of **Kathryn Richter's** application for LCSW licensure in Oregon. Ms. Richter is an LICSW in the state of Washington and has passed the ASWB Clinical level exam, however she was not required to complete supervision hours at the time of application in Washington. Board members discussed the matter and requested that Ms. Richter provide the Board with further documentation on how the supervision she received was substantially equivalent to the Board's requirements for supervision.

7. EXECUTIVE DIRECTOR'S REPORT:

Harnisch provided a Board vacancy update, stating he has been working with the Governor's Executive Appointment office to fill the Board's vacant Public Member position.

Harnisch reviewed Board Orientation notebook materials with Board members. **Dennis** suggested having an electronic copy available.

Harnisch informed the Board that at this time there are no budget updates. He will provide the Board with more information as he receives it.

Harnisch provided a personnel update, informing Board members that **Ann Taylor** has resigned from her Board staff Licensing Specialist position to go back to school. Board staff **Wende Thatcher** will fill in the Licensing Specialist position. There were 75 applications for the vacant Office Specialist position; interviews are anticipated to begin in a few weeks. **Kim Sommer** will have served in the Board's Program Analyst position for 2 years in March 2015. **Harnisch** estimates that with this experience and some coursework, Sommer will meet the qualifications to apply for the Program Analyst position in spring of 2015. **Troy Clinton**, Investigator, has now been with the Board for a month and a half. He recently attended a CLEAR (Council on Licensure, Enforcement and Regulation) training. **Harnisch** provided a personnel update for himself, stating the Executive Director for the Board of Licensed Professional Counselors and Therapists as well as the Board of Psychologist Examiners has retired. **Harnisch** has agreed to fill in until a permanent Executive Director has been hired.

8. APPROVAL OF THE CONSENT AGENDA:

- i. **Jensen moved to approve the Consent Agenda as presented.**
- ii. **Henderson seconded.**
- iii. **Motion passed unanimously.**

9. PUBLIC COMMENT:

[No public present.]

10. OLD BUSINESS:

Outland provided the Board with an Administrative Rules Advisory Committee meeting report. The committee had a few areas of concern, one being the practice definitions for baccalaureate and masters social work, particularly the wording of "counseling" and "assessment" possibly implying that level of certification or licensure has the ability to practice clinically. The committee has recommended defining those words as non-clinical. Another concern of the committee was the exception to the 60 month limit for a CSWA's Plan of Supervision. The committee discussed the language around reporting outpatient treatment, suggesting changing it to reporting 9 hours a week or more of outpatient treatment. Regarding the child custody evaluation rule 877-030-0110 (5)(b)&(c), the committee inquired on the reasoning for identification of who in addition to the child or children are considered to be the client during the evaluation process. Outland stated that the purpose is to clarify who they are working for. Some committee members expressed concerns about a CSWA conducting child custody evaluations. It has come to Outland's attention that there are LMSWs who conduct child custody evaluations, which will be a topic for future committee discussion.

Harnisch reminded the Board that the planning meeting the following day would include a hearing for the proposed rules.

11. NEW BUSINESS:

[No new business.]

12. CORRESPONDENCE:

Chair Zancanella reviewed with the Board a request from **Deb Molvetta** to add a web link for MSWGuide.org to the Board website. **Martin** advised adding a disclaimer stating the Board does not endorse the website or verify the accuracy of the information provided. The Board agreed that the website met criteria for relevance to the practice of social work in Oregon. There was no promotion or sales of any specific products, programs, or services. It offered specific, well researched and presented information about licensing requirements by state, educational requirements for social work careers, information that individuals interested in a social work career would find helpful in making wise choices in the early steps of starting their careers, and what to expect when working in the social work profession.

13. ANNOUNCEMENTS & ADJOURNMENT:

Chair Zancanella announced that the Board Planning meeting would begin the following day, October 25th, at 9:00 a.m.

Chair Zancanella adjourned the Board meeting at 3:38 p.m.

Respectfully submitted,



Kim Sommer
Interim Licensing Manager